

ST. MARY'S CATHOLIC HIGH SCHOOL

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد الكتروني

هاتف : ٣٣٧٠٢٥٢ ٤ ٩٧١ +

www.stmarysdubai.com : موقع ويب

فاكس : ٣٣٦٨١١٩ ٤ ٩٧١ +

OUR REF :

TRN : 100259955100003

Wednesday, 30th November 2022

**To: The Parents of students in Years 1 - 13
WEEKLY CIRCULAR AHEAD OF WEEK FIFTEEN**

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy. Please read on for all the latest updates. Information that is still relevant from previous circulars will be referenced from there so that it is not repetitive.

THE UAE NATIONAL DAY HOLIDAYS WILL RUN FROM THE 1ST TO 4TH OF DECEMBER (inclusive). The school office will also be closed during the National Day Break. We had a wonderful National Day Celebration this morning with excellent participation from our students. We have also observed a minute's silence from 11:30 to 11:31 am in remembrance of the UAE martyrs.

We hope that you all get to spend quality time as a family. We wish the Rulers a happy 51st National Day & offer blessings from our Marian Family for the continued success of the UAE.



PARENTS AND STUDENTS FROM YEARS 7 TO 13 ARE REQUESTED TO CHECK THE SCHOOL WEBSITE FOR A SURVEY LINK SENT BY KHDA THAT MUST BE COMPLETED BY 9TH DECEMBER 2022. THE SURVEY TAKES NO MORE THAN TEN MINUTES AND WE REQUEST YOU TO TAKE SOME TIME OUT TO COMPLETE IT. THERE IS A SEPARATE LINK FOR PARENTS AND A SEPARATE ONE FOR STUDENTS.

Link:

[KHDA – PARENTS SURVEY 2022](#)

[KHDA – STUDENTS SURVEY 2022](#)

ALL PARENTS PLEASE NOTE THAT THE WINDOW FOR PAYMENT OF THE SECOND TERM FEES IS BETWEEN THE 1ST OF DECEMBER 2022 AND THE 31ST OF JANUARY 2023. We REQUEST ALL PARENTS TO RESPECT THIS TIME FRAME. ANY STUDENT WHOSE FIRST TERM FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE OFFICIAL DOCUMENTS ETC.

1) LAST DATE FOR REQUESTING ANY OFFICIAL DOCUMENTS-3RD DECEMBER 2022 FOR THIS CALENDAR YEAR:

All parents are reminded that any documents that might be required urgently must be requested for via email addressed to Ms. Shirley on maryscol@emirates.net.ae NO LATER THAN 3RD DECEMBER 2022. Documents take time to prepare and the school office will issue these before the Winter Break. The school office will be closed during the Winter Break. Documents may once again be requested after the 2nd of January 2023.

2) WINTER BREAK :

All parents are reminded that the winter break will run from **10th - 30th December (inclusive)**. The school office will be closed during the Winter Break and school leaders and admin will respond to any emails after the 2nd of January 2023.



3) 9TH DECEMBER 2022 END OF YEAR CLASS PARTIES AND SCHOOL ENDS AT 11:15 AM :

All parents are reminded that children are invited to come dressed in coloured clothes on the 9th of December 2022 and they are planning their own class parties with their class teachers. Please note that school ends at 11:15 am on the 9th of December.

4) FIRST TERM EXAM TIMETABLES AND FIRST TERM EXAM PORTIONS:

We will be sharing the First Term Exam Time tables and portions with you very early next week.

5) SPORTS DAY TRY OUTS UPDATE:

The sports day try outs have been completed as per the schedule we had shared earlier. However some students may have missed their scheduled date due to an illness or some emergency. We would like to give an opportunity to these students and so we are requesting them to meet Mr. Christopher Chandra (Subject Leader for PE) on Monday, 5th December during the break. We will declare the final list of selected students on the 8th of December so they can use the winter break to prepare for the Sports Day finals on 16th February 2023.

6) IRRESPONSIBLE USE OF SOCIAL MEDIA PLATFORMS, PARTICULARLY BY STUDENTS IN YEARS 9-11:

Parents are requested to carefully read the separate circular issued in this regard on 16th September.

7) ADMISSION TO A-LEVELS (PARENTS OF CURRENT YEAR 11 STUDENTS):

Parents of Year 11 students are requested to kindly go through the separate circular on A-Level admissions issued on 23rd September.

8) PREDICTED GRADES POLICY FOR YEARS 12 & 13 :

We would like to remind all parents and students to carefully go through this Policy that is available on our school website. The situation that unfolded over the last two years made many children realise, albeit too late the true value of being consistent with their study habits and not waiting until the last minute before exams to prepare and study. It is always best for every child to be **CONSISTENT AND HIGHLY REGULAR** with their study and ensure that they maintain a good level of attainment across all their assessment opportunities and prepare as well as they can for their Board Examinations. This will also help them to achieve better predicted grades as every assessment and examination counts towards the calculation of the same.

