



OUR REF : .....

TRN : 100259955100003

Friday, 10<sup>th</sup> February 2023

**To: The Parents of students in Years 1 - 13  
WEEKLY CIRCULAR AHEAD OF WEEK TWENTY ONE**

Dear Parents,

**Greetings from Saint Mary's.** We trust that this update finds you and your families safe and healthy. Please read on for all the latest updates.

**SPORTS DAY FOR YEARS 5 - 13 ON 16<sup>TH</sup> FEBRUARY 2023. PLEASE CHECK THE SEPARATE CIRCULAR ATTACHED.**

**ALL PARENTS PLEASE NOTE THAT THE WINDOW FOR PAYMENT OF THE SECOND TERM FEES WAS BETWEEN THE 1<sup>ST</sup> OF DECEMBER 2022 AND THE 31<sup>ST</sup> OF JANUARY 2023. FEES NOT YET PAID ARE NOW CONSIDERED OUTSTANDING. ANY STUDENT WHOSE SCHOOL FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE OFFICIAL DOCUMENTS ETC.**

**1) ADMISSIONS TO YEAR ONE FOR THE ACADEMIC YEAR 2023- 2024:**

We would like to inform all parents that the admissions notice for YEAR ONE for the Academic Year 2023 – 2024 has been uploaded to the school website and we have attached it to this circular as well.

**2) ADMISSIONS TO YEARS TWO- TEN FOR THE ACADEMIC YEAR 2023- 2024:**

We would like parents to please note that since places for these year groups are limited, the admissions notice for years 2-10 will be available in the last week of February 2023.

### **3) FIRST TERM EXAMINATION PAPERS:**

We would like parents to be aware that from Monday onwards, teachers will start handing over corrected first term examination scripts to students. However, we will not be able to issue these to students who have outstanding first term fees. We have been reminding parents every week to complete fee payments and we urge you to do pay all outstanding fees without any delay.

### **4) SCHOOL'S PARTICIPATION IN A SPECIAL FORMATION FOR THE MERCITHON 2023 EVENT:**

Parents are notified that our students from years 5-10 will all be participating in a Human Formation that will be aerially filmed for the **Mercithon 2023** event. This is being done on the school premises during school hours. Mercithon was held earlier in 2017 and helped cancer patients irrespective of their **religion, nationality and cultural barriers**. It welcomed 12,500 attendees from different walks of life of our UAE community and a total of AED 675,000 raised to support the needy cancer patients for long-term treatment.

### **5) NGRT LITERACY TEST PAYMENT:**

Parents who have not yet paid for the same are requested to please ensure that payment is made over the weekend. We have completed testing for all cohorts from years 2 to 10.

### **6) ALEF ARABIC PLATFORM (ARABIC B : YEARS 5 & 6 and ARABIC A : YEARS 5 - 12):**

We are introducing ALEF ARABIC platform for the year groups stated above. This is with a view to providing more interactive material for students and a platform whereby teachers can assign online tasks for students. Login credentials have been sent to your child's email ID from Monday, 6<sup>th</sup> February 2023.

### **7) DHA HEALTH AWARENESS SESSIONS ( PRIMARY ) :**

We will be organising Health Awareness Sessions on 14 February 2023. Year 1 and 2 - Healthy Living and Years 3, 4 and 5- Personal Hygiene. These sessions will be facilitated by CARE DIRECT.

### **8) CANADIAN UNIVERSITY FAIR AT SCHOOL (23 FEBRUARY 2023) YEARS 11, 12 AND 13:**

Please check the separate circular attached.

### **9) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2022-2023:**

Please check all information related to the same from our WELCOME BACK CIRCULAR dated 26<sup>th</sup> August 2022. The legend of key dates is below.

