

ST. MARY'S CATHOLIC HIGH SCHOOL

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

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OUR REF :

TRN : 100259955100003

Tuesday, 20th February 2018

To Parents (Year One to Year Thirteen) : Second Parent-Teacher Meeting / Second Report Day

Dear Parents,

Greetings from St. Marys. The Second Parent-Teacher Meeting / Report Day of the academic year will be a wonderful opportunity for you and your children's teachers to share insightful information about them. The Meeting has been scheduled for **Saturday, 24th February 2018 from 7:30 am until 10:30 am**. All parents are not compelled to attend the meeting and only those parents who wish to meet their children's teachers may attend. Report cards will be available on the Parent App as well.

Parents are asked to kindly jot down important points you wish to discuss with your child's teacher and to not spend more than five minutes with the teacher as a courtesy to other parents. However, if you feel you need to spend a longer time with a particular teacher or if you have not been able to meet a particular teacher on the report day then it is advisable to make a private appointment with the teacher at a later date by contacting the administration office who will schedule an appointment based on the teacher's availability.

We regret that report cards will not be available for those students whose fees have not yet been settled with the school office. Kindly contact the accounts department to settle any outstanding fees at the earliest.

Please spend a moment with your child in advance to jot down the names of his/ her teachers according to the subjects they teach him / her, so that you will be better able to locate teachers by name from the table provided.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)