9) SUBJECT CHANGE POLICY , YEARS 9 TO 13:

We would like to request all parents of children in these year groups to please go through the Subject Change Policy which is available in the Parents' Info section of the school website.

10) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN :

Please refer to our circular of 16th September 2022.

11) PARENT'S' APPOINTMENTS WITH TEACHERS:

Parents are requested to kindly email a particular teacher that you wish to meet for any urgent reason. Please specify if you would like a telephone call, a zoom meeting or a face-to-face meeting. Please include your telephone number in the email. Teachers will get back to you.

12) STUDENT SCHOOL EMAIL ID:

Please refer to our circular dated 2nd September. **Please do not use the class group email to communicate with teachers. Kindly email teachers directly on their school email ID.**

13) NO ELECTRONIC DEVICES FOR STUDENTS OF YEARS 1-8 (EXCEPT FOR MOBILE PHONE) :

Please refer to our circular dated 2nd September.

14) SCHOOL OFFICE WEEKEND SCHEDULES :

The school office will work on Second and Fourth Saturdays from 8:00 am until 12:00 pm. The school office will remain CLOSED on First and Third Saturdays and ALL Sundays. The school office is closed on 3rd and 10th December 2022.

15) SCHOOL UNIFORM SHOP (Boys' uniforms/ sports uniforms for boys and girls and hoodies) :

The Uniform Shop will be open only on Second and Fourth Saturdays from 8:00 until 11:00 am. Students have been accessing the uniform store for the first hour in the mornings after their class registration.

16) PAYMENT OF TERM FEES :

We would like to remind ALL parents that timely fee payments are important for the sustained functioning of the school. We urge parents not to delay fee payments and ensure that you have paid well within the stipulated fee payment window for each term.

17) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2022-2023:

Please check all information related to the same from our WELCOME BACK CIRCULAR dated 26th August 2022. The legend of key dates is below.

24th October	Diwali Holiday
18th November	Holiday
1st & 2nd December	Government Holidays
12th -30th December(inclusive)	Winter break
17th January – 2nd February (inclusive)	First Term examinations in the morning session and regular lessons after break.
3rd February	End of Term Holiday
15th to 24th March 2023 and 10th to 14th April 2023 (inclusive)	Mock Exams for Years 11 and 13
27th March to 7th April 2023	Spring Break
20th and 21st April 2023	Government Holidays
4th and 5th May 2023	Final exams (Years 1-10 and year 12) in the morning session and regular lessons after break
8th to 19th May 2023	Final exams (Years 1-10 and Year 12 in the morning and students go home after the exam.
22nd May	Holiday
26th June	Last day for students and staff

18) STUDENT ABSENCES MUST BE INFORMED BY PARENTS:

All parents are requested to kindly inform the class teacher via email whenever a child is absent , even if it is just for one day. A simple email with the reason for the absence will suffice but is mandatory. Unaccounted for absences will be marked as unjustified and will be reflected on students' progress reports.

19) URGENT QUERIES AND CONCERNS:

If you have any urgent queries and concerns, kindly send an email to our Vice Principal , Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to wish each and every one of you a safe and happy weekend .

Yours sincerely



Mr. Paul Asir Joseph
(Principal)



Happy National Day



Links :

Circular dated 25-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-25-NOVEMBER.pdf>

Circular dated 18-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-18-NOVEMBER.pdf>

Circular dated 11-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-11-NOVEMBER.pdf>

Circular dated 4-Nov-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/11/WEEKLY-CIRCULAR-4-NOVEMBER.pdf>

Circular dated 7-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-7-OCTOBER-1.pdf>

Circular dated 14-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-14-OCTOBER-1.pdf>

Circular dated 21-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-21-OCTOBER.pdf>

Circular dated 28-Oct-2022 :

<https://www.stmarysdubai.com/wp-content/uploads/2022/10/WEEKLY-CIRCULAR-28-OCTOBER.pdf>

Circular dated 2-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-2-SEPTEMBER-2022.pdf>

Circular dated 9-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-9-SEPTEMBER-2022.pdf>

Circular dated 16-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/To-The-Parents-of-students-in-Year-1-%E2%80%9313-WEEKLY-CIRCULAR-AHEAD-OF-WEEK-FOUR-1.pdf>

Circular dated 23-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-23-SEPTEMBER-2022.pdf>

Circular dated 30-Sep-2022:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/WEEKLY-CIRCULAR-30-SEPTEMBER-2022.pdf>

Subject Drop Application Form:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/SUBJECT-DROP-APPLICATION.pdf>

Admission to A-Level:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/ADMISSION-TO-A-LEVELS-for-the-ACADEMIC-YEAR-2023-2024.pdf>

Subject Change Policy:

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/Subject-Change-Policy-2022.pdf>