



OUR REF :

TRN : 100483609200003

DATE : Saturday, 16th January 2021

To: The Parents of students in Years 4-13 – DISTANCE & BLENDED LEARNING UPDATE

Dear Parents,

Greetings from Saint Mary's. As we continue into this New Year we would like to wish you all safe days that are abounding in God's blessings of good health and peace of mind for each and every one of you. Please read these important updates as we move into week twenty one of this Academic Year.

TRAVEL DECLARATION: In order for the school to be compliant with the UAE Covid-19 travel requirements, please click on the official DHA link (available on website) and answer the relevant questions even if your child has not travelled. We appreciate if you are not travelling that you complete it as soon as possible. If you are travelling, please complete it prior to your child's return to lessons. The email required to be filled in the field on the form is

traveldecl-smchs@smgeducation.org

SURVEY FOR DISTANCE OR BLENDED LEARNING FOR TERM TWO FROM 28TH

JANUARY 2021: We had sent you'll a reminder of the protocols to read through before the Winter Break. We had required every parent to fill out a form with your choice for the mode of learning for your child for the second term and you had to sign the form, scan it and email it as an attachment to your child's class teacher. ***The deadline for sending this form back to your child's class teacher was 5th January 2021. Please treat this as very urgent and kindly send this form to your child's class teacher by the weekend at the latest. Should you wish to make a change to your choice, the form has to be re-sent to the class teacher by this weekend. Tomorrow, 16th January will be the LAST day to receive forms and forms not received by tomorrow will be considered as DISTANCE LEARNING.***

FIRST TERM EXAMINATIONS 13TH TO 27TH JANUARY 2021: We have uploaded the First Term Examination Time Table to the school website and have attached the same to this circular. Please read on about further information related to examinations.

Year 4 : For English Language, English Literature, Math, Arabic, Islamic Studies, Social Studies, Science, History, Computing, Moral Education, French, we will use Google Forms and exams will be out of 50 marks and 1 hour or 1 hour 30 minutes duration. For Geography, Music, Bible, Citizenship and PSHE, there will be a project-based task for 25 marks that will be converted to 100. Art – a themed piece will be given for 25 marks and this will be converted to 100. (The Music and Art assignment and guidelines will be given before the winter break) Project tasks will not include videos and will be based on what children can achieve on their own with minimal or no assistance from parents. Please ensure that your child has a digital device (laptop/ desktop/ tablet) that is in good working condition for the exams.

Years 5 & 6: For English Language, English Literature, Math, Arabic, Islamic Studies, Social Studies, Science, History, Computing, Moral Education, French, Geography, Citizenship & Bible, we will use Google Forms and papers will be out of 50 marks and 1 hour duration. For Music, there will be a project-based task for 25 marks that will be converted to 100. Art – a themed piece will be given for 25 marks and this will be converted to 100. (The Art and Music assignment and guidelines will be given before the winter break) Project tasks will not include videos and will be based on what children can achieve on their own with no assistance from parents. Please ensure that your child has a digital device (laptop/ desktop/ tablet) that is in good working condition for the exams.

Years 7 through 13: For secondary school we will not be using Google Forms but students will receive their examination question paper and they will be required to write the answers just as they would on ruled paper sheets and scan it as a PDF document and send it to a specially created GOOGLE CLASSROOM for Examinations. There will be a separate time allocated after the exam for students to scan and post their answer scripts. Full details of the process can be found below. It is imperative that children have a good supply of good quality ruled paper and a digital device that works well so as not to hamper their work. Please ensure that you have a good and stable Wifi connection for the examinations. A desktop or laptop is preferable to a tablet.

PROCESS TO BE FOLLOWED FOR FIRST TERM EXAMINATIONS:

For the smooth conduct of the exam we request you to ensure that the following points are taken care of