<b>3<sup>rd</sup> February</b>	<b>End of Term Holiday</b>
<b>15<sup>th</sup> to 24<sup>th</sup> March 2023 and 10<sup>th</sup> to 14<sup>th</sup> April 2023 ( inclusive )</b>	<b>Mock Exams for Years 11 and 13</b>
<b>27<sup>th</sup> March to 7<sup>th</sup> April 2023</b>	<b>Spring Break</b>
<b>20<sup>th</sup> and 21<sup>st</sup> April 2023</b>	<b>Government Holidays</b>
<b>4<sup>th</sup> and 5<sup>th</sup> May 2023</b>	<b>Final exams ( Years 1-10 and year 12) in the morning session and regular lessons after break</b>
<b>8<sup>th</sup> to 19<sup>th</sup> May 2023</b>	<b>Final exams ( Years 1-10 and Year 12 in the morning and students go home after the exam.</b>
<b>22<sup>nd</sup> May</b>	<b>Holiday</b>
<b>26<sup>th</sup> June</b>	<b>Last day for students and staff</b>

### **10) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN :**

Please refer to our circular of 16<sup>th</sup> September 2022.

### **11) IRRESPONSIBLE USE OF SOCIAL MEDIA PLATFORMS, PARTICULARLY BY STUDENTS IN YEARS 9-11:**

Parents are requested to carefully read the separate circular issued in this regard on 16<sup>th</sup> September.

### **12) PARENT'S' APPOINTMENTS WITH TEACHERS:**

Parents are requested to kindly email a particular teacher that you wish to meet for any urgent reason. Please specify if you would like a telephone call, a zoom meeting or a face-to-face meeting. Please include your telephone number in the email. Teachers will get back to you.

### **13) URGENT QUERIES AND CONCERNS:**

If you have any urgent queries and concerns, kindly send an email to our Vice Principal , Ms. Lise-Ann on [l.pinto-smchs@smgeducation.org](mailto:l.pinto-smchs@smgeducation.org) and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to wish each and every one of you a safe and happy weekend .

Yours sincerely

Mr. Paul Asir Joseph  
( Principal )





OUR REF : .....

TRN : 100259955100003

DATE : Friday, 10<sup>TH</sup> February 2023

**To : The Parents of students in YEARS 11, 12 AND 13 :  
CANADIAN UNIVERSITY FAIR @ SAINT MARY'S CATHOLIC HIGH SCHOOL, DUBAI**

Dear parents,

Greetings to you from St. Mary's Catholic High School!

It is a pleasure to be able to once again invite you to join us in the Main Hall for the Canadian University Fair on the 23<sup>rd</sup> of February 2023. . We have several top quality universities from Canada attending the university Fair. We encourage you to come and take advantage of this unique opportunity to meet with all the top universities from Canada and speak to their representatives personally. Students from years 11, 12 and 13 will be visiting the universities at specific time slots. **PARENTS ARE MOST WELCOME TO COME AS WELL.** The details of the fair are as follows:

**Date : Thursday 23<sup>rd</sup> February 2023**

**Venue: Main Hall, SMCHS**

**Time: 7:30 to 8:15 am**

Please find the list of Universities that will be represented below.

- **Acadia University**
- **Brescia University College**
- **Brock University**
- **Columbia College**
- **Durham College**

- **Georgian College**
- **Huron At Western University**
- **Macewan University**
- **Northen Alberta Institute of Technology (NAIT)**
- **The University of Western Ontario**
- **Trent University**
- **University of Alberta**
- **University of Guelph**
- **University of New Brunswick**
- **University of Prince Edward Island**
- **University of Waterloo**
- **University of Windsor**

We look forward to your presence at the University Fair.

Yours sincerely



Mr. Paul Asir Joseph  
( Principal )





**ST. MARY'S CATHOLIC HIGH SCHOOL**

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com

**مدرسة القديسة مريم الكاثوليكية الثانوية**

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

+٩٧١ ٤ ٣٣٧٠٢٥٢ : هاتف

www.stmarysdubai.com : موقع ويب

+٩٧١ ٤ ٣٣٦٨١١٩ : فاكس

OUR REF : .....

