



OUR REF :

TRN : 100259955100003

Saturday, 14th May 2022

To: ALL Parents from YEARS 1-13- WEEKLY CIRCULAR AHEAD OF WEEK THIRTY THREE

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy.



Our sincere and heartfelt condolences on the passing of the President of the UAE His Highness Sheikh Khalifa bin Zayed Al Nahyan. May God grant eternal rest unto Him.

The school office will be closed from Saturday through Monday and students will stay home on Monday and return to lessons on Tuesday, 17th May 2022.

BOARD EXAMS SCHEDULED FOR MONDAY, 16TH MAY 2022 WILL PROCEED AS USUAL AND AS PER ALL EARLIER INFORMATION PROVIDED TO PARENTS AND STUDENTS.

THE GL EXAM SCHEDULED FOR YEAR 10 FOR MONDAY, 16TH MAY 2022 WILL NOW BE RESCHEDULED TO 14TH JUNE 2022.

A REMINDER THAT SCHOOL TIMINGS FOR YEARS 1 -10 & YEAR 12 DURING THE FINAL EXAMINATIONS WILL BE FROM 7:10 AM TO 11:00 AM. Please send water and a snack with them. ALL EXAMS WILL BE PAPER-BASED AND STUDENTS MUST NOT BRING IN ANY DEVICES. BOOKS MAY BE BROUGHT ONLY FOR REVISION OF THE DAY'S SCHEDULED EXAM.

PLEASE DO NOT SEND YOUR CHILD TO SCHOOL IF THEY HAVE ANY FLU-LIKE SYMPTOMS. IF YOU HAVE TAKEN YOUR CHILD FOR A PCR TEST (because you have some suspicion based on symptoms) PLEASE DO NOT SEND THEM TO SCHOOL UNTIL YOU HAVE RECEIVED A NEGATIVE PCR.

1) FINAL EXAMINATION AND GL EXAM TIMETABLE:

We had published the Final Exam Timetable and the GL Exam Timetable before the Spring Break. We have attached the Final Examination Time table as well as the GL Examination time table to this circular. Please go through it carefully.

2) PORTIONS FOR THE FINAL EXAMINATIONS:

We had uploaded the portions for the Final Examinations on Monday, 28th March 2022. These can be found under the respective departments on the school website.

3) RULES AND REGULATIONS FOR THE FINAL EXAMINATIONS:

- a) If your child is showing any flu-like or covid-like symptoms, please do not send them to school but send an email to the class teacher informing them of the absence and do a PCR immediately without any delay. We will re-schedule exams that have been missed for this reason.

- b) Students must carry their stationery in a transparent plastic case or pouch. No borrowing will be permitted so please ensure that you have the required pens, pencils, erasers and geometry items as needed.
- c) **NO SMARTWATCHES ALLOWED DURING EXAMINATIONS**
- d) Students must not have in their possession any electronic devices to include but not limited to mobile phones, smart watches, tablets, laptops, Bluetooth devices, ipods, mp3/4 players etc. If any of these items are found with a student during an exam , they will be given a zero.
- e) Students must not have any unauthorised material during an examination – notes, chits of paper with written notes, any written notes concealed in the desk or on the person. If any of these are found with a student during an examination, they will be given a zero.
- f) Students must not resort to any form of malpractice during an examination , they must not speak to any other students during an examination. Any form of malpractice will lead to being given a zero for that particular examination.
- g) Students writing with pen **MUST ONLY USE A BLACK BALL POINT PEN.**
- h) NO ink erasers, correcting fluid or ink killers are permitted for examinations.
- i) Students must be on time for exams, no extra time will be given to late comers.

4) RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR FOR ALL CURRENT STUDENTS , YEARS 1-10 AND 12:

Please go through the circular and re-registration form that was sent well before the Spring Break and has also been attached to this circular. Please make a careful note of the deadlines for re-registration payments, form submissions and criteria for re-registration. The deadline for re-registration was 21st April and any students not-re-registered will be considered as not returning for the next Academic year 2022-2023. Please note that students with outstanding fees cannot re-register until all outstanding dues are cleared and this must be done without any further delay as we have to confirm seats for new students who have applied to the school for next year.

