



ST. MARY'S CATHOLIC HIGH SCHOOL

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مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

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OUR REF :

TRN : 100259955100003

Friday, 14th April 2023

To: The Parents of students in Years 1 - 13

WEEKLY CIRCULAR BEFORE WEEK TWENTY-EIGHT

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy.

Please read on for all the latest updates.

NEW AND URGENT

- **EID HOLIDAYS:** UAE has announced Eid Al Fitr holidays which start from Ramadan 29, which falls on 20th April 2023. Eid Holidays are from Ramadan 29 to Shawwal 3 1444. The school will update the website based on what the government of UAE finally releases. The school office will be closed during the Eid Al Fitr holidays.
- **SSES -19th April – Mandatory** for those selected students who received an individual letter for the same. Year 11 students will be sent home immediately after the survey.
- **YEARS 11 & 13 – STUDY LEAVE SCHEDULE** (can be found in this circular) & Reporting times for all board exams will be sent to SIMS Parent App.

- **TIMSS 2023 – Tuesday, 25th April –Year 5 C & D. Wednesday, 26th April – Year 9 D & F.**
- **RE-REGISTRATION PAYMENT OF AED 500/- for those students returning for the next Academic Year to be made only from 10th April 2023 with a deadline of 20th April 2023. All fees must be paid before the Re-registration amount is paid.**

ALL PARENTS PLEASE NOTE THAT THE WINDOW FOR PAYMENT OF THE SECOND TERM FEES WAS BETWEEN THE 1ST OF DECEMBER 2022 AND THE 31ST OF JANUARY 2023. FEES NOT YET PAID ARE NOW CONSIDERED OUTSTANDING. ANY STUDENT WHOSE SCHOOL FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE OFFICIAL DOCUMENTS ETC.

1) EID AL FITR HOLIDAYS:

UAE has announced Eid Al Fitr holidays which start from Ramadan 29, which falls on 20th April 2023. Eid Holidays are from Ramadan 29 to Shawwal 3, 1444. The school will update the website based on what the government of UAE finally releases.

The school office will be closed during the Eid Al Fitr holidays.



The school would like to take this opportunity to wish our Marian family a blessed and peaceful **EID AL FITR. May God generously shower your families with His abundant blessings.**

2) SSES 2023 19th APRIL 2023 for selected students only:

The Knowledge and Human Development Authority (KHDA) has confirmed the participation of Dubai in OECD Survey on Social and Emotional Skills study. Our school has been selected by the KHDA to participate in SSES 2023 I. The SSES will take place ***on the 19th of April 2023 in school. Students must bring in fully charged laptops or tablets for the same. Parents of selected students will also have to fill up a questionnaire. We will send this to your child's email ID, please fill it up without delay after you have received it.***

3) TIMSS 2023:

Our school has been selected by the KHDA to participate in Trends in International Mathematics and Science Study (TIMSS 2023). Students from years 5C, 5D, 9D and 9F have been selected by the Dubai government to represent our school. This is indeed an honour for these cohorts.

The test dates are as follows:

- **TUESDAY, 25TH APRIL 2023:** **YEAR FIVE C and D**
- **WEDNESDAY, 26TH APRIL 2023:** **YEAR NINE D and F**

4) SPECIAL SCHEDULE FOR YEAR 11 AND YEAR 13:

- **Monday, Tuesday & Wednesday – 17th, 18th & 19th April 2023** –Pearson Edexcel Art Exam for Year 11 Art students- They must report at 7:00 am sharp to the Art Room. Study leave for year 11 students who do not take Art. Year 11 students who received letters for the mandatory SSES on 19th April must come to school in the morning at 7:10 am, they will be sent home as soon as they have finished the survey.
- **Monday, 24th – Friday, 28th April 2023-** Year 11 students to be in school to view their Mock Exam Answer scripts.
- **1st May onwards-** Study Leave for ALL year 11 students.
- **Monday, Tuesday & Wednesday – 17th, 18th & 19th April 2023** –Study leave for year 13 students.
- **Monday, 24th – Friday, 28th April 2023-** Year 13 students to be in school to view their Mock Exam Answer scripts.
- **1st May onwards-** Study Leave for ALL year 13 students.

