



OUR REF :

TRN No. 100483609200003

Friday, 8TH March 2024

**To: The Parents of students in Years 1-13 –
WEEKLY CIRCULAR AHEAD OF WEEK TWENTY SIX**

Dear Parents,

Greetings from Saint Mary's. We hope that this update finds you all happy and in good health.

NEW

- **POSTPONEMENT OF ICT MOCK PRACTICAL EXAM TO 20TH APRIL 2024.**
- **MOCK EXAMINATION RULES AND REGULATIONS.**
- **ADMISSION FOR THE ACADEMIC YEAR 2024-2025- YEARS 2-10.**
- **RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2024-2025.**
- **RAMADAN TIMINGS.**
- **RAMADAN OFFERING TO THE MOSQUE.**
- **OFFICE CLOSURE, TOMORROW, 9TH MARCH 2024.**
- **FEE INCREMENT (SUBJECT TO KHDA APPROVAL).**
- **YEAR EIGHT APTITUDE TESTING.**
- **MID-TERM ASSESSMENT TIME TABLES YEARS 1-10.**

ALL PARENTS PLEASE NOTE THAT THE WINDOW FOR PAYMENT OF THE SECOND TERM FEES WAS BETWEEN THE 1ST OF DECEMBER 2023 AND THE 15TH OF JANUARY 2024. FEES THAT HAVE NOT BEEN PAID ARE NOW CONSIDERED OUTSTANDING. ANY STUDENT WHOSE FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE ANY OFFICIAL SCHOOL DOCUMENTS, EXAMINATION ANSWER SCRIPTS, REPORT CARDS , ETC. .

1) POSTPONEMENT OF ICT MOCK PRACTICAL EXAM TO 20TH APRIL 2024 FOR YEAR 11: Please see separate circular

2) MOCK EXAM RULES ND REGULATIONS –YEARS 11 & 13: Please see separate attachment. Please note that the students must be in FULL AND COMPLETE SCHOOL UNIFORM (including the correct school jacket) and they must have the correct stationery. **ONLY BLACK BALL POINT PENS.** The school will not be providing stationery. It has been a disappointing experience that even during the Mock Computer Science practical's, many students did not have a black ball point pen even among other missing stationery items.

3) ADMISSIONS TO YEARS TWO TO TEN FOR THE ACADEMIC YEAR 2024-2025: We would like to inform all parents that the admissions notice for **YEARS TWO TO TEN** for the Academic Year 2024 – 2025 has been uploaded to the school website and we have attached it to this circular as well.

4) RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2024-2025 – (YEARS 1-10 AND YEAR 12): We have attached an important circular with regard to re-registering your child for the next Academic Year 2024-2025. It is important that you go through the circular carefully.

5) RAMADAN OFFERING TO THE MOSQUE: As we do every year, we will be inviting all our children to bring in a small fast-breaking package which we will be sending to the mosque daily during Ramadan. This is optional of course, but we would like to teach ALL children the values of charity and generosity and inculcate in them a deeper sensitivity for those who are less fortunate. A schedule for each class was sent day before yesterday and is also attached to this circular.

6) RAMADAN TIMINGS: Please note that the Ramadan Timings for our school (based on the majority in the parent survey) are Monday to Thursday – **7:10 am to 12:10 pm. Fridays – 7:10 – 11:55 am.**

7) SCHOOL OFFICE CLOSURE, 9TH MARCH 2024: Please be informed that the school office will be closed tomorrow, Saturday 9th March 2024 due to the likelihood of inclement weather.

8) APTITUDE TESTING FOR STUDENTS OF YEAR 8: We have attached a separate circular for this. This is completely optional. The cost is AED 250/- per child if you choose to register. Payment is to be made on SKIPLY. Please email your child's class teacher the skiply receipt. **FINAL DEADLINE TO PAY TO REGISTER IS 13TH MARCH 2024.**

9) MID-TERM ASSESSMENT TIME TABLES & PORTIONS & RULES (YEARS 1-10):
ASSESSMENT TIME TABLES WERE BEING SENT ON MONDAY,, 4TH MARCH. Parents have received the Assessment portions from your child's class teacher, via the class group email. It has also been posted in GC. We urge parents to kindly ensure that children do not miss assessments unless there are serious medical concerns. Students with unapproved leave will not be credited for any missed Assessments and this will have a very negative impact on their Summative reports. This will also affect the child's yearly average. **PLEASE NOTE THAT AS OPPOSED TO PREVIOUS YEARS, THIS ASSESSMENT WILL BE THE ONLY ONE THAT COUNTS TOWARDS YOUR CHILD'S APRIL 2024 SUMMATIVE REPORT. PLEASE ENSURE THAT THE CHILDREN UNDERSTAND THIS AND PREPARE FOR IT SERIOUSLY.**

