

### **YEAR 3-Computing**

<b>Subject</b>	<b>Computing</b>
<b>Class/ Division</b>	<b>Year 3 (A-E)</b>
<b>Week</b>	<b>5 (27<sup>th</sup> Sep to 01<sup>st</sup> Oct )</b>
<b>Work send to students via</b>	<b>Group email</b>
<b>Total number of lessons per week</b>	1
<b>Unit</b>	<b>Introduction to MS Word</b>
<b>Lesson 1</b>	<b>Lesson objective: Review on Improving Text</b>  <b>Sub-objectives :</b> <ul style="list-style-type: none"><li>• To be able to use spell check to correct miss-spelt words</li><li>• To be able to use Find and Replace tool</li></ul>
<b>Resources</b>	<ul style="list-style-type: none"><li>• PowerPoint presentation</li><li>• MS Word</li><li>• Activity Sheet</li></ul>