5) FINAL EXAMINATION:

We have attached the Final Examination Time table to this circular. Please go through it carefully. Please note that GL Examinations will be scheduled after the Final Exams and these will be on different days for different classes. More details will be shared later. Please note that Year 9 and 10 will have their ART FINAL EXAMS on the 24th and 25th of May 2023 respectively.

6) PORTIONS FOR THE FINAL EXAMINATIONS:

We had uploaded the portions for the Final Examinations under the various department sections on the school website. Teachers have also posted the same on GC.

7) GL EXAMINATIONS IN ENGLISH LANGUAGE, MATHS & SCIENCE YEARS 4-10:

We are requesting parents of students in Years 4-10 to kindly check the separate circular on GL examinations. Specific dates for these examinations will be shared at a later date.

8) RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2023-2024 (YEARS 1-10 & YEAR 12):

Reminder to check the important circular with regard to re-registering your child for the next Academic Year 2023-2024. It is important that you go through the circular carefully.

9) ADMISSION TO A-LEVELS:

We have already sent this circular on the 23rd of September 2022 and several weeks after that but since it is close to the end of the year for Year 11 students, we want to remind parents about A-Level admissions. **A link for the A-Level admission form will be made available in the month of June 2023.**

10) UNIFORM INFRACTIONS – WE NEED PARENTS SUPPORT IN ENSURING THAT CHILDREN ARE UNIFORM COMPLIANT:

Parents are hereby notified that we have been very disappointed with the large number of uniform infractions, especially among senior students. These include very long and unruly hair of boys (kindly ensure that proper haircuts are undertaken this weekend), long hair of girls untied, coloured and highlighted hair of girls (we have specifically reminded parents at the end of last year that this is strictly not allowed) , multiple ear piercings for girls, shorter than acceptable skirt lengths , long fingernails of both boys and girls etc. What is even more disappointing is the lack of collaboration from parents when we correct students for the same. We are conducting ongoing full and complete uniform checks. Students who need repeated reminders after this notification will be dealt with disciplinary action. Your collaboration will be greatly appreciated to this end. We need your support to help children realise that a certain decorum and neatness of appearance is required through all walks of life and we want them to learn the value of that here at school. It is very difficult for us to teach them these values when we do not have your support.

11) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2022-2023:

Please check all information related to the same from our WELCOME BACK CIRCULAR dated 26th August 2022. The legend of key dates is below.

| | |
|--|--|
| 15th to 24th March 2023 and 10th to 14th April 2023 (inclusive) | Mock Exams for Years 11 and 13 |
| 20th and 21st April 2023 | Government Holidays |
| 4th and 5th May 2023 | Final exams (Years 1-10 and year 12) in the morning session and regular lessons after break |
| 8th to 19th May 2023 | Final exams (Years 1-10 and Year 12 in the morning and students go home after the exam. |
| 22nd May | Holiday |
| 26th June | Last day for students and staff |

12) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN:

Please refer to our circular of 16th September 2022.

13) IRRESPONSIBLE USE OF SOCIAL MEDIA PLATFORMS, PARTICULARLY BY STUDENTS IN YEARS 9-11:

Parents are requested to carefully read the separate circular issued in this regard on 16th September.

14) URGENT QUERIES AND CONCERNS:

If you have any urgent queries and concerns, kindly send an email to our Vice Principal , Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to wish each and every one of you a safe and happy Spring Break.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)





ST. MARY'S *Catholic High School, Dubai*

FINAL EXAMINATIONS – (YEARS 1 – 4) MAY 2023

| DATE | DAY | YEAR ONE | YEAR TWO | YEAR THREE | YEAR FOUR |
|----------------------|-----|-----------------|-------------------|-------------------|-------------------|
| 4 th May | Thu | English Writing | English Writing | English Writing | English Language |
| 5 th May | Fri | History | PSHE | UAE Social Stu. | Moral Education |
| 8 th May | Mon | Science | Science | Maths | Maths |
| 9 th May | Tue | English Reading | English Reading | English Reading | English Lit. |
| 10 th May | Wed | No Exam | Arabic | Geography | French |
| 11 th May | Thu | PSHE | UAE Social Stu. | Moral Education | Rel. Studies/ Ctz |
| 12 th May | Fri | Geography | Rel. Studies/ Ctz | PSHE | Arabic |
| 15 th May | Mon | Maths | Maths | Science | Science |
| 16 th May | Tue | No Exam | Geography | Rel. Studies/ Ctz | History |
| 17 th May | Wed | Rel. Stu./Ctz. | History | Arabic | Geography |
| 18 th May | Thu | Arabic | Moral Education | History | UAE Social Stu |
| 19 th May | Fri | No Exam | No Exam | No Exam | No Exam |

On the 4th and 5th of May -regular lessons after the exams, 8th – 19th May- students leave after the exams at 11:00 am. When there is NO EXAM-students remain at home.