- a) If your child is **very ill** and unable to attend school send an email to the class teacher with the medical certificate informing them of the absence. We will only re-schedule tests that have been missed for this reason. Re-scheduled tests might be scheduled for a Saturday and/ or Sunday depending on how many tests have been missed. Please do not keep children at home for minor reasons. Any illness will require a medical certificate for rescheduling a test.
- b) Students must carry their stationery in a transparent plastic case or pouch. No borrowing will be permitted so please ensure that you have the required pens, pencils, erasers and geometry items as needed.

c) **NO SMARTWATCHES ALLOWED DURING EXAMINATIONS**

- d) Students must not have in their possession any electronic devices to include but not limited to mobile phones, smart watches, tablets, laptops, Bluetooth devices, iPods', mp3/4 players etc. If any of these items are found with a student during a test, they will be given a zero.
- e) Students must not have any unauthorised material during a test – notes, chits of paper with written notes, any written notes concealed in the desk or on the person. If any of these are found with a student during a test, they will be given a zero (irrespective of the intent or the lack of it)
- f) Students must not resort to any form of malpractice during a test; they must not speak to any other students during a test. Any form of malpractice will lead to being given a zero for that particular test.
- g) Students writing with pen **MUST ONLY USE A BLACK BALL POINT PEN.**
- h) NO ink erasers, correcting fluid or ink killers are permitted for examinations.
- i) Students must be on time for exams, no extra time will be given to late comers.

10) FEE INCREMENT: Please see the separate circular. Please note that we are currently only seeking approval from KHDA for a fee increment for the overall sustainability of the school.

11) RECYCLING CHALLENGE IN PARTNERSHIP WITH BIC PENS UNTIL 5TH JUNE

2024: Students are invited to collect all used plastic pens and markers for recycling from now until June 5th 2024 for a chance to win up to AED 10,000 exciting prizes including Bic stationery, outdoor furniture, and t-shirts made from recycled plastic for your school.

12) MOCK EXAMINATIONS YEARS 11 AND 13 AND SERIOUS TIME FOR STUDY

NOW : Please note that the Mock Examinations for years 11 and 13 will run from the 11th to the 22nd of March before the Spring Break and the 15th , 16th and 17th of April 2024. ICT MOCK PRACTICAL EXAMS ARE ON THE 20TH OF APRIL 2024. Students must report to school at sharp 7:00 am. No leave will be sanctioned during Mock Examinations. Any medical illnesses even for one day will require a medical certificate. The Mock Exam Time tables have been uploaded to the school website and have been attached to this circular.

We urge parents to monitor students doing board examinations as we have found a lack of seriousness among many students. This is a critical time for solving past papers, clearing doubts and undertaking intensive revision. We are still seeing many students not displaying a fairly responsible attitude towards their studies and this will impact them negatively in the long run. Parents will need to be more active in monitoring their social media use and any other time that is

not spent fruitfully. We urge children to use this short time left to maximise their revision and preparation for Board Exams.

13) SPRING BREAK CHANGE IN RE-OPENING DATE AS INFORMED BY KHDA:

Parents **are** hereby informed that we have just been informed that the school will resume after the Spring Break on **15th April 2024 and not 8th April** as per their originally approved calendar. PLEASE MAKE A DUE NOTE OF THIS CHANGE.

14) ADMISSION TO A-LEVELS (PARENTS OF CURRENT YEAR 11 STUDENTS):

Parents of Year 11 students are requested to kindly go through the separate circular on A-Level admissions attached to this weekly notice. **Parents are reminded that we do not admit NON-ST. MARY'S STUDENTS TO OUR A-LEVEL PROGRAMME.**

15) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN:

Parents of secondary and upper primary children are strongly encouraged to kindly make frequent checks of your child's use of Social Media. We have seen in many cases that minor children are being sought out on Instagram, Snapchat and other platforms by much older individuals for chats and conversations. It is important for parents to know who their children are conversing with to protect them from any potential safeguarding issues. We would also like to remind parents about your children's use of inappropriate content and language on Social Media Platforms which you will be aware of only if you make frequent checks of the same. Please have your child remove himself/herself from private social media groups that are not encouraged or recommended by us at St. Mary's. The school cannot take responsibility for private groups started by students and we strongly discourage the formation of these groups as well as discourage student participation in them. It is once again important here that ALL PARENTS check your children's digital activity frequently including group activity if your child is part of private groups created by students.

16) UNIFORM INFRACTIONS: Parents are hereby notified that we have been very disappointed with the large number of uniform infractions, especially among senior students.

