



Date: 8th MARCH 2024

MOCK EXAMINATION RULES & REGULATIONS **YEARS 11 & 13**

1. **ALL CANDIDATES MUST REPORT AT 7:00 AM SHARP. Examinations will begin at 7:10 am. No extra time for later comers.**
2. **NO WRIST WATCHES ALLOWED AT ALL !!!** (This includes both smart watches and regular digital / analogue wrist watches as well). NO ELECTRONIC DEVICES OF ANY SORT. (Except a calculator) Any Bluetooth device found with a student during an exam will be considered as malpractice and will lead to disqualification.
3. Calculators **MUST NOT HAVE COVERS.**
4. Only **BLACK BALL POINT PENS** must be used.
5. Students must ensure that they have ample supply of their own stationery to include Black ball point pens, pencils (only for drawing), erasers, geometry equipment to include 30 cm rulers, protractors, compass, calculators (without covers), tracing paper (for Maths) .
6. Cancellations of rough work or wrong answers must be made by cutting across them neatly with a **single line.**
7. The following are **STRICTLY PROHIBITED** : Correcting pens, correcting fluid or tape, erasable pens or blotting paper, highlighters or gel pens.

8. Students must not borrow or communicate in any way with, ask for help from or give help to another candidate while in the examination hall.
9. Students should raise their hands to attract an invigilator's attention.
10. If the fire alarm sounds, please remain seated and wait for instructions from the invigilator.
11. Only clear transparent plastic pouches or packets for stationery.
12. **STUDENTS MUST CARRY THEIR STATEMENT OF ENTRY FOR EVERY SINGLE EXAMINATION.**
13. Water bottles must be transparent without any labels on it. Please remove the brand label if you are using commercial water bottles.
14. **FLASKS ARE NOT ALLOWED.**
15. Please note that any form of malpractice during the exams will lead to disqualification.
16. Students must be in proper school uniform. If you wish to wear a pull over / jacket inside the examination hall, please note that only the SCHOOL HOODIE or THE SCHOOL BRANDED VARSITY JACKET will be allowed. However during an exam, hoodies must not cover the ears or head.
17. Students must not write any inappropriate , obscene or offensive material on the paper.
18. If you leave the examination room unaccompanied by an invigilator before the exam has finished , you will not be allowed to return.
19. **ANY MALPRACTICE OF ANY KIND WILL LEAD TO DISQUALIFICATION.**