FINAL EXAMINATIONS – (YEARS 5 & 6) MAY 2023

| DATE | DAY | YEAR FIVE | YEAR SIX |
|----------------------|------------|--------------------|--------------------|
| 4 TH May | Thu | English Language | English Language |
| 5 th May | Fri | Art | Art |
| 8 th May | Mon | Science | Rel. Studies/ Ctz |
| 9 th May | Tue | English Literature | English Literature |
| 10 th May | Wed | UAE Social Studies | Arabic |
| 11 th May | Thu | History | UAE Social Studies |
| 12 th May | Fri | French | Moral Education |
| 15 th May | Mon | Maths | Science |
| 16 th May | Tue | Arabic | French |
| 17 th May | Wed | Rel. Studies/ Ctz | Maths |
| 18 th May | Thu | Geography | History |
| 19 th May | Fri | Moral Education | Geography |

On the 4th and 5th of May -regular lessons after the exams, 8th – 19th May- students leave after the exams at 11:00 am.



FINAL EXAMINATIONS – (YEARS 7 & 8) MAY 2023

| DATE | DAY | YEAR SEVEN | YEAR EIGHT |
|----------------------|------------|--|--|
| 4 TH May | Thu | English Language 1 & 2 Paper 2 before break Paper 1 after break | English Language 1 & 2 Paper 2 before break Paper 1 after break |
| 5 th May | Fri | English Literature 1 & 2 | English Literature 1 & 2 |
| 8 th May | Mon | Science | Maths Paper 1 & 2 |
| 9 th May | Tue | Moral Education | Islamic Studies/Bible/Ctz. |
| 10 th May | Wed | Geography & Art | UAE Social Studies |
| 11 th May | Thu | Islamic Studies/Bible/ Ctz. | Computing |
| 12 th May | Fri | History | Science |
| 15 th May | Mon | Arabic | Geography & Art |
| 16 th May | Tue | French | French |
| 17 th May | Wed | Maths | Moral Education |
| 18 th May | Thu | UAE Social Studies | Arabic |
| 19 th May | Fri | Computing | History |

On the 4th and 5th of May -regular lessons after the exams, 8th – 19th May- students leave after the exams at 11:00 am.



FINAL EXAMINATIONS – (YEARS 9 & 10) MAY 2023

| DATE | DAY | YEAR NINE | YEAR TEN |
|----------------------|------------|--|--|
| 4 th May | Thu | English Language 2 English Language 1 | English Language 2 English Language 1 |
| 5 th May | Fri | Maths Cal and Non Cal | Maths Cal and Non Cal |
| 8 th May | Mon | English Literature 1 / History/ | Moral Ed. & UAE SST. |
| 9 th May | Tue | ICT/ Computer Science | English Lit. 1 / History Paper 1 |
| 10 th May | Wed | Biology /Accounting | Physics/ Business |
| 11 th May | Thu | Religious Studies | Psychology |
| 12 th May | Fri | Chemistry/ Economics | Biology /Accounting |
| 15 th May | Mon | UAE SST. & Moral Ed. | Arabic |
| 16 th May | Tue | Psychology | Chemistry/ Economics |
| 17 th May | Wed | Physics/ Business | ICT/ Computer Science |
| 18 th May | Thu | Arabic | Religious Studies |
| 19 th May | Fri | English Lit 2 | English Lit 2/ History Paper 2 |

On the 4th and 5th of May -regular lessons after the exams, 8th – 19th May- students leave after the exams at 11:00 am. When there is NO EXAM-students remain at home.