These include very long and unruly hair of boys, many of whom have very long and/or curly hair in the front practically covering their foreheads and often eyes (kindly ensure that proper haircuts are undertaken this weekend) , long hair of girls untied, coloured and highlighted hair of girls (we have specifically reminded parents at the end of last year that this is strictly not allowed) ,

multiple ear piercings for girls, shorter than acceptable skirt lengths , long fingernails of both boys and girls. What is even more disappointing is the lack of collaboration from parents when we correct students for the same. We constantly have to correct students for things that could be overseen by parents before they arrive at school and this wastes precious teaching time. Parents are requested to please check on your children before they leave home in the morning. Please refer to the uniform policy.

17) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2023-2024: Parents are requested to check the approved KHDA School Calendar for the Academic Year 2023-2024 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same we will inform you immediately. Please note that only emergency medical leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar. Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like this occur during exams, there will be no re-exams in that case. We expect parents to respect these dates and not request leave during school days.

KEY DATES IN THE APPROVED KHDA CALENDAR

Parents are strongly reminded not to plan holidays/ celebrations and other events outside the approved holiday slots in the calendar as these will be not be approved.

11 th -22 nd MARCH 2024 15 th , 16 th & 17 th APRIL 2024	Mock Examinations years 11 and 13
25th MARCH – 14TH APRIL 2024 (inclusive)	Spring Break. SCHOOL RE-OPENS 15TH APRIL 2024
9 th to 12 th APRIL 2024	Eid Al Fitr (subject to government declaration)
15 th & 16 th MAY 2024	Final exams in parallel with regular lessons
17 th MAY 2024	Study Holiday
20 th to 31 st MAY 2024	Final Exams and students go home at 11:00 am
17 th & 18 th JUNE 2024	Eid Al Adha (subject to government declaration)
28 th JUNE 2024	Report Day & Last working day for students and teachers

Please note that the GL EXAMS usually take place during the month of May and June.

18) PREDICTED GRADES POLICY FOR YEARS 12 & 13: Please refer to previous circulars.

19) SUBJECT CHANGE POLICY, YEARS 9 TO 13: Please refer to previous circulars.

20) URGENT QUERIES AND CONCERNS: If you have any urgent queries and concerns, kindly send an email to our Vice Principal, Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you. As shared with you , Lise-Ann is also our school's Wellbeing Champion and so she may be contacted via email for any wellbeing issues that you would like to urgently discuss.

We take this opportunity to wish each and every one of you a safe and happy Weekend.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN : 100259955100003

DATE : Friday, 8th March 2024

To: Parents of YEAR 11 ICT STUDENTS -
POSTPONEMENT OF ICT MOCK PRACTICAL PAPER
FROM 9TH MARCH 2024 TO 20TH APRIL 2024 DUE TO
WARNINGS OF INCLEMENT WEATHER CONDITIONS.

Dear Parents,

Greetings from St. Mary's. We are writing to inform you that a decision has been taken to postpone the ICT MOCK PRACTICAL EXAMS that had been scheduled for tomorrow due to several warnings of inclement weather conditions.

The ICT Mock Practical exams have now been re-scheduled to **SATURDAY, 20TH APRIL 2024.**

Your understanding is always appreciated. We sincerely regret any inconvenience caused.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)





Date: 8th MARCH 2024

MOCK EXAMINATION RULES & REGULATIONS **YEARS 11 & 13**

1. **ALL CANDIDATES MUST REPORT AT 7:00 AM SHARP. Examinations will begin at 7:10 am. No extra time for later comers.**
2. **NO WRIST WATCHES ALLOWED AT ALL !!!** (This includes both smart watches and regular digital / analogue wrist watches as well). NO ELECTRONIC DEVICES OF ANY SORT. (Except a calculator) Any Bluetooth device found with a student during an exam will be considered as malpractice and will lead to disqualification.
3. Calculators **MUST NOT HAVE COVERS.**
4. Only **BLACK BALL POINT PENS** must be used.
5. Students must ensure that they have ample supply of their own stationery to include Black ball point pens, pencils (only for drawing), erasers, geometry equipment to include 30 cm rulers, protractors, compass, calculators (without covers), tracing paper (for Maths) .
6. Cancellations of rough work or wrong answers must be made by cutting across them neatly with a **single line.**
7. The following are **STRICTLY PROHIBITED** : Correcting pens, correcting fluid or tape, erasable pens or blotting paper, highlighters or gel pens.

