



ST. MARY'S CATHOLIC HIGH SCHOOL

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢ - دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae بريد إلكتروني هاتف ٩٧١ ٤ ٣٣٧٠٢٥٢
www.stmarysdubai.com موقع ويب فاكس ٩٧١ ٤ ٣٣٦٨١١٩

OUR REF :

TRN : 100259955100003

'50 GOLDEN YEARS'

'CHERISHING THE PAST! CELEBRATING THE PRESENT! CHAMPIONING THE FUTURE'

Date : Tuesday, 20th November 2018

To : Parents of students from Year One - Year Four - GROUP EMAIL FOR PARENTS (per class)

Dear Parents,

Greetings from St. Mary's Catholic High School, Dubai. Following from suggestions from some parents to have a means of communication about important notices, special assemblies, circulars and other activities for younger children, who are sometimes not able to make a diary note for the same, we have set up a group email for each class for students from YEARS 1-4.

The class teacher will send a short email before 5pm to you via this group email. Please note that this is ONLY for the purpose of conveying information to you and therefore the email will not have a REPLY feature. We will continue to use the school diary as a means of communication between parents and teachers. If you wish to make an appointment to see a teacher, or if your child has not completed their notes for the day, then kindly send a note to the respective SUBJECT TEACHERS who will facilitate whatever needs to be done in each particular case.


The email ID used will be the student school email ID. In case you have not received the same, kindly send an email with your child's name and class to itsupport-smchs@smgeducation.org

What can you as parents expect to receive via the group email?

- School Circulars
- Homework assigned for the day
- Particular notices for each class like special assemblies etc.
- If notebooks have been taken for correction
- If text books and resource files are being sent home

We hope that this will help towards a better means of communication especially for the younger children who are not always able to note down everything in their diaries and for those children who have been absent. We thank you for your support and collaboration.

Yours sincerely,


Mr. Paul Asir Joseph
(Principal)