TRN : 100259955100003

DATE : Friday, 10<sup>th</sup> February 2023

To: **Parents of students from Years Five to Thirteen :**  
**16<sup>th</sup> FEBRUARY 2023 - SPORTS DAYS FOR YEARS 5 TO 13**

Dear parents,

Greetings to you from St. Mary's Catholic High School! We would like to invite you to read the update on Sports Day for Years 5 – 13.

**SPORTS DAY YEAR 5-13 :**

The Sports Day for Years Five through 13 (Girls & Boys) has been fixed for 16<sup>th</sup> February 2023 (communicated earlier in the year as well) at the Dubai Police Officers Club Stadium Grounds (Al Jaddaf area) from 8:00 am until 12:30 pm. **All parents are cordially invited to join the school community for this event and cheer the children in a spirit of healthy competition.**

**ST. MARY'S Catholic High School, Dubai**

The Management, Principal, Staff and Students  
cordially invite you to the

**ANNUAL SPORTS DAY**

**Venue :**  
**Dubai Police Officer's Club Stadium,**  
**Al-Jaddaf, Dubai**

**Date:**  
**Thursday 16<sup>th</sup> February, 2023**

**Time:**  
**8:00 AM ~ 12:30 PM**

Kindly note that those students who travel on the STS buses will be dropped off to and picked up directly from the Police Officers Club Grounds and then dropped home as per their regular school dismissal time. For those students who use their own transport, arrangements will have to be made by parents to drop them off and pick them up from the Police Academy Grounds. Please make sure that students are dropped off by 7:30 am sharp in order for us to begin at the scheduled start of 8:00 am.

**NO STUDENT IS ALLOWED TO ENTER THE GROUNDS WITHOUT AN ACCOMPANYING TEACHER. PLEASE WAIT OUTSIDE WITH YOUR CHILDREN AS WE WILL BE ARRANGING THEM ACCORDING TO THEIR CLASSES BEFORE ENTERING THE STADIUM.** Students from years 5 to 10 will be marked on attendance at their sports day and this will count towards their overall mark for Physical Education.

Please make sure that your child has enough water and snacks on that day. Canteen facilities will be available but it is always advisable to send children well equipped from home. ***Those children who use an inhalator must also have it with them.*** All students must be in their proper sports uniform. (Those students in the drill displays must take note of the instructions given to them by their sports teachers.) **Athletes who are competing are permitted to wear their house T-shirt, with a pair of running shorts up to the knee, running shoes ( with synthetic turf spikes are allowed )and socks .**

Yours sincerely,



Mr. Paul Asir Joseph  
( Principal )



**ST. MARY'S CATHOLIC HIGH SCHOOL**

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



**مدرسة القديسة مريم الكاثوليكية الثانوية**

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

بريد إلكتروني : maryscol@emirates.net.ae

هاتف : +٩٧١ ٤ ٣٣٧٠٢٥٢

موقع ويب : www.stmarysdubai.com

فاكس : +٩٧١ ٤ ٣٣٦٨١١٩

OUR REF : .....

TRN : 10025995510003

## **Admissions for the Academic Year 2023-2024** **YEAR ONE ONLY**



### Information to parents applying to **YEAR ONE**

We are pleased to announce the procedures for New Admission for the Academic Year 2023-2024 at St Mary's Catholic High School, Dubai. We invite you to read on carefully as this will help in saving time and enable us to work smoothly.

**As per the guidelines of KHDA, the Ministry of Education, minimum age for admission to Year One is 5 years on the 31<sup>st</sup> of August 2023 for UK curriculum schools. Children born between 1<sup>st</sup> September 2017 and 31<sup>st</sup> August 2018 may apply for YEAR ONE.**

**ALL STUDENTS APPLYING TO YEAR ONE SHOULD HAVE COMPLETED FS2 OR KG1. THIS IS A MANDATORY REQUIREMENT FOR ADMISSION TO ST. MARY'S.**



Conversion grade format from CBSE or other curriculums which year is equivalent to YEAR ONE.