5) DE-ISOLATION / CLEARANCE CERTIFICATE IS ABSOLUTELY ESSENTIAL TO RETURN TO SCHOOL FOR ANY STUDENT WHO HAS TESTED POSITIVE FOR COVID-19:

All parents are requested to kindly email the de-isolation / clearance certificate from DHA to the school doctor on dayani-smchs@smgeducation.org with a copy to the both school nurses on midhu.xavier-smchs@smgeducation.org and savitha.mariya-smchs@smgeducation.org

This is absolutely essential for your child to return to school. Children cannot return to on-site lessons unless the school clinic has received the DE-ISOLATION certificate as a soft copy via email.

6) CHILDREN WHO HAVE TESTED POSITIVE:

Kindly inform the class teachers, the school doctor and Ms. Pinto if your child tests positive and attach the PCR report without any delay.

7) CHILDREN WHO ARE CLOSE CONTACTS OF COVID POSITIVE FAMILY MEMBERS LIVING WITH THEM:

Please refer to the updated KHDA guidelines attached to this circular. Close contacts do not need to quarantine if they do not have symptoms. We will continue to contact trace and we will tell you if your child is a close contact. If a close contact has symptoms then as per DHA protocols two PCR tests need to be done within 48 hours.

8) CHILDREN SHOWING SYMPTOMS:

CHILDREN WITH SYMPTOMS SHOULD NOT BE SENT TO SCHOOL ON ANY ACCOUNT.

If your child is showing flu-like symptoms, kindly inform the class teacher via email immediately and please do a PCR. Once a negative PCR is obtained, the child can resume school. If a child tests positive, please refer to point number three of this circular.

9) MUST HAVE HYGIENE KIT:

It is essential that an extremely high level of hygiene be maintained by every child in order to curb the spread of the virus in our school community. Therefore please make sure that your child has his/ her FULL AND COMPLETE HYGIENE KIT before they leave each morning. **THREE DISPOSABLE FACE MASKS, AMPLE SANITIZER, SANITIZING/ DISINFECTING WIPES/ TISSUES.** Please remind your child about how important it is for them to keep their hands clean, not touch their faces, wear their masks fully covering their nose and mouth and keeping a good distance from others.

10) PAYMENT OF FIRST TERM & SECOND TERM FEES :

Kindly settle all outstanding dues at the earliest. In the case of unpaid first term fees we will have to follow regulator policy with regard to discontinuation of school for the stipulated number of days as per regulator policy. Kindly ensure that ALL FIRST TERM FEES have been paid. Examination marks, papers, reports and other documents will not be issued to any child whose first term fees are outstanding.

Second term fees MUST BE PAID IMMEDIATELY. No documents will be released to students who have any OUTSTANDING FEES NOW.

The deadlines for all fee payments have passed. Students with OUTSTANDING FEES will now be considered as not re-registered for the next Academic Year and could potentially lose their seat for next year.

11) READING QUIZ AND READING FOR PLEASURE YEARS 1-10:

We had provided a PDF copy of a book for reading before the Spring Break. Years 1-6 will have the book prescribed in Active Learn. The next Reading Quiz will be part of the Final Exam.

12) YEAR 11 IMPORTANT NOTICE FOR BOARD EXAMS :

Please note that Board examinations scheduled for 16th May 2022 will proceed uninterrupted.

REPORTING TIME ON MONDAY, 16TH MAY 2022 IS 7:15 AM AND MUST BE STRICTLY ADHERED TO. Please read the quarantine rules for the 16th of

May thoroughly.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)





PRIMARY GL EXAMINATION TIME TABLE **(MAY-JUNE 2022)**

DATE	DAY	YEAR FOUR	YEAR FIVE	YEAR SIX
19 th May	Thursday	-----	English	-----
24 th May	Tuesday	English	-----	-----
1 st June	Wednesday	Maths	-----	
2 nd June	Thursday	Science (before break)	Science (after break)	
3 rd June	Friday	-----	Maths	-----
6 th June	Monday	-----	-----	English (before break)
7 th June	Tuesday	-----	-----	Science (before break)
8 th June	Wednesday	-----	-----	Maths (before break)



