



OUR REF :

TRN : 100259955100003

Friday, 25th November 2022

To: The Parents of students in Years 1 - 13
WEEKLY CIRCULAR AHEAD OF WEEK FOURTEEN

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy. Please read on for all the latest updates. Information that is still relevant from previous circulars will be referenced from there so that it is not repetitive.

THE UAE NATIONAL DAY HOLIDAYS WILL RUN FROM THE 1ST TO 4TH OF DECEMBER (inclusive). We will be celebrating National Day at school on Wednesday, 30th November 2022. Students are invited to come dressed in the UAE Flag colours on that day. We hope that you all get to spend quality time as a family.



We are requesting ALL parents to send books of FRIDAY'S time table on Wednesday, 30th November (seeing that we have been missing a fair number of Fridays). School will end at the regular time of 1:30 pm on Wednesday, 30th November 2022.

ALL PARENTS PLEASE NOTE THAT THE DEADLINE FOR ALL FIRST TERM FEE PAYMENTS WAS 30TH SEPTEMBER 2022. ANY STUDENT WHOSE FIRST TERM FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE OFFICIAL DOCUMENTS ETC.

1) RE-SCHEDULING OF IBT ARABIC BENCHMARK TESTS:

Please note that the IBT Arabic Benchmark Tests that were scheduled for 23rd and 24th of November 2022 have been re-scheduled. Please refer to the table below for the re-scheduled dates.

MONDAY	28th November 2022	ARABIC A	YEARS 5-10
MONDAY	28th November 2022	ARABIC B	YEAR 5
TUESDAY	29th November 2022	ARABIC B	YEAR 7 & YEAR 9

2) FIRST REPORT DAY & PARENT TEACHER MEETING- SATURDAY, 26TH NOVEMBER 2022-SAVE THE DATE:

Parents are requested to kindly check the attached circular to this update for more details. In a spirit of goodwill, we have issued report cards to all students, even those with outstanding fees. We request those parents who still have outstanding first term fees to kindly clear these immediately in the same spirit of goodwill. We trust that you will collaborate with us in this matter. Please check your SIMS PARENT APP for the report card. Meeting slots are as follows.

Class SIMS ROLL ORDER LIST – Numbers 1-10 (7:30 – 8:30) , 11-20 (8:30-9:30) , 21-30 (10:00-11:00)

3) ASSESSMENT PAPERS GIVEN TO STUDENTS:

We have sent most assessment papers with students over the last two days. Just as we have issued reports to ALL students, we are doing the same with the Assessment papers. Please follow the instructions sent by class teachers/ subject teachers regarding scanning of Assessment papers.

4) ACTIVE LEARN PASSWORDS :

Parents please note that the Active Learn Passwords have been sent to your child's school email . These are being sent only to those students who have paid for the Active Learn. Kindly check your child's school email for the same.

5) DUBAI EXPOCITY SCHOOL WALKATHON – WELL BEING CHAMPIONS FOR YEARS 6,7 AND 8 (25th November 2022):

We are grateful to our Well Being Champions for participating in the Dubai Expocity School Walkathon as part of the Dubai Fitness Challenge.

6) UPDATED COVID-19 PROTOCOLS FROM KHDA:

Parents are requested to kindly view the image below to have a clear picture of the latest Covid-19 protocols released by KHDA. The quarantine period for Covid positive cases is now FIVE days. However students can only return to school on the sixth day if they are symptom-free. If your child still has symptoms at the end of the 5 day quarantine period, kindly email our school doctor for further instructions. (dayani-smchs@smgeducation.org)

7) FOURTH SUBJECT DROP FORM FOR YEAR 12 AND 13:

Parents please check previous weeks circulars.

8) IRRESPONSIBLE USE OF SOCIAL MEDIA PLATFORMS, PARTICULARLY BY STUDENTS IN YEARS 9-11:

Parents are requested to carefully read the separate circular issued in this regard on 16th September.