8. Students must not borrow or communicate in any way with, ask for help from or give help to another candidate while in the examination hall.
9. Students should raise their hands to attract an invigilator's attention.
10. If the fire alarm sounds, please remain seated and wait for instructions from the invigilator.
11. Only clear transparent plastic pouches or packets for stationery.
12. **STUDENTS MUST CARRY THEIR STATEMENT OF ENTRY FOR EVERY SINGLE EXAMINATION.**
13. Water bottles must be transparent without any labels on it. Please remove the brand label if you are using commercial water bottles.
14. **FLASKS ARE NOT ALLOWED.**
15. Please note that any form of malpractice during the exams will lead to disqualification.
16. Students must be in proper school uniform. If you wish to wear a pull over / jacket inside the examination hall, please note that only the SCHOOL HOODIE or THE SCHOOL BRANDED VARSITY JACKET will be allowed. However during an exam, hoodies must not cover the ears or head.
17. Students must not write any inappropriate , obscene or offensive material on the paper.
18. If you leave the examination room unaccompanied by an invigilator before the exam has finished , you will not be allowed to return.
19. **ANY MALPRACTICE OF ANY KIND WILL LEAD TO DISQUALIFICATION.**



OUR REF :

TRN No. 100483609200003

Admissions for the Academic Year 2024-2025

YEARS TWO to TEN

Information to parents applying to YEARS TWO through TEN

We are pleased to announce the procedures for New Admission for the Academic Year 2024-2025 for Years 2 to 10 at St Mary's Catholic High School, Dubai. We invite you to read on carefully as this will help in saving time and enable us to work smoothly.

Admissions to Year 10 are open only to those students coming from the UK Curriculum system.

Admission Procedures:

Forms must be filled online with all relevant supporting documents. Please note that forms that are not fully filled, have incorrect details and/or do not have all the supporting documents will not be considered.

Please note that there are no vacancies for Year Eleven hence NO FORMS will be accepted for Year Eleven.

Documents to be attached with the form

- 4 passport photographs
- 1 photocopy of the passport with valid visa of the child, parents/ guardian
- Last report card from the previous school
- Emirates ID of parents and candidate

- Birth certificate of the child
- The health card (Immunization Card)
- The Baptismal Certificate (Christians only)
- Most recent GL report (where applicable)
- Most recent CAT-4 report (where applicable)

ON-SITE interviews that test a child's reading and general conversational ability will be scheduled for short listed candidates FOR YEARS TWO THROUGH FOUR. In addition all short listed candidates for years two to ten will be called for a written test in Maths and English to test literacy and numeracy. Short listed candidates for the interviews will be sent an email that includes the time and date of the entry test. **A SAMPLE OF READING TEXTS WILL BE UPLOADED TO THE SCHOOL WEBSITE UNDER THE ADMISSIONS TAB.** Parents should be aware that the INTERVIEWS and THE WRITTEN TESTS are competitive as the number of students far exceeds the number of places available. Other factors are also taken in consideration such as those which will allow us to maintain a good balance in the internationality of the student body.

Incomplete application forms will not be considered for admissions. Students studying in a particular class will not be allowed to take admission in the same year, for e.g. if a child is studying in year TWO he / she will not be considered for admission to year TWO.

Valid Residential Visa for the child, parents or the guardian who is sponsoring is a must to consider the applications for admission process. In case your UAE visa is under process, kindly provide evidence of the same and / or an undertaking to provide the same once secured. Leaving School certificate should be attested.

We regret that we will not be able to contact all the applicants individually.
Successful candidates will be sent an email Please do not call the school to check the status of your application. We will not be able to entertain such enquiries. **As places are very limited, parents are advised to seek admission to other schools too.**

Kindly note that admissions into years 2 through 10 will be subject to seat availability as it depends on the number of our students who wish to get transferred.

Confirmation of admission will be given as and when places become available, based on TC requests from May 2024 and ongoing.

PLEASE NOTE THAT APPLYING TO SAINT MARY'S IN NO WAY GUARANTEES ADMISSION. SEATS ARE VERY LIMITED AND COMPLETELY DEPENDENT ON THE NUMBER OF TRANSFERS REQUESTED BY OUR OWN PARENTS THAT ARE HISTORICALLY VERY LOW.

PLEASE USE THIS LINK TO APPLY FOR ADMISSIONS:

<https://smchs.ethdigitalcampus.com/RegistrationPortal/forms/Utility/Login.jsp?dbConnVar=SMCHS>



OUR REF :

TRN No. 100483609200003

Friday, 8th March 2024

To: The Parents of students from Year One to Year Ten & Year 12

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2024-2025**. Please fill up this form, sign and scan it and email it to your son / daughter's class teacher by **21st April 2024 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2024-2025- Please note that filling out this form is MANDATORY for every parent.