Level	Grade / Year	Minimum Age (For Entry)	Maximum Age (As a cut-off for this grade)
A	Pre-KG/FS 1	3	4
B	KG1./FS2	4	5
C	KG2./Year.1	5	6

### **Admission Procedures:**

Forms must be filled online using the link provided in this notice with all relevant supporting documents. Please note that forms that are not fully filled, have incorrect details and/or do not have all the supporting documents will not be considered.

### **Admission Form Link:**

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

### **Final Deadline for submitting the application:**

**3rd March, 2023.**

### **Documents to be attached with the form:**

- 4 passport photographs
- 1 photocopy of the passport with valid visa of the child, parents/ guardian
- Last report card from the previous school
- Emirates ID of parents and candidate
- Birth certificate of the child
- The health card (Immunization Card)
- The Baptismal Certificate (Christians only)

Face-to-face interviews that test a child's reading and general conversational ability will be scheduled for short listed candidates in the month of March 2023. **A SAMPLE OF READING TEXTS WILL BE UPLOADED TO THE SCHOOL WEBSITE UNDER THE ADMISSIONS TAB.** Parents should be aware that the **INTERVIEWS** are competitive as the number of students far exceeds the number of places available. Other factors are also taken in consideration such as those which will allow us to maintain a good balance in the internationality of the student body.

Incomplete application forms will not be considered for admissions. Students studying in a particular class will not be allowed to take admission in the same year, for e.g. if a child is studying in year one he / she will not be considered for admission to year one.

**Valid Residential Visa for the child, parents or the guardian who is sponsoring is a must to consider the applications for admission process. In case a student's residence visa or Emirates ID is pending, parents are expected to sign an undertaking with the School management stating an agreeable time required to submit the same.**

**We regret that we will not be able to contact all the applicants individually. If your child's name does not appear on the final list, then it means that he or she has not made it through the face-to-face interview.**

Please do not call the school to check the status of your application. We will not be able to entertain such enquiries. **As places are very limited, parents are advised to seek admission to other schools too.**

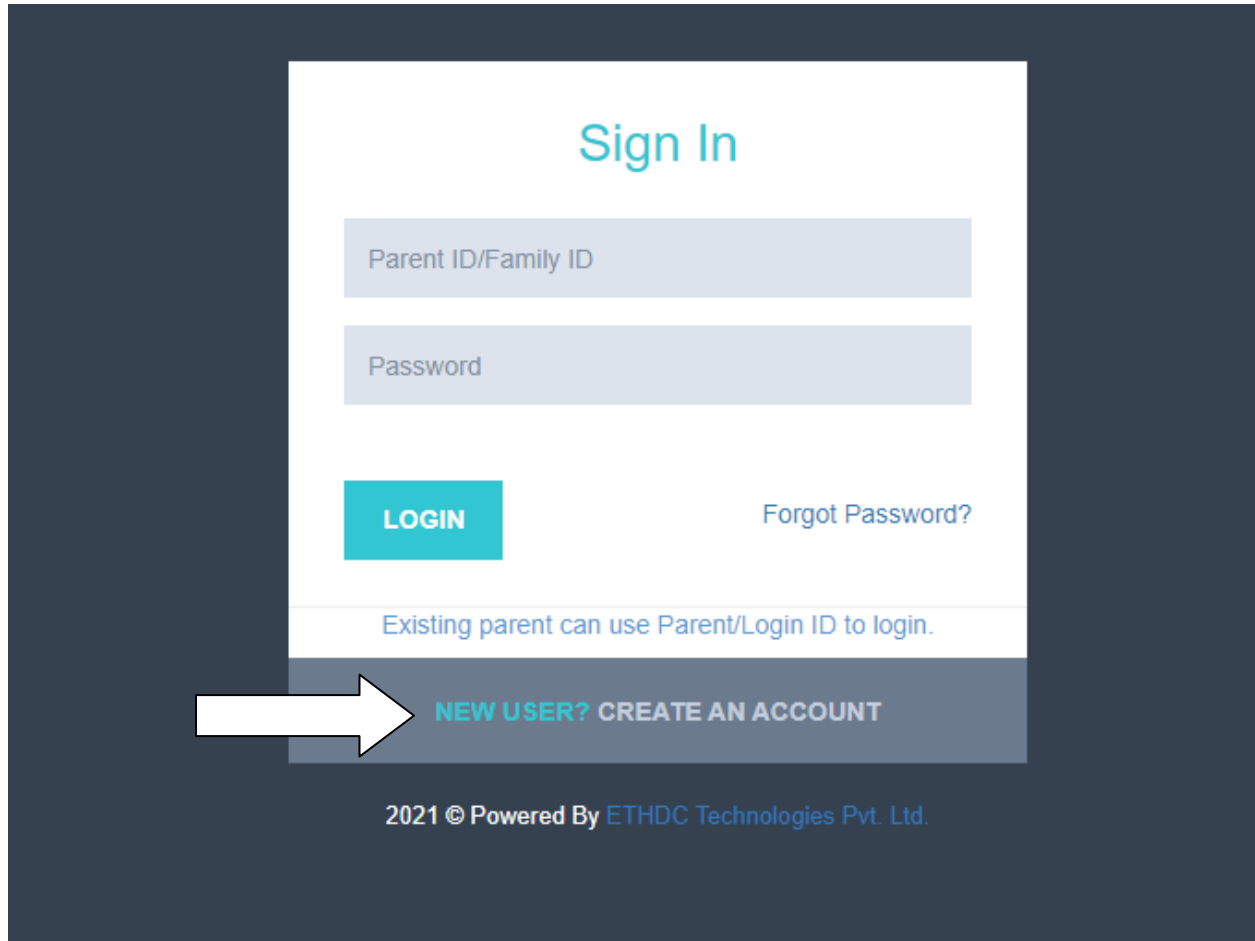
**Please do not phone the school for admission related enquiries.**



