



OUR REF :

TRN : 100259955100003

Tuesday, 22nd March, 2022

To: The Parents of students from Year One to Year Ten and Year 12

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2022-2023**.

Please fill up this form, sign and scan it and email it to your son / daughter's class teacher by **21st April 2022 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2022-2023- Please note that filling out this form is MANDATORY for every parent.

- 1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2021-2022. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically not be re-registered for the next Academic Year. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.
- 2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.

- 3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2022-2023. **This amount has to be paid via the SKIPLY APP from the 11th of APRIL 2022 with a FINAL DEADLINE of 21st April 2022.**
- 4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.
- 5) Parents who respond that they are not re-registering their child for the next Academic Year 2022-2023 **MUST** fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.
- 6) **For parents who do not fill out the form by 21st April, 2022, we will consider it as a case of non- registration for the next Academic Year 2022-2023.**
- 7) Kindly fill out this form and scan it and email it back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



NAME OF STUDENT : _____

YEAR AND SECTION: _____

Please tick the number that applies to you.

_____ 1. **Yes**, my son/daughter is coming back for the next Academic Year 2022-2023

_____ 2. **No**, my son/daughter is **NOT** coming back for the next Academic Year 2022-2023

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2022-2023.

NAME OF PARENT: _____

PARENT SIGNATURE: _____ **DATE :** _____