

## YEAR 9A/D/E - ACCOUNTING

**WEEK 27 (28<sup>th</sup> Feb. to 4<sup>th</sup> March, 2021)**

**One synchronous Google Classroom** lesson on Sunday 28<sup>th</sup> Feb. during the 7<sup>th</sup> lesson, **Two Zoom** sessions in the 2<sup>nd</sup> and 3<sup>rd</sup> lessons on Wednesday, 3<sup>rd</sup> March.

**Google Classroom session and Zoom session details (timing and password etc.) intimated to the students on Google Classroom.**

### Topic: Books of Original Entry

Learning Objectives:

- To revise the Analytical Petty Cash Book.
- To learn the purpose of the Journal and revise its preparation

Lesson Outcome:

Students will be able to

- Know how to prepare the Analytical Petty Cash Book and post the expenses to Ledger Accounts
- Learn the purpose of the last of 7 subdivisions of the Journal.

Sunday- 7 <sup>th</sup> period (Girls) 12:15 – 12:50 pm	<b>1 Google Classroom, synchronous lesson</b>  <i>Teacher Input and Activity:</i> Teacher assigns a question on Analytical Petty Cash Book. Students will turn in their work on GC. They can ask questions to solve doubts during the lesson.  <i>Homework Assignment:</i> Further practice - a Petty Cash Book question to be worked out in their notebooks and turned in on GC  <i>Resources:</i> Notebook, stationary, Device and internet connectivity
Wednesday- 2 <sup>nd</sup> and 3 <sup>rd</sup> period (Girls) 8:10- 8:50 and 8:55 – 9:35 am	<b>2 Zoom lessons.</b>  <i>Teacher Input and Activity:</i> Explain the last of 7 subdivisions of the Journal and review how to enter it up. Explain how an opening journal entry is passed.  <i>Homework Assignment:</i> Journal.  <i>Resources:</i> Notebook, stationary, device.