



OUR REF :

TRN : 100259955100003

Sunday, 19th June 2022

**To: ALL Parents from YEARS 1 – 13 :- WEEKLY CIRCULAR
AHEAD OF WEEK THIRTY EIGHT**

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy.

PLEASE DO NOT SEND YOUR CHILD TO SCHOOL IF THEY HAVE ANY FLU-LIKE SYMPTOMS. IF YOU HAVE TAKEN YOUR CHILD FOR A PCR TEST (because you have some suspicion based on symptoms) PLEASE DO NOT SEND THEM TO SCHOOL UNTIL YOU HAVE RECEIVED A NEGATIVE PCR.

1) RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR FOR ALL CURRENT STUDENTS , YEARS 1-10 AND 12:

Please go through the circular and re-registration form that was sent well before the Spring Break and has also been attached to this circular. Please make a careful note of the deadlines for re-registration payments, form submissions and criteria for re-registration. The deadline for re-registration was 21st April and any students not-re-registered will be considered as not returning for the next Academic year 2022-2023. Please note that students with outstanding fees cannot re-register until all outstanding dues are cleared and this must be done without any further delay as we have to confirm seats for new students who have applied to the school for next year.

2) DE-ISOLATION / CLEARANCE CERTIFICATE IS ABSOLUTELY ESSENTIAL TO RETURN TO SCHOOL FOR ANY STUDENT WHO HAS TESTED POSITIVE FOR COVID-19:

All parents are requested to kindly email the de-isolation / clearance certificate from DHA to the school doctor on dayani-smchs@smgeducation.org with a copy to the both school nurses on midhu.xavier-smchs@smgeducation.org and savitha.mariya-smchs@smgeducation.org

This is absolutely essential for your child to return to school. Children cannot return to on-site lessons unless the school clinic has received the DE-ISOLATION certificate as a soft copy via email.

3) CHILDREN WHO HAVE TESTED POSITIVE:

Kindly inform the class teachers, the school doctor and Ms. Pinto if your child tests positive and attach the PCR report without any delay.

4) CHILDREN WHO ARE CLOSE CONTACTS OF COVID POSITIVE FAMILY MEMBERS LIVING WITH THEM:

Please refer to the updated KHDA guidelines. Close contacts do not need to quarantine if they do not have symptoms. We will continue to contact trace and we will tell you if your child is a close contact. If a close contact has symptoms then as per DHA protocols two PCR tests need to be done within 48 hours.

5) CHILDREN SHOWING SYMPTOMS:

CHILDREN WITH SYMPTOMS SHOULD NOT BE SENT TO SCHOOL ON ANY ACCOUNT.

If your child is showing flu-like symptoms, kindly inform the class teacher via email immediately and please do a PCR. Once a negative PCR is obtained, the child can resume school. If a child tests positive, please refer to point number three of this circular.

6) MUST HAVE HYGIENE KIT:

It is essential that an extremely high level of hygiene be maintained by every child in order to curb the spread of the virus in our school community. Therefore please make sure that your child has his/ her FULL AND COMPLETE HYGIENE KIT before they leave each morning. **THREE DISPOSABLE FACE MASKS, AMPLE SANITIZER, SANITIZING/ DISINFECTING WIPES/ TISSUES.** Please remind your child about how important it is for them to keep their hands clean, not touch their faces, wear their masks fully covering their nose and mouth and keeping a good distance from others.

7) PAYMENT OF OUTSTANDING FEES :

Kindly settle all outstanding dues IMMEDIATELY. Examination marks, reports and other documents will not be issued to any child whose first term fees are outstanding. No documents will be released to students who have any OUTSTANDING FEES NOW. The deadlines for all fee payments have passed. Students with OUTSTANDING FEES will now be considered as not re-registered for the next Academic Year and could potentially lose their seat for next year.

8) FIELD TRIPS FROM 20TH JUNE TO 27TH JUNE (YEARS 1-6) :

Students who are not attending the trips must stay home on the respective days.

9) PURCHASE OF BOOKS FOR THE ACADEMIC YEAR 2022-2023:

We will be sending you the circular regarding the purchase of books for the next academic year in a day or two. Please note that while the option to purchase books is made available to all parents, purchasing books by students with outstanding fees and/ or those who have not re-registered for next year is not by any means a confirmation of a seat for the next academic year. Kindly settle all outstanding fees and pay the re-registration amount to ensure that your child does not lose his/ her seat for the next Academic year.

10) YEAR 11 AND 13 RESULTS PLUS PASSWORDS:

All year 11 and 13 students have been given their Results Plus passwords for accessing results in August 2022. However you are being reminded to login immediately and if there are any issues, kindly email Ms. Vichitra. Please do not wait until August as at that time due to heavy traffic on the site you might not be able to login.

11) ADMISSION TO A-LEVELS (YEAR 12):

Parents of year 11 students are asked to please note that we will be sending out the notice for A-Level admission with the link in the coming week . This will also be sent via the class group email. Please look out for it in a day or two.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN : 100259955100003

Tuesday, 22nd March, 2022

To: The Parents of students from Year One to Year Ten and Year 12

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2022-2023**.

Please fill up this form, sign and scan it and email it to your son / daughter's class teacher by **21st April 2022 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2022-2023- Please note that filling out this form is MANDATORY for every parent.

- 1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2021-2022. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically not be re-registered for the next Academic Year. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.
- 2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.

- 3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2022-2023. **This amount has to be paid via the SKIPLY APP from the 11th of APRIL 2022 with a FINAL DEADLINE of 21st April 2022.**
- 4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.
- 5) Parents who respond that they are not re-registering their child for the next Academic Year 2022-2023 **MUST** fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.
- 6) **For parents who do not fill out the form by 21st April, 2022, we will consider it as a case of non- registration for the next Academic Year 2022-2023.**
- 7) Kindly fill out this form and scan it and email it back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



NAME OF STUDENT : _____

YEAR AND SECTION: _____

Please tick the number that applies to you.

_____ 1. **Yes**, my son/daughter is coming back for the next Academic Year 2022-2023

_____ 2. **No**, my son/daughter is **NOT** coming back for the next Academic Year 2022-2023

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2022-2023.

NAME OF PARENT: _____

PARENT SIGNATURE: _____ **DATE :** _____