

ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

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بريد إلكتروني : maryscol@emirates.net.ae
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OUR REF :

TRN : 100259955100003

Thursday, 2nd February 2023

**To: The Parents of students in Years 1-13
WEEKLY CIRCULAR AHEAD OF WEEK TWENTY**

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy. Please read on for all the latest updates.

Tomorrow, 3rd February, 2023 is a holiday for all students and staff. (This is a reminder as we had informed you about this in previous circulars).

THE SCHOOL OFFICE WILL BE CLOSED on Friday and Saturday, 3rd and 4th February respectively.

ALL PARENTS PLEASE NOTE THAT THE WINDOW FOR PAYMENT OF THE SECOND TERM FEES WAS BETWEEN THE 1ST OF DECEMBER 2022 AND THE 31ST OF JANUARY 2023. FEES NOT YET PAID ARE NOW CONSIDERED OUTSTANDING. ANY STUDENT WHOSE SCHOOL FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE OFFICIAL DOCUMENTS ETC.

**OUR HEARTY CONGRATULATIONS TO THE FOLLOWING
ACHIEVERS. BEST WISHES FOR ALL YOUR HARD WORK.
WE ARE VERY PROUD OF YOU ALL.**

**1) JANE JERUSHLIN YEAR EIGHT for being in the top six in the
STEM FOR LIFE COP28 UAE CHALLENGE.**



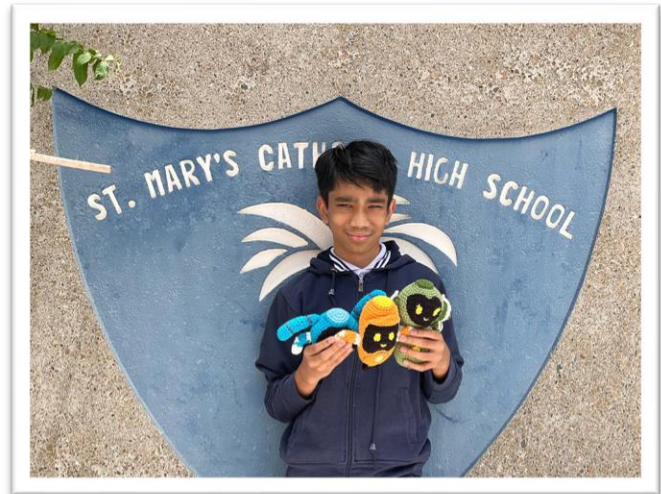
**2) EMIRATES LITERATURE FESTIVAL – CHEVRON READERS CUP –
WON SECOND PLACE OK**

**SECONDARY SCHOOL TEAM: JESSICA CHRISTINA SYLVESTER
YEAR EIGHT, ISABELLA LAUREN ETRATA MAYOGBA YEAR NINE,
YSABELLE ELISMA IGNACIO ZUNIGA YEAR EIGHT, QAZI UMER
FAROOQ YEAR NINE.**



3) AARON RODRIGUES for your innovative and creative EXPO 2020 mascots.

Congratulations



1) ADMISSIONS TO YEAR ONE FOR THE ACADEMIC YEAR 2023- 2024:

We would like to inform all parents that the admissions notice for **YEAR ONE** for the Academic Year 2023 – 2024 has been uploaded to the school website and we have attached it to this circular as well.

2) ADMISSIONS TO YEARS TWO- TEN FOR THE ACADEMIC YEAR 2023-2024:

We would like parents to please note that since places for these year groups are limited, the admissions notice for years 2-10 will be available in the last week of February 2023.

3) AUTHOR'S VISIT TO SAINT MARY'S CATHOLIC HIGH SCHOOL DUBAI:

Our students from years four to seven had a wonderfully engaging experience this morning during the visit of the famous international author **Onjali Q. Rauf** . Many children have had copies of their books personally signed by the author.



