



OUR REF : .....

TRN: 100483609200003

DATE: 2<sup>ND</sup> September 2020

**To: Parents of Year 12 students: Fourth A-level Subject**

Dear Parents,

**Greetings from Saint Mary's.** We hope that this letter finds you and your families safe and well. Our Year 12 students have just begun their two year A-Level programme and have made a good and earnest start.

Year 12 students are permitted to drop the fourth A-Level subject provided that this is not required by the university/ universities they wish to pursue their further studies in. Sufficient evidence to this effect needs to be provided to the school in case a student wishes to discontinue with the fourth A-Level subject.

We have attached a form with this circular that need to be filled and signed by both parents. Kindly email the same as a scanned attachment along with the evidence of the university clearly indicating the requirement of only three subjects. This need to be emailed to Ms. Vichitra Gabriella : [vichitra.gabriella-smchs@smgeducation.org](mailto:vichitra.gabriella-smchs@smgeducation.org)

Students will be notified when this has been approved by the office and only then will they be allowed to stop attending lessons in the subject they have opted to drop.

The fourth may be dropped at any time during the year.

Please spend some time with your child in conversation about this so adequate research may be done based on the universities your child wishes to attend.

Yours sincerely,

Mr. Paul Asir Joseph  
( Principal )





**ST. MARY'S CATHOLIC HIGH SCHOOL, DUBAI**

**YEAR 12/ 13 SUBJECT CHANGE FORM**

**NAME OF STUDENT :** \_\_\_\_\_

**SUBJECT TO BE DROPPED** \_\_\_\_\_

**THREE GCE/IAL SUBJECTS THAT WILL CONTINUE AFTER THE DROP:**

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**REASONS FOR DROPPING SUBJECT :**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PARENT DECLARATION:**

I \_\_\_\_\_ parent of \_\_\_\_\_

studying in Year \_\_\_\_\_ request that my child drop

\_\_\_\_\_. I will furnish sufficient information from his /her intended course or university that he / she does not require the subject in question to pursue his/ her future course of study at university. I have attached the required evidence to this application.

Parent's signature : \_\_\_\_\_ DATE : \_\_\_\_\_

**APPROVED / NOT APPROVED**

**PRINCIPAL'S SIGNATURE**