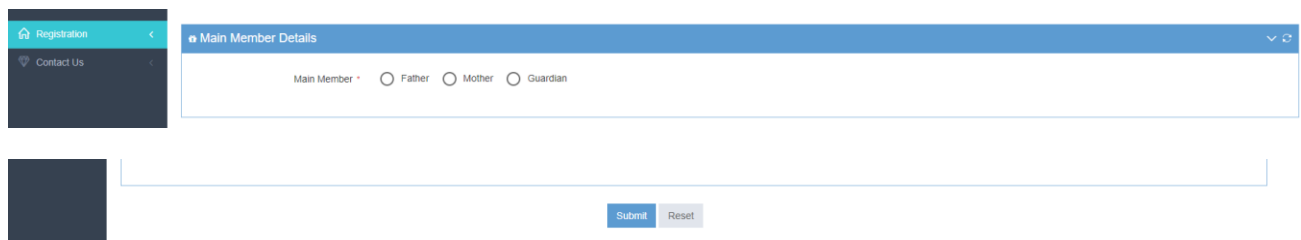
Step 1: Click on the online admission URL mentioned below.

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

Step 2: Click on NEW USER? Create an account.



Step 3: Fill in all the information and say submit.



Step 4: You will receive an acknowledgment email with your login details.

## Registration Details Trash x

noreply1-smchs@smgeducation.org

to ▾

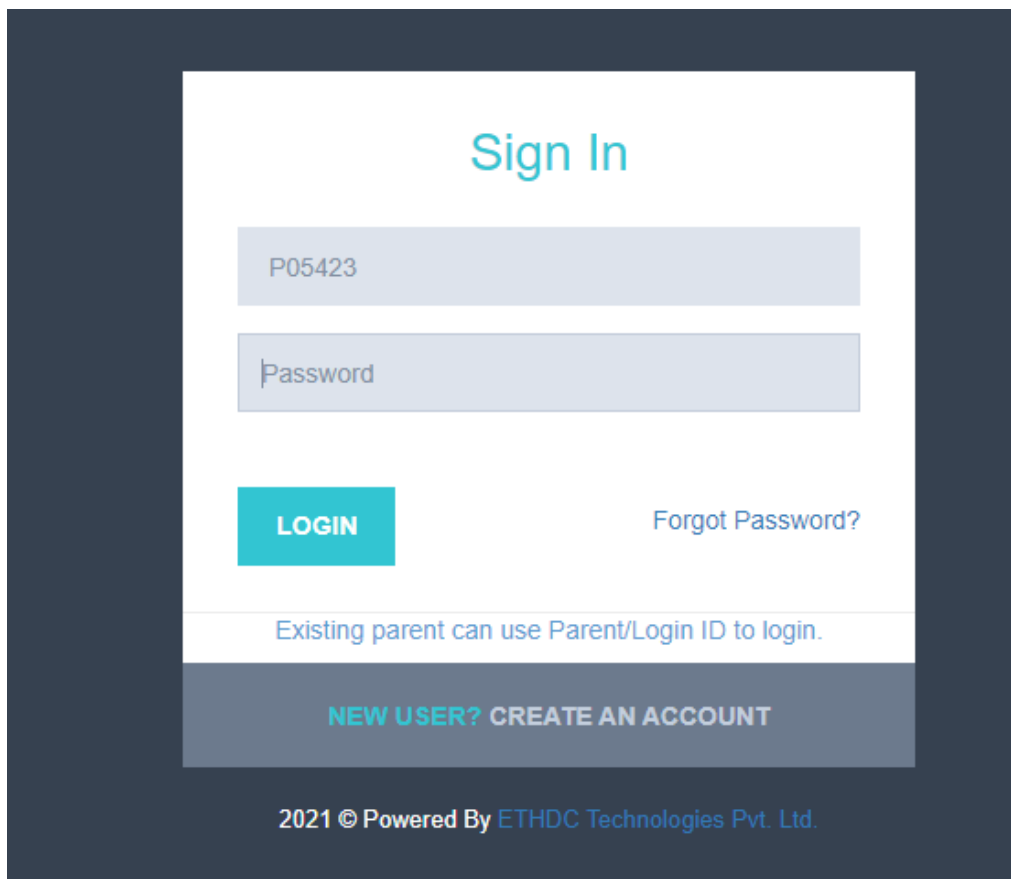
Dear ,

Welcome. Your Login Id is and password

Note : please do not reply to this auto generated email.

Regards,  
St. Mary's Catholic High School, Dubai  
Registration Team

Step 5: Login with the Login ID and password.



The image shows a 'Sign In' form with the following elements:

- Sign In** (Title)
- 
- 
- LOGIN** (Button)
- [Forgot Password?](#) (Link)
- Existing parent can use Parent/Login ID to login. (Text)
- NEW USER? CREATE AN ACCOUNT** (Text)
- 2021 © Powered By [ETHDC Technologies Pvt. Ltd.](#) (Page Footer)

Step 6: Select the academic Year 2023-2024. Fill in all fields, attach all the Mandatory documents required files.

The screenshot shows a web interface for online registration. At the top, there are three numbered steps: 1. REGISTRATION (Register for admission), 2. DOCUMENTS (Upload required documents), and 3. FORM STATUS (Get form id & status). Below this, there is a section titled 'Academic Details' with a dropdown menu for 'Academic Year' set to '2023-2024' and another dropdown for 'Year' set to 'Select'.

Step 7: You will receive a acknowledgment Email once you have submitted the application.

## ACKNOWLEDGEMENT OF ONLINE REGISTRATION ➤

noreply1-smchs@smgeducation.org

to ▼

Dear Parent,

Greetings from St. Mary's Catholic High school, Dubai!

Thank you for applying. Your application form has been submitted successfully.

Application form

Kindly check the school website [www.stmarysdubai.com](http://www.stmarysdubai.com) for further updates .

Regards,

Paul Asir Joseph,

The Principal,

St. Mary's Catholic High School, Dubai.