FINAL EXAMINATIONS – (YEAR 12) MAY 2023

| DATE | DAY | SUBJECTS |
|----------------------|------------|--|
| 4 th May | Thu | Physics 1- 2hrs |
| 5 th May | Fri | Business Studies 1-2hrs |
| 8 th May | Mon | Biology 1-2hrs |
| 9 th May | Tue | Psychology 1-2hrs |
| 10 th May | Wed | Economics 1-2hrs & Arabic (A)- 2hrs 30 min Arabic (B) – 2 hrs |
| 11 th May | Thu | Mathematics (Pure)- 2hrs |
| 12 th May | Fri | NO EXAM |
| 15 th May | Mon | Chemistry 1-2hrs |
| 16 th May | Tue | Islamic Studies -2hrs |
| 17 th May | Wed | Mathematics (Statistics)- 2 hrs |
| 18 th May | Thu | NO EXAM |
| 19 th May | Fri | NO EXAM |



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OUR REF :

TRN : 100259955100003

DATE : Friday, 17th March 2023

To : **Parents of students in Years FOUR THROUGH TEN:** **GL EXAMINATIONS IN ENGLISH LANGUAGE, MATHS & SCIENCE**

Dear Parents,

Greetings from St. Mary's Catholic High School, Dubai. As part of our commitment to the National Agenda targets, and with a view to tracking progress and identify gaps in learning, our school will participate in the GL-Progress Tests in English, Math and Science which are online tests. GL Education , one of the leading research organizations in the world , develops this test and provides a range of Assessment services in many countries and works in close tandem with the KHDA here in Dubai. These are compulsory International Tests that have to be undertaken as mandated by KHDA.

GL EXAMINATIONS WILL CONTRIBUTE TO THE OVERALL MARKS FOR THE FINAL EXAMINATIONS.

ENGLISH LANGUAGE

| YEAR GROUP | ASSESSMENT IN MAY | GL EXAMINATION | FINAL EXAMINATION RESULT |
|------------|-------------------|----------------|--------------------------|
| FOUR | APPLICABLE | APPLICABLE | Assessment + GL Result |
| FIVE | APPLICABLE | APPLICABLE | Assessment + GL Result |
| SIX | APPLICABLE | APPLICABLE | Assessment + GL Result |
| SEVEN | APPLICABLE | APPLICABLE | Assessment + GL Result |
| EIGHT | APPLICABLE | APPLICABLE | Assessment + GL Result |
| NINE | APPLICABLE | APPLICABLE | Assessment + GL Result |
| TEN | APPLICABLE | APPLICABLE | Assessment + GL Result |

MATHEMATICS

| YEAR GROUP | ASSESSMENT IN MAY | GL EXAMINATION | FINAL EXAMINATION RESULT |
|------------|-------------------|----------------|--------------------------|
| FOUR | APPLICABLE | APPLICABLE | Assessment + GL Result |
| FIVE | APPLICABLE | APPLICABLE | Assessment + GL Result |
| SIX | APPLICABLE | APPLICABLE | Assessment + GL Result |
| SEVEN | APPLICABLE | APPLICABLE | Assessment + GL Result |
| EIGHT | APPLICABLE | APPLICABLE | Assessment + GL Result |
| NINE | APPLICABLE | APPLICABLE | Assessment + GL Result |
| TEN | APPLICABLE | APPLICABLE | Assessment + GL Result |

SCIENCE

| YEAR GROUP | ASSESSMENT IN MAY | GL EXAMINATION | FINAL EXAMINATION RESULT |
|------------|-------------------|-----------------------|--------------------------|
| FOUR | APPLICABLE | APPLICABLE | Assessment + GL Result |
| FIVE | APPLICABLE | APPLICABLE | Assessment + GL Result |
| SIX | APPLICABLE | APPLICABLE | Assessment + GL Result |
| SEVEN | APPLICABLE | NOT APPLICABLE | Assessment |
| EIGHT | APPLICABLE | APPLICABLE | Assessment + GL Result |
| NINE | APPLICABLE | APPLICABLE | Assessment + GL Result |
| TEN | APPLICABLE | APPLICABLE | Assessment + GL Result |

The entry fee is AED 90/- the exact amount of which must be paid via the SKIPLY APP. Please be aware that these are COMPULSORY EXAMS as part of the NATIONAL AGENDA and THEY ALSO CONTRIBUTE TO THE OVERALL SCORE OF THE FINAL EXAMINATIONS FOR THESE THREE SUBJECTS and no exemption can be granted to any student. The Final date for payment of the GL fee is 10th April 2023.