- 1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2023-2024. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically **not be re-registered for the next Academic Year**. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.
- 2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.
- 3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2024-2025. This amount has to be paid via the SKIPLY APP from the 15th of APRIL 2024 with a FINAL DEADLINE of 21st April 2024.

- 4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.
- 5) Parents who respond that they are not re-registering their child for the next Academic Year 2024-2025 MUST fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.
- 6) **For parents who do not fill out the form by 21st April, 2024, we will consider it as a case of non- registration for the next Academic Year 2024-2025.**
- 7) **Kindly fill out this form and scan it and email it back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.**

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



NAME OF STUDENT: _____

YEAR AND SECTION: _____

Please tick the number that applies to you.

_____ 1. **Yes**, my son/daughter is coming back for the next Academic Year 2024-2025

_____ 2. **No**, my son/daughter is **NOT** coming back for the next Academic Year 2024-2025

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2024-2025.

NAME OF PARENT: _____

PARENT SIGNATURE: _____ DATE: _____



OUR REF :

TRN : 100259955100003

DATE: Wednesday, 6th March 2024

To: **Parents of students from Years 1-10 and 12 -** **RAMADAN OFFERING**

Dear Parents,

Greetings from St. Mary's. The Holy Month of Ramadan will soon be upon us and this is a beautiful time of sharing and being charitable, especially with those less fortunate. As we do every year, we are inviting our students to bring in a simple Iftaar package that we send to the mosque just opposite our school.

There are hundreds of workers who access the mosque daily for Iftaar and these little packages go a long way towards meeting this urgent need.

We believe that the values of charity and empathy are key values that we would like the children to imbibe from a young age. Of course this is optional. Please find below the contents for the Iftaar package: **(PLEASE SECURE ALL IN A NEATLY SEALED PLASTIC PACKET)**

- 1) 3-4 dates (neatly wrapped in cling wrap or in a small sealed packet.
- 2) Any one: Apple/ orange / Banana
- 3) A small bottle of juice or Laban
- 4) A small bottle of water

Please send this only on the day scheduled for your child's class as these are perishable items.

Monday, 11 th March 2024	YEAR 1 A, B, C, D, E
Tuesday, 12 th March 2024	YEAR 2 A, B, C, D, E
Wednesday, 13 th March 2024	YEAR 3 A, B, C, D, E, F
Thursday, 14 th March 2024	YEAR 4 A, B, C, D, E, F
Friday, 15 th March 2024	YEAR 5 A, B, C, D, E, F
Monday, 18 th March 2024	YEAR 6 A, B, C, D, E, F
Tuesday, 19 th March 2024	YEAR 7 A, B, C, D, E, F
Wednesday, 20 th March 2024	YEAR 8 A, B, C, D, E, F
Thursday, 21 st March 2024	YEAR 9 A, B, C, D, E, F
Friday, 22 nd March 2024	YEAR 10 A, B, C, D, E, F

May your kindness and generosity be blessed.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN No. 100483609200003

Friday, 8th March 2024

To: The parents of students in Year 8

PSYCHOMETRIC APTITUDE TESTING

Dear Parents,

Greetings to you from St. Mary's Catholic High School!

Year 8 students are being asked to make choices regarding the subjects that they would like to pursue in year 9 for their GCSE/IGCSE exams . This is one of the most important decisions that your child will be making in the course of their educational career. As a school, we understand how important it is that they are provided with all the support we can offer to help them make decisions that will ultimately bring out the best of their potential.

An understanding of their interests, strengths and personality type will go a long way in helping them make this choice. In this context, we are once again arranging for an aptitude/ psychometric testing to be done for our Year 8 students. These tests are in no way obligatory but completely optional.

St. Mary's Catholic High School in conjunction with Varsity Connections have been conducting psychometric assessments at the school for the past ten years. Please see below details of the test.

VC MAP Psychometric assessment Overview

VC MAP is an in depth and accurate psychometric tool which explores 3 key areas which are used in the making career choices.

1. Motivation

- a. Highlights student's interest in 7 different areas
- b. Identifies the type of activity that appeals most to the student
- c. Guides student in stream Selection viz Arts & Humanities /Science/ Commerce

2. Aptitude

- a. Battery of tests in 9 different areas
- b. Identifies the skill sets of the student
- c. Maps student skill sets against the skill requirements for numerous careers
- d. Shortlists Career Clusters that best fit the students skills

3. Personality

- a. Analyses dimensions of personality that are useful to students in planning their careers.
- b. Helps them understand what it is about the way they feel and behave that might make them more suited to certain careers

Students will undertake all 3 modules of VC MAP online. Candidates receive a comprehensive, modular report upon completion of VC MAP which analyses all 3 modules of Motivation, Aptitude and Personality in detail. The report clearly indicates the students' level of aptitude for a range of career clusters thus helping them arrive at realistic decisions while keeping Motivation and Personality in perspective. In addition, the VC MAP Report also includes a recommended list of subjects for each one of the career clusters detailed in the report. This ensures all possible career options are explored before making informed career choices ensuring academic success.