SECONDARY GL EXAMINATION TIME TABLE **(MAY-JUNE 2022)**

DATE	DAY	YEAR SEVEN	YEAR EIGHT	YEAR NINE	YEAR TEN
12 th May	Thursday	English (before break)	English (after break)	-----	-----
13 th May	Friday	-----	-----	English	-----
14th June	Tuesday	-----	-----	-----	English
6 th June	Monday	Maths (after break)	-----	-----	-----
7 th June	Tuesday	-----	Science (after break)	-----	-----
8 th June	Wednesday	-----	Maths(after break)	-----	-----
9 th June	Thursday	-----	-----	Maths (before break)	Maths (after break)
10 th June	Friday	-----	-----	Science (before break)	-----
13 th June	Monday	-----	-----	-----	Science (before break)



FINAL EXAMINATIONS - (MAY-JUNE 2022)

YEARS 1 – 4

DATE	DAY	YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
18 th May	Wednesday	English Writing	English Writing	English Writing	English Language
19 th May	Thursday	Arabic	Science	UAE Social Stu.	English Lit.
20 th May	Friday	Rel. Studies/ Ctz.	History	Math	French
23 rd May	Monday	English Reading	English Reading	English Reading	Rel. Studies/ Ctz
24 th May	Tuesday	History	Geography	History	Refer to GL Time Table
25 th May	Wednesday	PSHE	UAE Social Stu.	Moral Education	UAE Social Stu
26 th May	Thursday	Math	Rel. Studies/ Ctz	French	Arabic
27 th May	Friday	Geography	Math	Arabic	Moral Education
30 th May	Monday	No Exam	PSHE	PSHE & Geog	History
31 st May	Tuesday	Science	Arabic	Science	Geography
1 st June	Wednesday	No Exam	Moral Education	Rel. Stu./ Ctz	Refer to GL Time Table

School will end at 11:00 AM during the Final Exams for Years 1- 10 and Year 12



FINAL EXAMINATIONS - (MAY-JUNE 2022)

YEARS 5 – 6

DATE	DAY	YEAR FIVE	YEAR SIX
18 th May	Wednesday	English Language	English Language
19 th May	Thursday	Refer to GL Time Table	Geography
20 th May	Friday	Arabic	Rel. Studies/ Ctz
23 rd May	Monday	English Literature	English Literature
24 th May	Tuesday	Moral Education.	Science
25 th May	Wednesday	History	UAE Social Studies
26 th May	Thursday	French	French
27 th May	Friday	UAE Social Studies	Arabic
30 th May	Monday	Geography	Math
31 st May	Tuesday	Rel. Studies/ Ctz	Moral Education
1 st June	Wednesday	NO EXAM	History

School will end at 11:00 AM during the Final Exams for Years 1- 10 and Year 12



FINAL EXAMINATIONS - (MAY-JUNE 2022)

YEARS 7 – 8

DATE	DAY	YEAR SEVEN	YEAR EIGHT
18 th May	Wednesday	English Language	English Language
19 th May	Thursday	UAE Social Studies	Islamic Studies/Bible/Ctz.
20 th May	Friday	Arabic	Math Paper 1 & 2
23 rd May	Monday	Moral Education	English Literature 1 & 2
24 th May	Tuesday	History	History
25 th May	Wednesday	English Literature 1 & 2	UAE Social Studies
26 th May	Thursday	French	Science
27 th May	Friday	Islamic Studies/Bible/ Ctz.	French
30 th May	Monday	Computing & Geography	Computing & Geography
31 st May	Tuesday	Science	Moral Education
1 st June	Wednesday	Math	Arabic

School will end at 11:00 AM during the Final Exams for Years 1- 10 and Year 12



FINAL EXAMINATIONS - (MAY-JUNE 2022)