4) PE UNIFORM FOR ALL STUDENTS FROM YEARS 5-10 ON MONDAY, 6TH FEBRUARY 2023:

Parents are notified to please ensure that your child (years 5 -10) comes to school in his/ her PE uniform on Monday, 6th February 2023.

5) NGRT STANDARDISED LITERACY TEST YEARS 2-10:

We have issued a separate circular for this and have attached it to this weekly circular. Parents who have not yet paid for the same are requested to please ensure that payment is made over the weekend. Students who have missed their NGRT test must look out for an email from your class teachers regarding the date for your exam.

6) ALEF ARABIC PLATFORM (ARABIC B - YEARS 5 & 6 and ARABIC A - years 5-12) :

We are introducing **ALEF ARABIC** platform for the year groups stated above. This is with a view to providing more interactive material for students and a platform whereby teachers can assign online tasks for students. Login credentials will be sent to your child's email ID from Monday, 6th February onwards.

7) PROVISIONAL STATEMENT OF ENTRY FOR PEARSON EDEXCEL BOARD EXAMS YEARS 11-13 :

We will be sending out the provisional statement of entry for a thorough check. Please check this very carefully and send the signed document back to your child's class teacher. If your child has any query or any changes to be made, please have them meet Ms. Vichitra.

8) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2022-2023:

Please check all information related to the same from our WELCOME BACK CIRCULAR dated 26th August 2022. The legend of key dates is below.

3rd February	End of Term Holiday
15th to 24th March 2023 and 10th to 14th April 2023 (inclusive)	Mock Exams for Years 11 and 13
27th March to 7th April 2023	Spring Break
20th and 21st April 2023	Government Holidays
4th and 5th May 2023	Final exams (Years 1-10 and year 12) in the morning session and regular lessons after break
8th to 19th May 2023	Final exams (Years 1-10 and Year 12 in the morning and students go home after the exam.
22nd May	Holiday
26th June	Last day for students and staff

9) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN :

Please refer to our circular of 16th September 2022.

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/To-The-Parents-of-students-in-Year-1-%E2%80%93-13-WEEKLY-CIRCULAR-AHEAD-OF-WEEK-FOUR-1.pdf>

10) IRRESPONSIBLE USE OF SOCIAL MEDIA PLATFORMS, PARTICULARLY BY STUDENTS IN YEARS 9-11:

Parents are requested to carefully read the separate circular issued in this regard on 16th September 2022.

<https://www.stmarysdubai.com/wp-content/uploads/2022/09/To-The-Parents-of-students-in-Year-1-%E2%80%93-13-WEEKLY-CIRCULAR-AHEAD-OF-WEEK-FOUR-1.pdf>

11) PARENT'S' APPOINTMENTS WITH TEACHERS:

Parents are requested to kindly email a particular teacher that you wish to meet for any urgent reason. Please specify if you would like a telephone call, a zoom meeting or a face-to-face meeting. Please include your telephone number in the email. Teachers will get back to you.

12) URGENT QUERIES AND CONCERNS:

If you have any urgent queries and concerns, kindly send an email to our Vice Principal, Ms. Lise-Ann on lpinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to wish each and every one of you a safe and happy weekend .

Yours sincerely



Mr. Paul Asir Joseph
(Principal)



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OUR REF :

TRN : 10025995510003

Admissions for the Academic Year 2023-2024 **YEAR ONE ONLY**



Information to parents applying to **YEAR ONE**

We are pleased to announce the procedures for New Admission for the Academic Year 2023-2024 at St Mary's Catholic High School, Dubai. We invite you to read on carefully as this will help in saving time and enable us to work smoothly.

As per the guidelines of KHDA, the Ministry of Education, minimum age for admission to Year One is 5 years on the 31st of August 2023 for UK curriculum schools. Children born between 1st September 2017 and 31st August 2018 may apply for YEAR ONE.

