



OUR REF : .....

TRN : 100259955100003

## Admissions for the Academic Year 2023-2024

### **YEARS TWO to TEN**



#### **Information to parents applying to YEARS TWO through TEN**

We are pleased to announce the procedures for New Admission for the Academic Year 2023-2024 for Years 2 to 10 at St Mary's Catholic High School, Dubai. We invite you to read on carefully as this will help in saving time and enable us to work smoothly.

**Admissions to Year 10 are open only to those students coming from the UK Curriculum system.**

#### **Admission Procedures**

**Forms must be filled online with all relevant supporting documents.**

**Please note that forms that are not fully filled, have incorrect details and/or do not have all the supporting documents will not be considered.**

***Please note that there are no vacancies for Year Eleven hence NO FORMS will be accepted for Year Eleven.***

## Documents to be attached with the form

- 4 passport photographs
- 1 photocopy of the passport with valid visa of the child, parents/ guardian
- Last report card from the previous school
- Emirates ID of parents and candidate
- Birth certificate of the child
- The health card (Immunization Card)
- The Baptismal Certificate (Christians only)
- Most recent GL report ( where applicable )
- Most recent CAT-4 report ( where applicable )

ON-SITE interviews that test a child's reading and general conversational ability will be scheduled for short listed candidates FOR YEARS TWO THROUGH FOUR. In addition, all short listed candidates for years two to ten will be called for a written test in Math's and English to test literacy and numeracy. A list of short listed candidates for the interviews will be posted on our school website including the time and date of the entry test. **A SAMPLE OF READING TEXTS WILL BE UPLOADED TO THE SCHOOL WEBSITE UNDER THE ADMISSIONS TAB.** Parents should be aware that the INTERVIEWS and THE WRITTEN TESTS are competitive as the number of students far exceeds the number of places available. Other factors are also taken in consideration such as those which will allow us to maintain a good balance in the internationality of the student body.

Incomplete application forms will not be considered for admissions. Students studying in a particular class will not be allowed to take admission in the same year, for e.g. if a child is studying in year TWO he / she will not be considered for admission to year TWO.

It is mandatory that you must submit / transfer the Transfer Certificate before the first day of the school, if not your registration becomes invalid. For eg. Those parents who are seeking admissions in Year 2 must submit the Transfer certificate stating promoted to Year Two from Year One / Promoted from KG2 to Grade One.

**Valid Residential Visa for the child, parents or the guardian who is sponsoring is a must to consider the applications for admission process. In case a student's residence visa or Emirates ID is pending, parents are expected to sign an undertaking with the School management stating an agreeable time required to submit the same.**

**We regret that we will not be able to contact all the applicants individually. If your child's name does not appear on the final list, then it means that he or she has not made it through the interview.** Please do not call the school to check the status of your application. We will not be able to entertain such enquiries. **As places are very limited, parents are advised to seek admission to other schools too.**

*Kindly note that admissions into years 2 through 10 will be subject to seat availability as it depends on the number of our students who wish to get transferred.*

**Confirmation of admission will be given by the end of June 2023 or earlier.**

**PLEASE NOTE THAT APPLYING TO SAINT MARY'S IN NO WAY GUARANTEES ADMISSION. SEATS ARE VERY LIMITED AND COMPLETELY DEPENDENT ON THE NUMBER OF TRANSFERS REQUESTED BY OUR OWN PARENTS THAT ARE HISTORICALLY VERY LOW.**

**PLEASE USE THIS LINK TO APPLY FOR ADMISSIONS:**

**Admission Form Link:**

**<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>**

**Final Deadline for submitting the application:**  
**31st March, 2023.**

**Please do not phone the school for admission related enquiries.**

