



FINAL EXAMINATION PORTION

COMPUTING- YEAR 5

1. Algorithm-Interpretation and Applications
 - a. Algorithm- Step by step instructions
 - b. Algorithm- Error correction in an algorithm
2. Representation of an algorithm- Flowchart
 - a. Flowchart – Symbols and functions
 - b. Flowchart- Sequence & Selection structure
3. Word Processing- Advanced Features in MS Word
 - a. Word Processing- Text wrapping
 - b. Tables-Alignment of text
 - c. More on tables
4. Database Management- Database Elements
 - a. Database elements- Tables, Row, Field, Records
5. Introduction to Spreadsheets- Basic Structure
 - a. Spreadsheets- Creating charts/graphs
 - b. Spreadsheets-Basic formulae for arithmetic operations
 - c. Spreadsheets-Basic functions
6. Introduction to Presentation
 - a. Presentation- Animation and transition effects
 - b. Presentation- Tables and charts
7. Creating images using graphical skills- MS Paint
 - a. Using Image editing tool

**NOTE: REFER ALL POWERPOINT PRESENTATIONS
AND ACTIVITY SHEETS**