YEARS 9 – 10

DATE	DAY	YEAR NINE	YEAR TEN
18 th May	Wednesday	English Language	English Language
19 th May	Thursday	Religious Studies	Chemistry/ Economics
20 th May	Friday	English Literature 1 & 2 / History/ Art	Religious Studies
23 rd May	Monday	ICT/ Computer Science	English Literature 1 & 2/ History 1 & 2/ Art
24 th May	Tuesday	Biology /Accounting	Physics/ Business
25 th May	Wednesday	Math Paper 1 & 2	Psychology
26 th May	Thursday	Chemistry/ Economics	Biology /Accounting
27 th May	Friday	Psychology	Arabic
30 th May	Monday	Moral Education & Social Stu.	Moral Education & Social Stu
31 st May	Tuesday	Physics/ Business	ICT/ Computer Science
1 st June	Wednesday	Arabic	Math Cal and Non Cal

School will end at 11:00 AM during the Final Exams for Years 1- 10 and Year 12



FINAL EXAMINATIONS - (MAY-JUNE 2022)

YEARS 12

DATE	DAY	SESSION ONE	SESSION TWO
18 th May	Wednesday	Physics 1- 2hrs 30 min	-----
19 th May	Thursday	Mathematics (Pure)- 2hrs	-----
20 th May	Friday	Biology 1-2hrs 30 min	-----
23 rd May	Monday	Psychology 1-2hrs	-----
24 th May	Tuesday	Economics 1-2hrs	-----
25 th May	Wednesday	Chemistry 1- 2 hrs 30 min	-----
26 th May	Thursday	Business Studies 1-2hrs	-----
27 th May	Friday	Islamic Studies -2hrs	-----
30 th May	Monday	Mathematics (Statistics)- 2 hrs	-----
31 st May	Tuesday	Arabic (A)- 2hrs 30 min	-----
1 st June	Wednesday	NO EXAM	-----

School will end at 11:00 AM during the Final Exams for Years 1- 10 and Year 12



ST. MARY'S CATHOLIC HIGH SCHOOL

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OUR REF :

TRN : 100259955100003

QUARANTINE NOTICE FOR GCSE / IGCSE (YEAR 11) STUDENTS FOR 16TH MAY 2022 OWING TO A CLASH OF TIMINGS

- 1) **ALL YEAR 11** Students are reminded to report at 7:15 am sharp on the 16th of May 2022 to your YEAR 11 CLASSROOMS.
- 2) Please do not carry any other electronic device other than your mobile phone as these are going to be locked away by your class teachers as per Pearson Edexcel quarantine rules and you will only have access to them after both examinations for the day have been completed. **PLEASE DO NOT CARRY ANY electronic items such as TABLETS, LAPTOPS, Bluetooth headsets, smart watches, watches, ipods, mobiles, mp3/4 players ON MONDAY, 16TH MAY 2022.**
- 3) When you leave the classroom to move towards the hall, please carry your bag ONLY WITH PHYSICAL/ PAPER BOOKS OR NOTES, STATIONERY, WATER AND SNACKS/ FOOD ITEMS. **NO ELECTRONIC DEVICES WHATSOEVER NOT EVEN A WRISTWATCH.** Bags will be left outside the MAIN HALL.
- 4) Please **MAKE SURE** that you bring enough water and food/ snacks from home as you are not permitted as per the quarantine rules to leave the quarantine room unless to use the washroom accompanied by a staff member. You are not permitted to order food from out either.

- 5) During the quarantine period between the two examinations, you are not permitted to leave the quarantine room. If you require to use a washroom, a member of staff will accompany you.
- 6) If you are found to be in the possession of any electronic device including Bluetooth headsets, smart watches, watches, ipods, tablets, mobiles, laptops, mp3/4 players etc., **YOU WILL BE DISQUALIFIED AS PER PEARSON EDEXCEL MALPRACTICE RULES.**
- 7) You will be quarantined in the rooms of the **MAIN HALL** building and on no account are you permitted to leave the building during the quarantine period. This is why we are reminding you at several points in this notice to make sure you have all that you need in terms of study notes in paper form and food and water.
- 8) **Those students who do not take religious studies will be allowed to leave from the quarantine room at 1:00 pm and will be allowed to collect their phones from the classrooms and leave the premises.**
- 9) Students who take Religious Studies will be taken to the main hall for their exam at the appropriate time.
- 10) Once the Religious studies examination is over, you will be allowed to take your phones and leave. This will be tentatively at around 2:00 pm.