VC MAP – Group Counseling

The VC MAP Report analyses is done via group Counseling scheduled with the students and parents during an online session. The reports will be sent to the students via email prior to this. During the group counseling session, a sample report is displayed and each page of the report is discussed. This will provide students and parents with the tools and guidance to understand/interpret their own reports. This comprehensive session will also have an FAQ section which will address common queries and any specific doubts that arise.

The test is an online test that will need to be done at home. The team conducting the tests are certified by the British Psychological Society – Certificate of Competence in Occupational Testing. **The test will be conducted at a price of AED 250 (inclusive of 5% VAT)**

Please return THE REGISTRATION SLIP to the class teacher on or before the 13th of March 2024. The payment for this test must be made on Skiply directly on the separate section for Aptitude Test latest by the 13th of March. Please attach the skiply receipt to the slip below.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)



_____, I WISH TO REGISTER MY CHILD
FOR THE APTITUDE TEST. Attached is the Skiply receipt.

Name of student: _____

Year and Section: _____

Email Id of parent: _____

Email Id of student: _____

Mobile Contact: _____



OUR REF :

TRN : 100259955100003

DATE: Friday, 1st March 2024

NOTICE TO STUDENTS OF YEAR EIGHT GOING TO YEAR NINE FOR THE ACADEMIC YEAR 2024-2025

NAME OF STUDENT _____ YEAR _____

Dear Parents,

Greetings from St. Mary's Catholic High School. It is that time of the year when we would ask you to reflect with your children on their subject choices for the next academic year. Orientations will be soon scheduled for students regarding the subject options. Choices will have to be made regarding a number of subject options and we invite you to read on below.

SUBJECTS FOR YEAR NINE**YOUR CHOICE**

- | | |
|--|---|
| 1. ENGLISH LANGUAGE | COMPULSORY |
| 2. MATHEMATICS | COMPULSORY |
| 3. RELIGIOUS STUDIES | COMPULSORY for students who take Bible and Islamic Studies |
| 4. PSYCHOLOGY | COMPULSORY for students who don't take Bible or Islamic Studies |
| 5. ARABIC | COMPULSORY |
| 6. GEOGRAPHY | COMPULSORY |
| 7. ICT <u>OR</u> COMPUTER SCIENCE* | COMPULSORY _____ |
| 8. BIOLOGY <u>OR</u> ACCOUNTS | _____ |
| 9. CHEMISTRY <u>OR</u> ECONOMICS | _____ |
| 10. PHYSICS <u>OR</u> BUSINESS STUDIES | _____ |
| 11. ART, ENGLISH LITERATURE, HISTORY, <u>OR</u> PSYCHOLOGY- (only 1) | _____ |

EVERY STUDENT MUST COMPULSORILY CHOOSE ONE SCIENCE SUBJECT IN THEIR OVERALL SELECTION.

Students are asked to consider carefully the options before making their choice.

*** Please note that ICT and one Science have been made compulsory to further closely align with the British Curriculum, as pointed out in our KHDA inspection process over the last few years with a view to furthering students access to technology, thus arming them with the requisite 21st Century skills.

*** Please note that students who do not take Bible or Islamic studies will have Psychology instead of the Religious studies component and therefore these students must choose another subject other than Psychology in OPTION 10.

Islamic Studies and Bible are compulsory for students who take these subjects.

Once the choice has been made a subject CANNOT be changed.

COMPUTER SCIENCE: **Kindly note that places for Computer Science will be restricted to those students who currently display a secure understanding and application of computational thinking and problem solving skills.** Programming skills are a core component of this course and students will be required to have a knowledge of Python and be competent at designing, writing and debugging programmes. In case the places are oversubscribed, the school will allot seats strictly on the basis of current academic competence in ICT.

Parents may consult with your child's current subject teachers via email if you have any doubts about your child's competence in a particular subject.

Subject specialists will be available in school on Friday, 22nd March from 7:30 – 10:30 am should you wish to consult them. They will be in the school library.

Optional Aptitude Testing will be made available. A circular will be sent next week.

