

YEAR 11 D/E - BUSINESS

WEEK 24 (07th February- 11th February))

Theme – 2

Topic: 2.5 Making Human Resource Decisions

Sub topic: Effective Communication and Effective Recruitment

Learning Objective –

- To learn how communication is done through different organization set-ups
- To analyse the importance of effective communication
- To understand the different roles and responsibilities
- To learn how businesses recruit people

Lesson Outcome –

They will be able to:

- Know how to analyse the importance of balancing all odds to arrive at an optimum solution for an effective structure when posed with a case.
- Evaluate the importance of effective communication
- Know the process of recruiting employees
- Evaluate the internal and external recruitments

<p>Sunday – 3rd period (Girls)</p> <p>9:20 – 9:55 am</p>	<p>One Zoom session</p> <p><i>Introduction:</i> Share the Learning Objectives and Lesson Outcomes with the students.</p> <p><i>Teacher input/Activity:</i> . Raise a discussion on the importance of effective communication by recalling the game “Chinese whispers”. Explain the importance of being explicit and articulate in expression either through verbal or written forms</p>
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	<i>Resources:</i> Device, text book, calculator and notebook.
Monday – 1 st and 2 nd period (Girls) 7:25 – 8:05 and 8:10 – 8:50 am	<p>Two Zoom sessions</p> <p><i>Introduction:</i> Share the Learning Objectives and Lesson Outcomes with the students.</p> <p><i>Teacher input/Activity:</i> Explain the terms person specification, job description</p> <p>Explain the methods of recruitment.</p> <p><i>Resources:</i> Device, Text, Notebook and stationary</p>
Wednesday – 1 st period(Girls) 7:25 – 8:05 am	<p>One Zoom session</p> <p><i>Introduction:</i> Share the Learning Objectives and Lesson Outcomes with the students.</p> <p><i>Teacher input/Activity:</i> Raise a discussion on the advantages and disadvantages of methods of recruitments</p> <p><i>Resources:</i> Device, Case Study on GC</p>
Thursday – 3 rd period (Girls) 8:40 – 9:20 am	<p>One synchronous GC session</p> <p><i>Teacher input/Activity:</i> Assign a case study to answer and turn in on GC</p> <p><i>Resources:</i> Device, refill pad</p>