9) ADMISSION TO A-LEVELS (PARENTS OF CURRENT YEAR 11 STUDENTS):

Parents of Year 11 students are requested to kindly go through the separate circular on A-Level admissions issued on 23rd September.

10) WELLBEING WEDNESDAYS:

With a view to improving overall student wellbeing and following through with some suggestions from students themselves, the school will champion Wellbeing Wednesdays as the first in a series of initiatives to improve overall student wellbeing. ***We would request that every child bring in ANY ONE FRUIT of their choice and ANY ONE DAIRY (milk, laban , yoghurt, a fruit juice could substitute for those children who are lactose intolerant)*** for breakfast every Wednesday, that they will have together in class first thing in the morning during the morning registration with their class teachers.

11) PREDICTED GRADES POLICY FOR YEARS 12 & 13:

We would like to remind all parents and students to carefully go through this Policy that is available on our school website. The situation that unfolded over the last two years made many children realise, albeit too late the true value of being consistent with their study habits and not waiting until the last minute before exams to prepare and study. It is always best for every child to be **CONSISTENT AND HIGHLY REGULAR** with their study and ensure that they maintain a good level of attainment across all their assessment opportunities and prepare as well as they can for their Board Examinations. This will also help them to achieve better predicted grades as every assessment and examination counts towards the calculation of the same.

12) SUBJECT CHANGE POLICY , YEARS 9 TO 13:

We would like to request all parents of children in these year groups to please go through the Subject Change Policy which is available in the Parents' Info section of the school website.

13) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN :

Please refer to our circular of 16th September 2022.

14) NO DISTRIBUTION OF ANY ITEMS (cakes/ candies/ chocolate/ and even non-edible items) FOR BIRTHDAY CELEBRATIONS:

Parents are reminded that while the class would be happy to sing for your child on his/her birthday , there should be **STRICTLY NO DISTRIBUTION** of any food/ sweets or even non-edible items like small toys etc on your child's birthday.

15) PARENT'S' APPOINTMENTS WITH TEACHERS:

Parents are requested to kindly email a particular teacher that you wish to meet for any urgent reason. Please specify if you would like a telephone call, a zoom meeting or a face-to-face meeting. Please include your telephone number in the email. Teachers will get back to you.

16) STUDENT SCHOOL EMAIL ID:

Please refer to our circular dated 2nd September. **Please do not use the class group email to communicate with teachers. Kindly email teachers directly on their school email ID.**

17) NO ELECTRONIC DEVICES FOR STUDENTS OF YEARS 1-8 (EXCEPT FOR MOBILE PHONE) :

Please refer to our circular dated 2nd September.

18) SCHOOL OFFICE WEEKEND SCHEDULES :

The school office will work on Second and Fourth Saturdays from 8:00 am until 12:00 pm.

The school office will remain CLOSED on First and Third Saturdays and ALL Sundays.

19) SCHOOL UNIFORM SHOP (Boys' uniforms/ sports uniforms for boys and girls and hoodies) :

The Uniform Shop will be open only on Second and Fourth Saturdays from 8:00 until 11:00 am. Students have been accessing the uniform store for the first hour in the mornings after their class registration.

20) PAYMENT OF TERM FEES :

We would like to remind ALL parents that timely fee payments are important for the sustained functioning of the school. We urge parents not to delay fee payments and ensure that you have paid well within the stipulated fee payment window for each term.

21) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2022-2023:

Please check all information related to the same from our WELCOME BACK CIRCULAR dated 26th August 2022. The legend of key dates is below.

