



مدرسة القديسة مريم الكاثوليكية الثانوية - دبي

**ST. MARY'S CATHOLIC HIGH SCHOOL, DUBAI**

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OUR REF : .....

## Admissions for the Academic Year 2017-2018

Information to parents applying to YEARS ONE through TEN

We are pleased to announce the procedures for New Admission for the Academic Year 2017-2018 at St Mary's Catholic High School, Dubai. We invite you to read on carefully as this will help in saving time and enable us to work smoothly.

As per the guidelines of KHDA, the Ministry of Education, minimum age for admission to Year One is 5 years on the 31<sup>st</sup> of December 2017 for UK curriculum schools.

## Admission Procedures

Application Forms will be available on the school website **ONLY** on the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> of February 2017. Kindly note that the application forms will not be available after the 7<sup>th</sup> of February 2017. A hard copy of the downloaded and correctly filled in Application Form must be returned to the school office on or before Saturday, 11<sup>th</sup> February 2017 by paying AED 150 (non refundable) only, along with below mentioned documents. **( ONLY APPLICATION FORMS FOR YEARS ONE, THREE & FOUR NEED TO BE RETURNED ON OR BEFORE 11<sup>TH</sup> FEBRUARY 2017.)** Please note that there are no vacancies for Year Two and hence **NO FORMS** will be accepted for Year Two.

Application forms for YEARS FIVE THROUGH TEN MUST BE RETURNED ON THE FOLLOWING THREE DAYS ONLY : 18<sup>TH</sup>, 19<sup>TH</sup> AND 20<sup>TH</sup> APRIL 2017 to the school office.

## Documents to be attached with the form (ALL PHOTOCOPIES)

- 4 passport photographs
- 1 photocopy of the passport with valid visa of the child, parents/ guardian
- Last report card from the previous school
- Emirates ID of parents and candidate
- Birth certificate of the child
- The health card (Immunization Card)
- The Baptismal Certificate (Christians only)



Entry Tests in English and Mathematics will be scheduled for short listed candidates . A list of short listed candidates for the entry test will be posted on our school website including the time and date of the entry test. Parents should be aware that the entry tests are competitive as the number of students far exceeds the number of places available. Other factors are also taken in consideration such as those which will allow us to maintain a good balance in the internationality of the student body and sibling priority.

Incomplete application forms will not be considered for admissions. Students studying in a particular class will not be allowed to take admission in the same year, for e.g. if a child is studying in year one he / she will not be considered for admission to year one.

**Valid Residential Visa for the child, parents or the guardian who is sponsoring is a must to consider the applications for admission process.**

Notification of the entry examination results will be posted on the school website within a week of the entry tests. The time and date for interviews will also be posted with the results. We regret that we will not be able to contact all the applicants individually. If your child's name does not appear on the list, then it means that he or she has not made it through for the second round which comprises an interview. Entry tests for Years, ONE, THREE & FOUR will be conducted in the month of March 2017. Please do not call the school to check the status of your application. We will not be able to entertain such enquiries. **As places are very limited, parents are advised to seek admission to other schools too.**

***Kindly note that admissions into years 5 through ten will be subject to seat availability as it depends on the number of our students who wish to get transferred. There will also be no admission into Year 11.***

Confirmation of admission for Years 1, 3 & 4 will be given in April after the entry tests. Confirmation of admission for all other years will be given only in June 2017 after our own internal results are declared.