- 1) Check the device that your child is using well in advance and ensure that it does not have any hardware or software issues.
- 2) The CAMERA and MICROPHONE MUST be in good working condition.
- 3) Kindly ensure that an uninterrupted WI-Fi network is provided for your child.
- 4) It is MANDATORY to switch on the device camera for the duration of the exam. **Answer Scripts will not be evaluated if the camera is not switched on.**
- 5) Students must only use the RAISE THE HAND OPTION if they have a doubt.
- 6) Class teachers will schedule the Zoom call for 7:45 am and take attendance. For years 4, 5 and 6 the link for exams will be sent to their school email ID. Class teachers will monitor them while they take the exam. For years 7 to 13 a special Google Classroom for Exams will be created and the papers will be posted there. The start time of ALL MORNING SESSIONS will be 8:00 am and teachers will inform students daily about the end time as paper durations will differ across subjects.
- 7) Year 4, 5 and 6 students may submit the Google form once they have completed but must remain present in silence until ALL exams have been submitted and the teachers have checked that they have been successfully received.
- 8) Students from years 7 through 13 will be given 15 minutes at the end of each exam to scan the answer sheets. Answer sheets MUST be scanned using a good quality mobile scanner/regular scanner in pdf format and be turned in to the special Google Classroom for exams. In case of any technical difficulty they must contact the class teacher immediately for further instructions.
- 9) Answer script files should be named as Student name_Subject_Class/Section (Danielle_Physics_11A)
- 10) Answer scripts that have not been turned in within the 15 minute window provided for this purpose will not be evaluated.
- 11) Students will have regular lessons after the break but these will be done ASYNCHRONOUSLY during the period of the examinations. Teachers will be available to students as per the time table of that day to clear any doubts via email or Google Classroom and students are encouraged to sue that time to either clear their doubts and/or to revise for the next day's examination.

Academic honesty is a fundamental part of learning and teaching and a core value of Saint Mary's Catholic High School Dubai.

While we understand that children are in your physical space during these assessments we also know and trust that parents are the first teachers of values to their children. We therefore request you to only facilitate or help with the technological aspect of the assessment administration if needed but to refrain from assisting in any way with the content of the assessment. We know that above all else both parents and teachers want the values of honesty and integrity to be deeply embedded in the children as key drivers for their journey through life. Children watch us very closely and look up to us as role models and we want them to know that they can continue to maintain these values even when they are doing an assessment at home.

For older children, we recommend that you have a conversation with them about the school's clear expectations for 'Academic Honesty' and that they must not resort to any unfair means while doing their assessments. They must not resort to any kind of malpractice during the examinations. ATTENDANCE FOR THESE EXAMINATIONS IS CRITICAL AND WE URGE YOU TO SPEAK TO YOUR CHILDREN ABOUT NOT TAKING THESE LIGHTLY.

Portions for the First Term Exams: All portions for the First Term examinations have been uploaded under the relevant Department section of the school website.

Revision for the First Term Exams: Revision has been ongoing for all year groups.

Absences during the First Term Exams: Please note that medical or other emergencies only will be considered for approved absences and parents must send an email to the class teachers before the end of the exam on any particular day.

PDF Reading book assigned in Google Classroom for years 4 through 10: One book had been assigned for children to read during the Winter Break and a quiz on these will be conducted after the exams and the marks will be integrated into the examination for English Language. Reading is the most valuable skill and we would like to embed this skill in every child, so your support in encouraging them to read regularly and with interest will be greatly appreciated.

YEAR 11 AND 13 BOARD EXAMINATIONS: We would like to reassure all parents that Edexcel is working closely with the UK Department for Education and Ofqual to understand the implications of recent announcements for the General Qualifications. In turn, they will notify the school once they have concrete instructions and steps ahead and we will share further details as soon as we receive them via updates on the school website. Your patience and understanding in these very fluid times is highly appreciated.

ADMISSION FORMS FOR THE ACADEMIC YEAR 2021-2022: We would like to inform all parents that admissions to the Academic Year 2021-2022 are now open. There will be NO ADMISSIONS FOR YEAR ELEVEN. Kindly check the school website www.stmarysdubai.com for the admissions notice for further information related to admissions. Please note that admission forms for year ONE and TWO will not be accepted after Saturday, 16th January 2021.

OUTSTANDING FIRST TERM FEES : We are at a time junction of having gone three and a half months past the last day for first term fee payments but we still have a large number of students with outstanding fees for the first term. We are urging all parents who have not yet cleared these outstanding fees from term one to do so without delay. Please note that we will not be in a position to provide examination marks, report cards, reference letters or any other official documents to students who still have outstanding first term fees.

SECOND TERM FEES & TIME FRAME FOR MAKING FEE PAYMENTS: Please note that Second term fees must be paid between the 1st and 31st of January 2021. All fees must be paid on time and via the SKIPLY APP.

GLCAT4 REPORT: Please be informed that the GLCAT4 report for your child has been sent to your child's school email. Please make sure that you download it from there.