Parents are asked to complete this by **Monday, 15th April 2024**. Kindly fill this in and scan it and email the same to your child's class teacher. **This will be the final deadline for accepting subject choice forms.**

Thank you for your kind co-operation.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



Parent's Name _____

Parent's Mobile Number: _____

Parent's Email ID: _____

Parent's Signature _____ Date _____



ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com

مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

+٩٧١ ٤ ٣٣٧٠٢٥٢ : هاتف

www.stmarysdubai.com : موقع ويب

+٩٧١ ٤ ٣٣٦٨١١٩ : فاكس

OUR REF :

TRN : 100259955100003

DATE: Friday, 1st March 2024

To: **Parents of students in Years 1-12 –**
PROPOSED FEE INCREMENT FOR THE ACADEMIC YEAR 2024-2025

Dear Parents,

Greetings from St. Mary's. It is at this time that we wish to provide you with the following information pertaining to a proposed **8%** increase in Tuition Fees, subject to KHDA approval, for the Academic year 2024-2025.

We would like to thank our parent community for your constant support and collaboration. Our mission has always been to provide good quality education that is affordable. Our fee level remains the lowest when compared with other schools that provide the UK Curriculum, a good number of which charge significantly more than St. Mary's.

Cost pressures apply to St. Mary's as much as they do to many other entities and in fact rising costs have impacted our school significantly due to our extremely low fee structure. In spite of diligent financial stewardship and control of expenses, we continually face huge challenges with rising costs with respect to staffing, resources and operational expenses.

We hope you will recognise that our decision to propose an 8% increase in the tuition fees is to sustain the operational needs of the school in supporting its expenses while continuing to provide a good quality education to our children.

You are welcome to send any concerns or feedback to Lise-Ann via email. Thank you for your understanding and support.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)





YEAR 11 - MOCK EXAMINATIONS – MARCH-APRIL 2024

DATE	DAY	SESSION ONE	SESSION TWO
11 TH March	Mon	1EN0/02 English Language 2-2h 05 min	1EN0/01 English Language 1- 1h 45 min
12 th March	Tue	4IT1/ 01R -ICT-1h 30 min 4CP0 / 01 Computer Science- 2 hours	-----
13 th March	Wed	1MA1/1H Mathematics (NC P1)- 1h 30 min	1MA1/2H Mathematics (CAL P2)- 1h 30 min
14 th March	Thu	1BI0/1H Biology 1-1h 45 min 4AC1/01R Accounting 1-2hrs	1BI0/2H Biology 2-1h 45 min 4AC1/02R Accounting 2-1hr 15 min
15 th March	Fri	1CH0/1H Chemistry 1-1h 45 min 4EC1/01R Economics 1-1h 30 min	-----
18 th March	Mon	4RS1/01 Religious Studies 1- 1h 45 min	4RS1/02 Religious Studies 2- 1h 30 min
19 th March	Tue	1PH0/1H Physics 1- 1h 45 min 1BS0/01 Business Studies 1-1h 45 min	1PH0/2H Physics 2-1h 45 min 1BS0/02 Business Studies 2-1h 45 min
20 th March	Wed	1PS0/02 Psychology 2-1h 20 min	1PS0/01 Psychology 1-1h 45 min
21 st March	Thu	1MA1/3H Mathematics (CAL P3)- 1h 30 min	1ET0/01 English Literature 1-1h 45 min 4HI1/1BR History-1 h 30 min
22 nd March	Fri	1ET0/02N English Literature 2N-2h 15 min 4HI1/2BR History- 1h 30 min	-----
15 TH April	Mon	1CH0/2H Chemistry 2-1h 45 min 4EC1/02R Economics 2-1h 30 min	-----
16 th April	Tue	4AA1/01 Arabic (A1)- 2hrs 15 min	4AA1/02 Arabic (A2)- 1hr 30 min
17 th , 18 th , 19 th April- Wed/ Thu/ Fri- Pearson Edexcel Art Board Exam (17 th April- Arabic Ministry- 2 hours 30 minutes)			

REPORTING TIME EVERY MORNING IS 7:00 AM- IN YOUR RESPECTIVE QUADRANGLES.

Morning exams will start at 7:10 am . Second session exams will commence after a short break from the end of the first session. Students cannot leave the premises.

COMPUTER SCIENCE and **ICT Mock Exam Practicals** on the 8th and 9th of March 2024 respectively.
Further details of timings are available on the school website and in the students' GC.