These tests will be conducted in school during the month of May and June 2023. We shall send you a follow up circular with more information and details of the exact dates for each year group at a later date.

We would therefore ask you as parents to kindly make this payment of AED 90/- via the SKIPLY APP and kindly email the receipt to your child's class teacher when you make the payment.

Yours sincerely,



**Mr. Paul Asir Joseph
(Principal)**





OUR REF :

TRN : 100259955100003

DATE: Friday, 23rd September 2022

To: **Parents of Year Eleven Students -
ADMISSION TO TWO YEAR A-LEVEL GCE PROGRAMME**

Dear Parents,

Greetings from St. Mary's Catholic High School Dubai. We invite you to read this circular very carefully as it has important information for parents regarding admission to the **Two year A-Level GCE Programme**.

We would like to point out very clearly, that admission to A-Level is not automatic and is a completely new process.

The conditions for a student to be considered for a place in A-Levels are as follows.

- **SHOULD HAVE AN EXCELLENT BEHAVIOUR RECORD**
- **4 SUBJECTS TO BE OPTED FOR and a high grade average in the same.**
- **Admissions will be MERIT-BASED.**
- Hold a high grade **average** in all subjects (Internal Exams) in Year Eleven.
- Should have not had any serious or repeated disciplinary issues over Years Nine through Eleven.
- Should not have engaged in activities, in or out of school, which tarnish the reputation of the school.
- **Hold a minimum attendance record of 95%**
- **Be prepared for an entrance exam in the subject opted for that has not been taken at O-Level**

We would also like to bring to your attention that under the British system, a student completes high school with the completion of his/her O-Level. Hence the admission to A-Level is then a process of a 'NEW ADMISSION'.

Those students who take Arabic as a First language and Islamic Studies in A-Level will have to maintain a minimum aggregate attendance percentage of 95% for Arabic and / or Islamic Studies lessons, FAILING WHICH STUDENTS WILL NOT BE ISSUED A SCHOOL LEAVING CERTIFICATE/ATTESTED CERTIFICATES OR RECOMMENDATION LETTERS. Students who do not reflect this 95% aggregate attendance after the first month of enrollment might not be allowed to continue the A-Level programme.

Please note that St. Mary's Catholic High School offers the GCE Advanced Levels Linear Programme which means that we DO NOT OFFER **AS LEVEL CERTIFICATION** at the end of Year 12. This is a standalone qualification and results are declared only at the end of Year 13.

The whole two year Programme has to be completed for any equivalency certification.

Please consider all the criteria above while planning ahead with the next phase in your child's educational journey. Parents should also be aware that even if all criteria are met, **competition for places remains very stiff as seats are limited** and therefore, **we strongly recommend that all parents should ensure that their children have a back-up plan. This would include applying to other institutions besides St. Mary's.**

Thank you for your kind co-operation.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN : 100259955100003

Friday, 10th March 2023

To : The Parents of students from Year One to Year Ten and Year 12

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2023-2024**. Please fill up this form, sign and scan it and email it to your son / daughter's class teacher by **21st April 2023 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2023-2024- Please note that filling out this form is MANDATORY for every parent.

- 1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2022-2023. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically not **be re-registered for the next Academic Year**. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.
- 2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.
- 3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2023-2024. **This amount has to be paid via the SKIPLY APP from the 10th of APRIL 2023 with a FINAL DEADLINE of 20th April 2023.**

- 4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.
- 5) Parents who respond that they are not re-registering their child for the next Academic Year 2023-2024 MUST fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.
- 6) **For parents who do not fill out the form by 21st April, 2023, we will consider it as a case of non- registration for the next Academic Year 2023-2024.**
- 7) **Kindly fill out this form and scan it and email it back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.**

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



NAME OF STUDENT : _____

YEAR AND SECTION : _____

Please tick the number that applies to you.

_____ 1. **Yes**, my son/daughter is coming back for the next Academic Year 2023-2024

_____ 2. **No**, my son/daughter is **NOT** coming back for the next Academic Year 2023-2024

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2023-2024.

NAME OF PARENT: _____

PARENT SIGNATURE : _____ DATE : _____