OUR REF :

TRN : 100259955100003

BOARD EXAMINATION RULES AND REGULATIONS YEAR 11 AND YEAR 13 UPDATED - 11TH MAY 2022

1. Students must strictly observe the reporting times. Please note that the time mentioned on the TIME SHEET is the actual start of the exam and therefore **ALL CANDIDATES MUST REPORT A MINIMUM OF HALF AN HOUR BEFORE THE START TIME.**
2. **NO WRIST WATCHES ALLOWED AT ALL !!!** (This includes both smart watches and regular digital / analogue wrist watches as well). **NO ELECTRONIC DEVICES OF ANY SORT.** (Except a calculator) Any Bluetooth device found with a student during an exam will be considered as malpractice and will lead to disqualification.
3. Calculators **MUST NOT HAVE COVERS.**
4. Only **BLACK BALL POINT PENS** must be used.
5. Students must ensure that they have ample supply of their own stationery to include Black ball point pens, pencils (only for drawing), erasers, geometry equipment to include 30 cm rulers, protractors, compass, calculators (without covers), tracing paper (for Maths).
6. Cancellations of rough work or wrong answers must be made by cutting across them neatly with a **single line.**
7. The following are **STRICTLY PROHIBITED** : Correcting pens, correcting fluid or tape, erasable pens or blotting paper, highlighters or gel pens.
8. Students must not borrow or communicate in any way with, ask for help from or give help to another candidate while in the examination hall.

9. Students should raise their hands to attract an invigilator's attention.
10. If the fire alarm sounds, please remain seated and wait for instructions from the invigilator.
11. Only clear transparent plastic pouches or packets for stationery.
12. **STUDENTS MUST CARRY THEIR STATEMENT OF ENTRY FOR EVERY SINGLE EXAMINATION.** This will be checked before the start of each examination.
13. Water bottles must be transparent without any labels on it. Please remove the brand label if you are using commercial water bottles.
14. **FLASKS ARE NOT ALLOWED.**
15. Please note that any form of malpractice during the exams will lead to disqualification.
16. Face masks have to be kept on for the entire duration of the exams.
17. Students must be in proper school uniform. If you wish to wear a pull over / jacket inside the examination hall, please note that only the SCHOOL HOODIE or THE SCHOOL BRANDED VARSITY JACKET will be allowed. However during an exam, hoodies must not cover the ears or head.
18. Students must not write any inappropriate, obscene or offensive material.
19. If you leave the examination room unaccompanied by an invigilator before the exam has finished, you will not be allowed to return.
20. **ANY MALPRACTICE OF ANY KIND WILL LEAD TO DISQUALIFICATION.**





OUR REF :

TRN : 100259955100003

Tuesday, 22nd March, 2022

To: The Parents of students from Year One to Year Ten and Year 12

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2022-2023**.

Please fill up this form, sign and scan it and email it to your son / daughter's class teacher by **21st April 2022 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2022-2023- Please note that filling out this form is MANDATORY for every parent.

- 1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2021-2022. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically not be re-registered for the next Academic Year. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.
- 2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.

- 3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2022-2023. **This amount has to be paid via the SKIPLY APP from the 11th of APRIL 2022 with a FINAL DEADLINE of 21st April 2022.**
- 4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.
- 5) Parents who respond that they are not re-registering their child for the next Academic Year 2022-2023 **MUST** fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.
- 6) **For parents who do not fill out the form by 21st April, 2022, we will consider it as a case of non- registration for the next Academic Year 2022-2023.**
- 7) Kindly fill out this form and scan it and email it back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



NAME OF STUDENT : _____

YEAR AND SECTION: _____

Please tick the number that applies to you.

_____ 1. **Yes**, my son/daughter is coming back for the next Academic Year 2022-2023

_____ 2. **No**, my son/daughter is **NOT** coming back for the next Academic Year 2022-2023

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2022-2023.

NAME OF PARENT: _____

PARENT SIGNATURE: _____ **DATE :** _____