ALL STUDENTS APPLYING TO YEAR ONE SHOULD HAVE COMPLETED FS2 OR KG1. THIS IS A MANDATORY REQUIREMENT FOR ADMISSION TO ST. MARY'S.

Conversion grade format from CBSE or other curriculums which year is equivalent to YEAR ONE.

Level	Grade / Year	Minimum Age (For Entry)	Maximum Age (As a cut-off for this grade)
A	Pre-KG/FS 1	3	4
B	KG1./FS2	4	5
C	KG2./Year.1	5	6

Admission Procedures:

Forms must be filled online using the link provided in this notice with all relevant supporting documents. Please note that forms that are not fully filled, have incorrect details and/or do not have all the supporting documents will not be considered.

Admission Form Link:

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

Final Deadline for submitting the application:
3rd March, 2023.

Documents to be attached with the form:

- 4 passport photographs
- 1 photocopy of the passport with valid visa of the child, parents/ guardian
- Last report card from the previous school
- Emirates ID of parents and candidate
- Birth certificate of the child
- The health card (Immunization Card)
- The Baptismal Certificate (Christians only)

Face-to-face interviews that test a child's reading and general conversational ability will be scheduled for short listed candidates in the month of March 2023. **A SAMPLE OF READING TEXTS WILL BE UPLOADED TO THE SCHOOL WEBSITE UNDER THE ADMISSIONS TAB.** Parents should be aware that the **INTERVIEWS** are competitive as the number of students far exceeds the number of places available. Other factors are also taken in consideration such as those which will allow us to maintain a good balance in the internationality of the student body.

Incomplete application forms will not be considered for admissions. Students studying in a particular class will not be allowed to take admission in the same year, for e.g. if a child is studying in year one he / she will not be considered for admission to year one.

Valid Residential Visa for the child, parents or the guardian who is sponsoring is a must to consider the applications for admission process. In case a student's residence visa or Emirates ID is pending, parents are expected to sign an undertaking with the School management stating an agreeable time required to submit the same.

We regret that we will not be able to contact all the applicants individually. If your child's name does not appear on the final list, then it means that he or she has not made it through the face-to-face interview.

Please do not call the school to check the status of your application. We will not be able to entertain such enquiries. **As places are very limited, parents are advised to seek admission to other schools too.**

