ST. MARY'S *Catholic High School, Dubai*

FINAL EXAMINATION PORTION– MAY 2022
COMPUTING - YEAR 3

Note:

Computing examination will be conducted in the computer lab from 9th – 13th of May 2022 during the computing lesson.

1. Introduction to Spreadsheet

- Working with MS Excel
    - Be able to open MS Excel
    - Be able to work with option New in Excel
    - Be able to work with option Save in Excel

- Working with data in Excel
    - Be able to enter the data into an Excel sheet

- Formatting cells in Excel
    - Be able to format the cells using Font & Alignment tabs

- Working with Charts & Tables
    - Be able to insert Charts in Excel
        - Be able to format Charts
    - Be able to insert Tables in Excel
        - Be able to format Tables

2. Introduction to Scratch Programming

- Working with Scratch window
    - Be able to open Scratch
    - Be able to work with option New in Scratch
    - Be able to work with option Save in Scratch

- Working with Sprites & Backdrops
    - Be able to add new sprites
    - Be able to add new backdrops

- Working with Blocks
  - Be able to create Scratch scripts using the following blocks:
    - Motion
    - Looks
    - Control
    - Event
    - Pen
    - Sounds

3. Introduction to MS Paint

- Working with Paint window
  - Be able to open Paint
  - Be able to work with option New in Paint
  - Be able to work with option Save in Paint

- Working with Tools
  - Be able to work with
    - Pencil, Fill color, Text, Eraser, Color Picker & Magnifier

- Working with Shapes & Colors
  - Be able to select the shapes and use them in Paint
  - Be able to select the colors and to use them in Paint

  One of these tasks will be given as an activity (Spreadsheet/ Scratch/ Paint)

NOTE: REFER POWERPOINT PRESENTATIONS
AND WORKSHEETS POSTED IN GOOGLE CLASSROOM