COMPETITION AND PROGRAMME PARTICIPATION UNDER DL SECTION OF OUR WEBSITE: We would like to invite you to please check this new section we have added for many interesting programmes and competitions that the children can participate in.

BLENDED LEARNING CRITICAL AND EMERGENCY RESPONSE REQUIRED: If any child who has opted for Blended Learning shows symptoms of Covid-19, they must be kept at home and a diagnosis must be sought from an approved medical practitioner. The parent must email Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and inform her of the status and send a copy of a PCR test that has been conducted. In addition in case a child or a parent, sibling or any family member of a child who has opted for Blended Learning, tests POSITIVE for COVID-19, an email must be sent to Ms. Lise-Ann without delay and the child must be kept at home to self isolate for 14 days. These are critical DHA requirements and as the Health and Safety Officer of the School, Ms. Lise-Ann will then contact the parents of any other child who was in contact with the child in question as well as staff members who will also have to self isolate for 14 days as part of contact tracing requirements. ***A PCR Negative test for a child who previously tested positive is also required in addition to the 14 day isolation in order for the child to return to school.***

DISTANCE LEARNING CRITICAL AND EMERGENCY RESPONSE REQUIRED: Even if a child who has opted for Distance Learning has tested positive for Covid-19, parents are requested to please inform Lise-Ann via an email, clearly stating your child's full name, class and section, Emirates ID number, date of birth, home address and parent's mobile number. This is because DHA contacts Ms. Lise-Ann both via telephone and email requesting this information and often it is during late hours in the evening or at night and so this information from you would greatly assist the process with DHA.

UPDATED PARENT CONTACT INFORMATION TO SCHOOL & CLASS TEACHERS: We have uploaded a link on the school website for you to access and provide us the critical information required without delay. **We are still waiting for many parents to fill in this information. THIS IS MOST URGENT!! PLEASE DO NOT DELAY ANY FURTHER !!!**

DL SECTION ON OUR SCHOOL WEBSITE: We would like to remind ALL parents to kindly visit the DL section on our school website as we have been updating it with many useful links , documents, vital information for keeping your children safe online, tips on well-being and mindfulness to name a few. We are sure that you will find these useful and we will keep updating this section as often as we can.

EXPO 2020 SECTION ON OUR SCHOOL WEBSITE: We would like to invite you and your children to browse this section regularly as we will keep updating it with interesting and relevant resources for the children.

GOOGLE CLASSROOM STRICTLY FOR TEACHERS AND STUDENTS AND NOT A FORUM FOR COMMUNICATION BY PARENTS: We would like to remind all parents that the GOOGLE CLASSROOM is an educational space strictly for the children and their teachers.

KINDLY DO NOT POST MESSAGES TO THE TEACHERS IN STREAM. If you wish to communicate with any teacher kindly send them an email.

SCHOOL EMAIL ID TO BE USED EXCLUSIVELY FOR SCHOOL WORK:

Students **MUST NOT USE** the school email ID credentials to register on any gaming website or third party eBook websites etc. Students should be very careful when visiting any website they are unsure of as there is the potential possibility of clicking on pop ups which could lead to inadvertently sharing information from a child's device to the linked pages. If any student or parent finds any unusual activity happening with your school email ID, kindly forward the same to IT support on their email and they will look into the matter immediately.

We wish you safe days ahead and we would like to wish the children the very best for their First Term Examinations.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 1 - 3 : JANUARY 2021

DATE	DAY	TIME	YEAR ONE	YEAR TWO	YEAR THREE
13 TH January	Wednesday	5:30-7:00 pm	English Writing	English Writing	English Writing
14 th January	Thursday	5:30-6:30 pm	Computing	Computing	Computing
17 th January	Sunday	5:30-7:00 pm	Arabic	Arabic	Arabic
18 th January	Monday	5:30-7:00 pm	English Reading	English Reading	English Reading
19 th January	Tuesday	5:30-6:30 pm	History	History	History
20 th January	Wednesday	5:30-6:30 pm	No Exam	UAE Social Studies	UAE Social Studies
21 st January	Thursday	5:30-7:00 pm	Math	No Exam	French
24 th January	Sunday	5:30-7:00 pm	No Exam	Math	Math
25 th January	Monday	5:30-6:30 pm	Islamic Studies	Islamic Studies	Islamic Studies
26 th January	Tuesday	5:30-7:00 pm	Science	Science	Science
27 th January	Wednesday	5:30-6:30 pm	No Exam	Moral Education	Moral Education



ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 4 : JANUARY 2021

DATE	DAY	TIME	YEAR FOUR
Children must join the Zoom link by 7:45 am for attendance			
13 TH January	Wednesday	8:00-9:30 am	English Language
14 th January	Thursday	8:00-9:00 am	Computing
17 th January	Sunday	8:00-9:30 am	Arabic
18 th January	Monday	8:00-9:30 am	English Literature
19 th January	Tuesday	8:00-9:00 am	History
20 th January	Wednesday	8:00-9:00 am	UAE Social Studies
21 st January	Thursday	8:00-9:00 am	French
24 th January	Sunday	8:00-9:30 am	Math
25 th January	Monday	8:00-9:00 am	Islamic Studies
26 th January	Tuesday	8:00-9:30 am	Science
27 th January	Wednesday	8:00-9:00 am	Moral Education



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FIRST TERM EXAMINATIONS

YEARS 5 & 6 : JANUARY 2021

DATE	DAY	TIME	YEAR FIVE	YEAR SIX
Children must join the Zoom link by 7:45 am for attendance				
13 TH January	Wednesday	8:00-9:30 am	English Language	English Language
14 th January	Thursday	8:00-9:00 am	Computing	Computing
17 th January	Sunday	8:00-9:30 am	Arabic	Arabic
18 th January	Monday	8:00-9:30 am	English Literature	English Literature
19 th January	Tuesday	8:00-9:00 am	History	Geography
20 th January	Wednesday	8:00-9:00 am	UAE Social Studies	UAE Social Studies
21 st January	Thursday	8:00-9:00 am	French	French
24 th January	Sunday	8:00-9:30 am	Math	Math
Sunday		12:00-1:00pm	Geography	History
25 th January	Monday	8:00-9:00 am	Islamic Studies/Bible/ Citizenship	Islamic Studies/Bible/Citizenship
26 th January	Tuesday	8:00-9:30 am	Science	Science
27 th January	Wednesday	8:00-9:00 am	Moral Education	Moral Education



ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 7 & 8 : JANUARY 2021

DATE	DAY	YEAR SEVEN	YEAR EIGHT
13 TH January	Wednesday	English Language	English Language
14 th January	Thursday	UAE Social Studies	Islamic Studies/Bible/Citizenship
17 th January	Sunday	Arabic	Arabic
18 th January	Monday	English Literature	English Literature
19 th January	Tuesday	History	Geography
20 th January	Wednesday	Computing	UAE Social Studies
21 st January	Thursday	French	Science
24 th January	Sunday	Math	Math
Sunday		Geography	History
25 th January	Monday	Islamic Studies/Bible/ Citizenship	Computing
26 th January	Tuesday	Science	French
27 th January	Wednesday	Moral Education	Moral Education



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FIRST TERM EXAMINATIONS

YEARS 9 & 10 : JANUARY 2021

DATE	DAY	YEAR NINE	YEAR TEN
13 TH January	Wednesday	English Language 2 English Language 1	English Language 2 English Language 1
14 th January	Thursday	Physics/ Business	Chemistry/ Economics
17 th January Sunday		Arabic	Psychology
		Moral Education	Moral Education
18 th January	Monday	English Literature 1 / History/ Art	Religious Studies
19 th January	Tuesday	ICT/ Computer Science	English Literature 1 / History/ Art
20 th January	Wednesday	Biology /Accounting	Physics/ Business
21 st January	Thursday	Religious Studies	ICT
24 th January Sunday		Math	Math
25 th January	Monday	Chemistry/ Economics	Biology /Accounting
26 th January	Tuesday	Psychology	Arabic
27 th January	Wednesday	English Lit 2	English Lit 2



ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 11 : JANUARY 2021

DATE	DAY	SESSION ONE	SESSION TWO
13 TH January	Wednesday	Physics 1- 1h 15 min Business Studies 1-1h 30 min	Economics 1-1h 30 min Chemistry 1-1h 15 min
14 th January	Thursday	Mathematics (CAL P2)- 1h 30 min	Mathematics (CAL P3)- 1h 30 min
17 th January	Sunday	English Language 2-2hrs 05 min	English Language 1-1h 45 min
18 th January	Monday	Physics 2-1h 15 min Business Studies 2-1h 30 min	English Literature 1-1h 45 min History-2hrs 15 min
19 th January	Tuesday	Psychology 2-1h 20 min	Psychology 1-1h 45 min
20 th January	Wednesday	Economics 2-1h 30 min Chemistry 2-1h 15 min	English Literature 2-1h 20 min French 3H -1h& 4H-1h 20 min
21 st January	Thursday	Biology 1-1h 15 min Accounting 1-2hrs	Biology 2-1h 15 min Accounting 2-1h 15 min
24 TH January	Sunday	Religious Studies 1- (Bible/ Islamic A & B)	Religious Studies 2- (Bible/ Islamic A & B)
25 th January	Monday	ICT-1h 30 min	NO EXAM/ NO LESSONS
26 th January	Tuesday	Arabic (A)- 2hrs 30 min	Arabic (NA) -2 hrs
27 th January	Wednesday	Math (NC P1) – 1hr 30 min	NO EXAM/ NO LESSONS



ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 11G & 11H : JANUARY 2021

DATE	DAY	SESSION ONE	SESSION TWO
13 TH January	Wednesday	Physics 1- 1h 30 min Business Studies 1-1h 30 min	Economics 1-1h 30 min Chemistry 1-1h 30 min
14 th January	Thursday	Mathematics (CAL P1)- 2hrs	Mathematics (CAL P2)- 2hrs
17 th January	Sunday	English Language 1-2hrs 15 min	English Language 2-1h 30 min
18 th January	Monday	Physics 2-1h 15 min Business Studies 2-1h 30 min	English Literature 1-1h 20 min History-2hrs 15 min
19 th January	Tuesday	Psychology 2-1h 20 min	Psychology 1-1h 45 min
20 th January	Wednesday	Economics 2-1h 30 min Chemistry 2-1h 15 min	English Literature 2-1h 30 min
21 st January	Thursday	Biology 1-1h 30 min Accounting 1-2hrs	Biology 2-1h 15 min Accounting 2-1h 15 min
24 TH January	Sunday	Religious Studies 1- (Bible/ Islamic A & B)	Religious Studies 2- (Bible/ Islamic A & B)
25 th January	Monday	ICT-1h 30 min	NO EXAM/ NO LESSONS
26 th January	Tuesday	NO EXAM/ NO LESSONS	NO EXAM/ NO LESSONS
27 th January	Wednesday	Arabic (A)- 2hrs 30 min	Arabic (NA) -2 hrs



ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 12 : JANUARY 2021

DATE	DAY	SESSION ONE	SESSION TWO
13 TH January	Wednesday	Physics 1- 2hrs	-----
14 th January	Thursday	Mathematics (Pure/Statistics)- 2hrs	-----
17 th January	Sunday	Biology 1-2hrs	Business Studies 1-2hrs
18 th January	Monday	Psychology 1-2hrs	-----
19 th January	Tuesday	Economics-2hrs	-----
20 th January	Wednesday	English Literature 1-2hrs	-----
21 st January	Thursday	Accounting 1-3hrs	-----
24 TH January	Sunday	English Literature 2-2hrs	-----
25 th January	Monday	Chemistry 1-2hrs	-----
26 th January	Tuesday	Islamic Studies -2hrs	-----
27 th January	Wednesday	Arabic (NA)- 2hrs	-----



ST. MARY'S *Catholic High School, Dubai*

FIRST TERM EXAMINATIONS

YEARS 13 : JANUARY 2021

DATE	DAY	SESSION ONE	SESSION TWO
13 TH January	Wednesday	Biology 1- 2hrs	Biology 2- 2hrs
14 th January	Thursday	Economics 1-2hrs	Economics 2-2hrs
17 th January	Sunday	Physics 1-2hrs	Physics 2-2hrs
18 th January	Monday	Business 1- 2hrs	Business 2- 2hrs
19 th January	Tuesday	Mathematics Pure1-2hrs	Mathematics Pure 2-2hrs
20 th January	Wednesday	Psychology 1- 2hrs	Psychology 2- 2hrs
21 st January	Thursday	Accounting 2-3hrs	-----
24 TH January	Sunday	English Literature 3-2hrs	English Literature 4-2hrs
25 th January	Monday	Chemistry 1-2hrs	Chemistry 2-2hrs
26 th January	Tuesday	Mathematics 3-Mechanics & Statistics-2hrs	-----