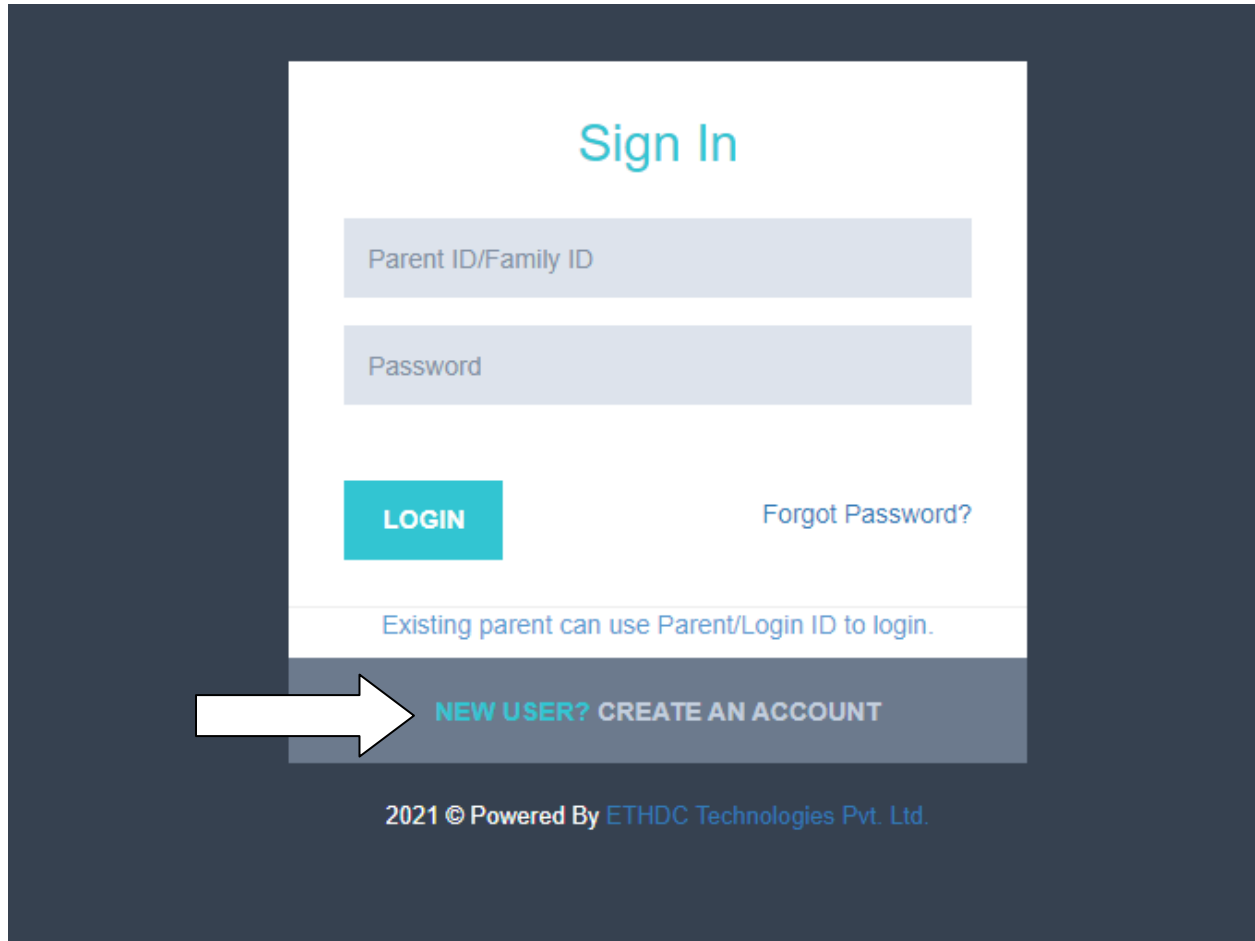
Please do not phone the school for admission related enquiries.



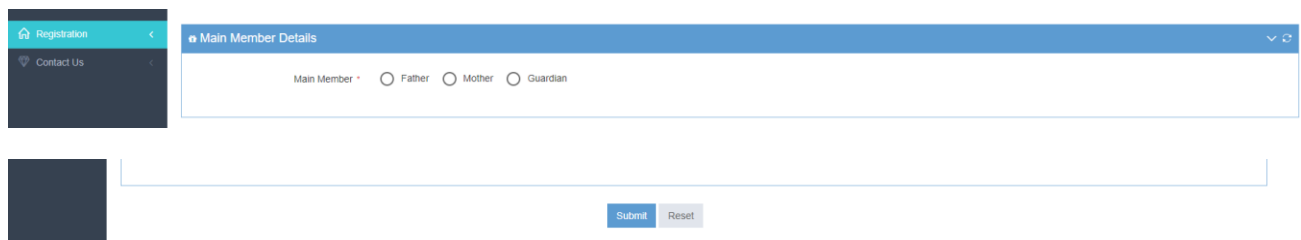
Step 1: Click on the online admission URL mentioned below.

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

Step 2: Click on NEW USER? Create an account.



Step 3: Fill in all the information and say submit.



Step 4: You will receive an acknowledgment email with your login details.