24th October	Diwali Holiday
18th November	Holiday
1st & 2nd December	Government Holidays
12th -30th December(inclusive)	Winter break
17th January – 2nd February (inclusive)	First Term examinations in the morning session and regular lessons after break.
3rd February	End of Term Holiday
15th to 24th March 2023 and 10th to 14th April 2023 (inclusive)	Mock Exams for Years 11 and 13
27th March to 7th April 2023	Spring Break
20th and 21st April 2023	Government Holidays

4th and 5th May 2023	Final exams (Years 1-10 and year 12) in the morning session and regular lessons after break
8th to 19th May 2023	Final exams (Years 1-10 and Year 12 in the morning and students go home after the exam.
22nd May	Holiday
26th June	Last day for students and staff

22) STUDENT ABSENCES MUST BE INFORMED BY PARENTS:

All parents are requested to kindly inform the class teacher via email whenever a child is absent, even if it is just for one day. A simple email with the reason for the absence will suffice but is mandatory. Unaccounted for absences will be marked as unjustified and will be reflected on students' progress reports.

23) URGENT QUERIES AND CONCERNS:

If you have any urgent queries and concerns, kindly send an email to our Vice Principal, Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to wish each and every one of you a safe and happy weekend.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)



Links:

UPDATE REGARDING DSIB SCHOOL INSPECTION AND RE-SCHEDULING OF IBT ARABIC TESTS

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/DSIB-INSPECTION.pdf>

Circular dated 18-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-18-NOVEMBER.pdf>

Circular dated 11-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-11-NOVEMBER.pdf>

Circular dated 4-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-4-NOVEMBER.pdf>

Circular dated 7-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-7-OCTOBER-1.pdf>

Circular dated 14-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-14-OCTOBER-1.pdf>

Circular dated 21-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-21-OCTOBER.pdf>

Circular dated 28-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-28-OCTOBER.pdf>

Circular dated 2-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-2-SEPTEMBER-2022.pdf>

Circular dated 9-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-9-SEPTEMBER-2022.pdf>

Circular dated 16-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/To-The-Parents-of-students-in-Year-1-%E2%80%9313-WEEKLY-CIRCULAR-AHEAD-OF-WEEK-FOUR-1.pdf>

Circular dated 23-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-23-SEPTEMBER-2022.pdf>

Circular dated 30-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-30-SEPTEMBER-2022.pdf>

Subject Drop Application Form:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/SUBJECT-DROP-APPLICATION.pdf>

Admission to A-Level:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/ADMISSION-TO-A-LEVELS-for-the-ACADEMIC-YEAR-2023-2024.pdf>

Subject Change Policy:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/Subject-Change-Policy-2022.pdf>



OUR REF :

TRN : 100259955100003

Friday, 28th October 2022

**To: Parents (Year One to Year Thirteen) : First Parent-Teacher Meeting /
First Report Day/ PARENT-TEACHER MEETING DAY FACE-TO-FACE**

Dear Parents,

Greetings from St. Marys. The first Parent-Teacher Meeting / Report Day of the academic year will be a wonderful opportunity for you and your children's class teachers to share insightful information about them. The First Parent -Teacher Meeting has been **SCHEDULED TO Saturday, 26TH November 2022 from 7:30 am until 11:00 am.** All parents are not compelled to attend the meeting and only those parents who wish to meet their children's class teachers may attend. Meeting slots are as follows.

Class SIMS ROLL ORDER LIST: Numbers 1-10 (7:30 – 8:30), 11-20 (8:30-9:30), 21-30 (10:00-11:00)

A-Level students will be given a different schedule in class and they will explain to you how that will work. Report cards will be published on the SIMS PARENT APP in advance, however we will not be able to publish report cards of children who have outstanding first term fees. Reports cannot be published if fees are paid at the last minute as the fee deadline was 30th September. (For example if fees are paid a few days before the report day, reports cannot be published immediately) . Kindly ensure that all outstanding fees are paid immediately if you have not yet done so.

Parents are asked to kindly jot down important points you wish to discuss with your child's class teacher and to not spend more than five minutes with the teacher as a courtesy to other parents. However, if you feel you need to spend a longer time with the class teacher, then it is advisable to make a private appointment with the class teacher at a later date by contacting them via email so they will schedule an appointment based on their availability.

Please send a similar email to any particular subject teacher that you feel you might need to meet personally and a private appointment can be made on another day.

Yours sincerely,

**Mr. Paul Asir Joseph
(Principal)**

