

## YEAR 4-Computing

<b>Subject</b>	<b>Computing</b>
<b>Class/ Division</b>	<b>Year 4 (A-F)</b>
<b>Week</b>	<b>4 (20<sup>th</sup> Sep to 24<sup>th</sup> Sep )</b>
<b>Work send to students via</b>	<b>Group email / Zoom /GC</b>
<b>Total number of lessons per week</b>	<b>1</b>
<b>Unit</b>	<b>Introduction to MS Word</b>
<b>Lesson 1</b>	<b>Objective: Improving text – Spell check</b>  <b>Sub-objectives :</b> To be able to <ul style="list-style-type: none"><li>• Edit the text</li><li>• Use a spell check to correct miss-spelt words</li><li>• Use the 'Find and Replace' tool</li></ul>
<b>Resources</b>	<ul style="list-style-type: none"><li>• Video</li><li>• PowerPoint presentation</li><li>• MS Word</li><li>• Activity Sheet</li></ul>