Registration Details

noreply1-smchs@smgeducation.org

to ▾

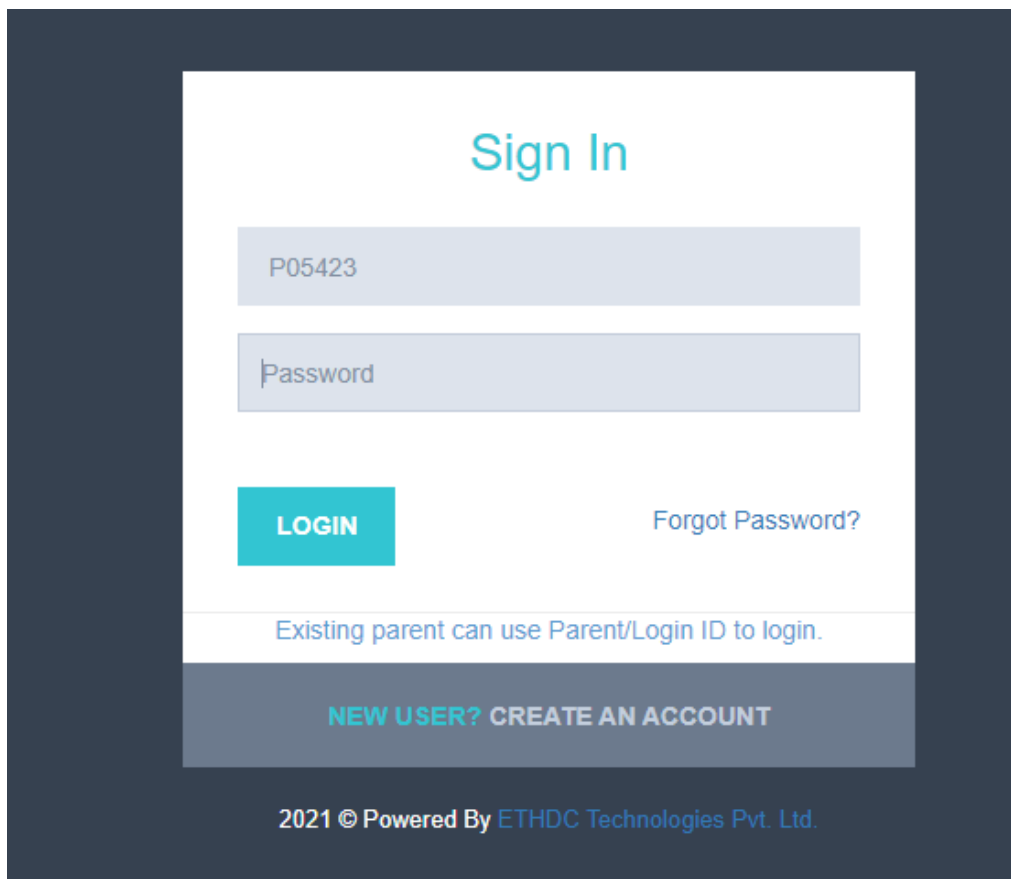
Dear ,

Welcome. Your Login Id is and password

Note : please do not reply to this auto generated email.

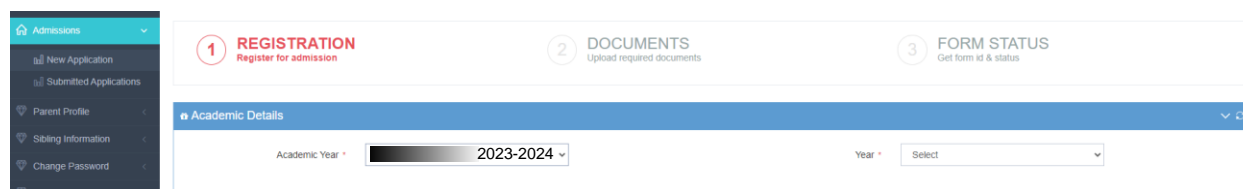
Regards,
St. Mary's Catholic High School, Dubai
Registration Team

Step 5: Login with the Login ID and password.



