



EXAMINATION RULES AND REGULATIONS (YEARS 1 – 10)

Please go through these carefully and read them with your children.

- a) If your child is ill and unable to attend school but send an email to the class teacher informing them of the absence . We will re-schedule exams that have been missed for this reason. Re-scheduled exams might be scheduled for a Saturday and / or Sunday depending on how many exams have been missed.
- b) Students must carry their stationery in a transparent plastic case or pouch. No borrowing will be permitted so please ensure that you have the required pens, pencils, erasers and geometry items as needed.
- c) NO SMARTWATCHES ALLOWED DURING EXAMINATIONS**
- d) Students must not have in their possession any electronic devices to include but not limited to mobile phones, smart watches, tablets, laptops, Bluetooth devices, ipods, mp3/4 players etc. If any of these items are found with a student during an exam, they will be given a zero.
- e) Students must not have any unauthorised material during an examination - notes, chits of paper with written notes, any written notes concealed in the desk or on the person. If any of these are found with a student during an examination, they will be given a zero.
- f) Students must not resort to any form of malpractice during an examination , they must not speak to any other students during an examination. Any form of malpractice will lead to being given a zero for that particular examination.
- g) Students writing with pen **MUST ONLY USE A BLACK BALL POINT PEN.**
- h) NO ink erasers, correcting fluid or ink killers are permitted for examinations.
- i) Students must be on time for exams, no extra time will be given to late comers.