ST. MARY'S Catholic High School, Dubai

YEAR 13 - MOCK EXAMINATIONS - MARCH/APRIL 2024

DATE	DAY	SESSION ONE	SESSION TWO
11 th March	Monday	9CHO/01 Chemistry 1 hr 45 Min 9ECO/01 Economics 2Hrs	-----
12 th March	Tuesday	9CHO/02 Chemistry 1hr 45 Min 9ECO/02 Economics 2Hrs	WET03 /01English Lit. 3 2Hrs
13 th March	Wednesday	9PHO/01 Physics 1Hr 45Min	9PSO/01 Psychology 2Hrs
14 th March	Thursday	9BIO/01 Biology 1Hr 45Min	9BSO/01 Business 2Hrs
15 th March	Friday	9MAO/03 Mechanics and Statistics 2Hrs	-----
18 th March	Monday	9CHO/03 Chemistry 2Hr 30Min 9ECO/03 Economics 2Hrs	9BSO/02 Business 2Hrs
19 th March	Tuesday	9BSO/03 Business 2Hrs	Islamic Studies
20 th March	Wednesday	9MAO/01 Pure Mathematics 2Hrs	9PSO/02 Psychology 2Hrs
21 st March	Thursday	9PHO/02 Physics 1 hr 45 Min	WET04/01 English Lit.4 2Hrs
22 nd March	Friday	9BIO/02 Biology1Hr 45Min	-----
15 th April	Monday	9MAO/02 Pure Mathematics 2Hrs	-----
16 ^h April	Tuesday	9BIO/03 Biology 2Hrs 30 Min WAC12 Accounting 2 3Hrs	9PSO/03 Psychology 2Hrs
17 th April	Wednesday	9PHO/03 Physics 2Hr 30Min	Arabic

REPORTING TIME FOR THE MORNING SESSION IS 7:00 AM AND SECOND SESSION WILL START AFTER A SHORT BREAK.
Those having only a second session on a particular day must report by 9:15 am at the latest.



OUR REF :

TRN: 104153998000003

Friday, 19th January 2024

Admissions for the Academic Year 2024-2025- **YEAR ONE ONLY**



Information to parents applying to **YEAR ONE**

We are pleased to announce the procedures for New Admission for the Academic Year 2024-2025 at St Mary's Catholic High School, Dubai. We invite you to read on carefully as this will help in saving time and enable us to work smoothly.

As per the guidelines of KHDA, the Ministry of Education, minimum age for admission to Year One is 5 years on the 31st of August 2024 for UK curriculum schools. Children born between 1st September 2018 and 31st August 2019 may apply for YEAR ONE.

ALL STUDENTS APPLYING TO YEAR ONE SHOULD HAVE COMPLETED FS2 OR KG1. THIS IS A MANDATORY REQUIREMENT FOR ADMISSION TO ST. MARY'S.

Admission Procedures

Forms must be filled online using the link provided in this notice with all relevant supporting documents. Please note that forms that are not fully filled, have incorrect details and/or do not have all the supporting documents will not be considered.

Link : <http://smchs.ethdigitalcampus.com/RegistrationPortal/?dbConnVar=SMCHS>

Documents to be attached with the form

- 4 passport photographs
- 1 photocopy of the passport with valid visa of the child, parents/ guardian
- Last report card from the previous school
- Emirates ID of parents and candidate
- Birth certificate of the child
- The health card (Immunization Card)
- The Baptismal Certificate (Christians only)

Face-to-face interviews that test a child's reading and general conversational ability will be scheduled for short listed candidates in the month of March 2024. **A SAMPLE OF READING TEXTS WILL BE UPLOADED TO THE SCHOOL WEBSITE UNDER THE ADMISSIONS TAB.** Parents should be aware that the INTERVIEWS are competitive as the number of students far exceeds the number of places available. Other factors are also taken in consideration such as those which will allow us to maintain a good balance in the internationality of the student body.

Incomplete application forms will not be considered for admissions. Students studying in a particular class will not be allowed to take admission in the same year, for e.g. if a child is studying in year one he / she will not be considered for admission to year one.

Valid Residential Visa for the child, parents or the guardian who is sponsoring is a must to consider the applications for admission process. In case your UAE visa is under process, kindly provide evidence of the same and / or an undertaking to provide the same once secured.

We regret that we will not be able to contact all the applicants individually. If your child's name does not appear on the final list, then it means that he or she has not made it through the face-to-face interview.

Please do not call the school to check the status of your application. We will not be able to entertain such enquiries. **As places are very limited, parents are advised to seek admission to other schools too.**

Please do not phone the school for admission-related enquiries.



A graphic with a dark blue background. At the top center is a small orange plus sign. Below it, a large orange banner contains the text '2025' in white and 'ADMISSION' in white. Below the banner, the word 'OPEN' is written in large white letters on a grey rectangular background. At the bottom left is a white button with the text 'REGISTER NOW'. Below the button is a QR code. To the right of the QR code is a globe icon and the text 'Visit our website' followed by the URL <https://www.stmarysdubai.com/admissions/> in yellow.