The image shows a 'Sign In' form with a teal header. It contains two input fields: one for a login ID (containing 'P05423') and one for a password (containing 'Password'). Below the fields is a teal 'LOGIN' button and a link for 'Forgot Password?'. A footer section contains the text 'Existing parent can use Parent/Login ID to login.' and a button for 'NEW USER? CREATE AN ACCOUNT'. At the bottom, it says '2021 © Powered By ETHDC Technologies Pvt. Ltd.'

Step 6: Select the academic Year 2023-2024. Fill in all fields, attach all the Mandatory documents required files.



The screenshot shows a web application interface for registration. On the left is a dark sidebar menu with options: 'Admissions', 'New Application', 'Submitted Applications', 'Parent Profile', 'Sibling Information', 'Change Password', and 'Contact Us'. The main content area has a white header with three steps: 1. REGISTRATION (Register for admission), 2. DOCUMENTS (Upload required documents), and 3. FORM STATUS (Get form id & status). Below the header is a blue bar labeled 'Academic Details'. Under this bar, there are two dropdown menus: 'Academic Year' with '2023-2024' selected, and 'Year' with 'Select' as the current option.

Step 7: You will receive a acknowledgment Email once you have submitted the application.

ACKNOWLEDGEMENT OF ONLINE REGISTRATION ➤

noreply1-smchs@smgeducation.org

to ▼

Dear Parent,

Greetings from St. Mary's Catholic High school, Dubai!

Thank you for applying. Your application form has been submitted successfully.

Application form

Kindly check the school website www.stmarysdubai.com for further updates .

Regards,

Paul Asir Joseph,

The Principal,

St. Mary's Catholic High School, Dubai.



OUR REF :

TRN : 100259955100003

DATE: Friday, 20th January 2023

To **Parents of students in Years TWO to TEN:**

NGRT – NEW GROUP READING TEST YEARS TWO TO TEN

Dear Parents,

Warm greetings. Our school as mandated by KHDA has to undertake the NGRT for students in Years Two to Ten. The government of Dubai has mandated that all students from ages 6 - 16 undertake a standardized reading literacy test thrice a year. This year we will be undertaking the test twice but from the next Academic Year students will do the test three times in the year. We invite you to read on for further information.

NGRT is a fully adaptive, standardised, termly reading assessment. As it's adaptive, it offers a personalised experience for each student, ensuring it's accessible for those who are struggling and challenging for those who need to be stretched, so you can get to the root of any problems identified precisely and quickly.

There is no more crucial skill for success in any subject than reading, so being able to accurately assess and monitor this is essential. NGRT is proven to deliver a reliable assessment of reading comprehension, set against national benchmarks. Using it regularly helps to quickly spot problems that will hold back a child's progress, with customised practical classroom solutions for each student and the ability to demonstrate the impact of the interventions you put in place.

The amount to be paid for the NGRT is **AED 70/- ONLY**. Next year with three cycles of the test it will be AED 105, keeping in mind that the charges stay the same. This amount must be paid only via the **SKIPLY APP** and a soft copy of the receipt must be emailed to the class teacher. **The deadline for payment is 31st January 2023.**

The schedule is as follows

YEAR 2	1 st February 2023	In the Computer labs
YEAR 3	25 th January 2023	In the Computer labs
YEAR 4	26 TH January 2023	In the Computer labs
YEAR 5	1 st February 2023	ON THEIR OWN DEVICES tablet or laptop only
YEAR 6	26 th January 2023	ON THEIR OWN DEVICES tablet or laptop only
YEAR 7	26 th January 2023	ON THEIR OWN DEVICES tablet or laptop only
YEAR 8	30 th January 2023	ON THEIR OWN DEVICES tablet or laptop only
YEAR 9	27 th January 2023	ON THEIR OWN DEVICES tablet or laptop only
YEAR 10	31 st January 2023	ON THEIR OWN DEVICES tablet or laptop only

Yours sincerely



Mr. Paul Asir Joseph
(Principal)

