



OUR REF :

TRN : 100483609200003

Sunday, 25th April 2021

To: The Parents of students from Year One to Year Ten and Year 12

Dear Parents,

We are in the process of organizing our records for the next Academic Year 2021-2022. Please fill up this form, sign and scan it and email it to your son / daughter's class teacher by **15th May 2021 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2021-2022- Please note that filling out this form is MANDATORY for every parent.

- 1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2020-2021. In case you re-register your child by error but still have outstanding fees, then the AED 500/- which is the re-registration amount will be adjusted towards the OUTSTANDING FEE and **WILL NOT** be considered as a RE-REGISTRATION AMOUNT. In addition, students who have OUTSTANDING AMOUNTS by the end of this year will automatically not be re-registered for the next Academic Year. We strongly urge ALL parents who still have Outstanding Fees to clear these without any further delay.
- 2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.
- 3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's FIRST TERM FEE for the next Academic Year 2021-2022. This amount has to be paid via the SKIPLY APP **from the 26th of APRIL 2021** with a FINAL DEADLINE of 15th MAY 2021.

- 4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.
- 5) Parents who respond that they are not re-registering their child for the next Academic Year 2021-2022 MUST fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.
- 6) For parents who do not fill out the form by 15th May, 2021, we will consider it as a case of non registration for the next Academic Year 2021-2022.
- 7) Kindly fill out this form and scan it and email it back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)



NAME OF STUDENT : _____

YEAR AND SECTION : _____

Please tick the number that applies to you.

_____ 1. **Yes**, my son/daughter is coming back for the next Academic Year 2021-2022

_____ 2. **No**, my son/daughter is **NOT** coming back for the next Academic Year 2021-2022

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2021-2022.

NAME OF PARENT: _____

PARENT SIGNATURE : _____ **DATE :** _____