



ST. MARY'S CATHOLIC HIGH SCHOOL

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢ - دبي - الإمارات العربية المتحدة

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OUR REF :

TRN : 100259955100003

'50 GOLDEN YEARS'

'CHERISHING THE PAST! CELEBRATING THE PRESENT! CHAMPIONING THE FUTURE'

Date : Tuesday, 9th October 2018

To : Parents of students from Year One - Year Thirteen : UPDATE OF STUDENT DATA ON SCHOOL WEBSITE REQUIRED URGENTLY FOR KHDA RECORDS

Dear Parents,

Greetings from St. Mary's Catholic High School, Dubai. We would like to request all parents to kindly check the school website : www.stmarysdubai.com and then kindly go to PARENTS INFO and please follow the steps to update the required data for your child.

Your swift collaboration to this end will be highly appreciated.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)





Updating Students data in School website

Step1: Open school Website (www.stmarysdubai.com)

Step2: Go to **Parents Info** top menu and choose **Parents Data sheet Collection** sub menu

Step3: Fill the required data like Student's First Name, Student's Surname, Year, Section, Parent's Personal Email, Mobile No, Father's First Name, Father's surname, Mother's First Name, Mother's Surname, Flat Number & Building Name, Street & Area, Emirates, P.O.Box, Using school transport (Yes/No), Emirates id:

Step 4: Click on "Send" Button

The screenshot shows the school website's navigation menu with 'Parents Info' selected. A dropdown menu is open, highlighting 'Parents Data sheet Collection'. Below the menu, the 'Parents Data sheet Collection' form is visible, featuring a sidebar with navigation options and a main form area with various input fields and a 'Send' button.

- Parents Info
- Timings
- Term Dates
- School Fee Structure
- Uniforms
- Transport
- Parents Guide
- Parents SIMS Learning Gateway
- PTA
- KHDA
- Parent Contact Form
- Useful Links
- Parents Data sheet Collection

requested to avoid multiple entry for the same child

Student's First Name: *

Student's Surname: *

Year: *

Section: *
 A B C D E F
 ART(GIRLS) ART(BOYS)
 SCIENCE(GIRLS) SCIENCE(BOYS)

Parent's Personal Email: *

Mobile No: *

Father's First Name: *

Father's surname: *

Mother's First Name: *

Mother's Surname: *

Flat Number & Building Name: *

Street & Area: *

Emirates: *

P.O.Box: *

Using School Transport: *
 Yes No

Student's Emirates Id No#: *