



OUR REF : .....

TRN No. 100483609200003

Friday, 26<sup>th</sup> April 2024

**To: The Parents of students in Years 1-13**

**WEEKLY CIRCULAR BEFORE WEEK 30**

Dear Parents,

**Greetings from Saint Mary's.** We trust that this update finds you and your families safe and healthy. We send our prayers for those families recovering from the impact of the recent adverse weather conditions .

### **NEW AND URGENT**

- **ETHNIC DAY, TUESDAY, 30<sup>TH</sup> APRIL 2024- see below.**
- **MID-TERM ASSESSMENT REPORTS: See below.**
- **RE-REGISTRATION DEADLINE WAS 21<sup>ST</sup> APRIL- see below.**
- **26<sup>TH</sup> AUGUST IS THE RE-OPENING DATE FOR THE ACADEMIC YEAR 2024-2025 FOR ALL STUDENTS. Students with re-exams will have to report on 21<sup>st</sup> August 2024.**
- **GL EXAM UPDATE- PT SERIES ONLY COMPATIBLE WITH DESKTOPS OR LAPTOPS**
- **ACHIEVEMENTS – Please see attachments.**

**PLEASE NOTE THAT ANY FEES THAT HAVE NOT BEEN PAID ARE NOW CONSIDERED OUTSTANDING. ANY STUDENT WHOSE FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE ANY OFFICIAL SCHOOL DOCUMENTS, EXAMINATION ANSWER SCRIPTS, REPORT CARDS , ETC. .**

**Please note: In cases of outstanding fees, RE-REGISTRATION MUST NOT BE PAID, even if paid, it is not considered as a re-registration but will be adjusted towards the outstanding fees. We urge parents to please be responsible and settle ALL OUTSTANDING fees without any further delay.**

**The RE-REGISTRATION DEADLINE WAS 21<sup>ST</sup> APRIL 2024. Any student who has not re-registered will be considered as not returning for the next academic year. This also applies to students with outstanding fees.**

**1) ETHNIC DAY FOR ALL STUDENTS - 30<sup>TH</sup> APRIL 2024:** The school will celebrate Ethnic Day for ALL STUDENTS on 30<sup>th</sup> April 2024. Students are invited to come dressed in traditional Ethnic wear. Some classes will conduct a traditional food sale.

**2) MID-TERM ASSESSMENT REPORTS :** Parents are hereby notified that the Mid-term assessment reports will be available on the SIMS PARENT APP from Sunday through Monday and Tuesday. Teachers have been distributing the test papers. We regret that these will not be available to students with outstanding fees.

**3) GL EXAMINATIONS IN ENGLISH LANGUAGE, MATHS & SCIENCE YEARS 4-10**  
**IMPORTANT UPDATE FROM GL EDUCATION – THE GL PT SERIES WILL WORK ONLY ON A DESKTOP OR A LAPTOP therefore parents will be required to send a fully charged laptop on the scheduled days of a GL exam. .:** The timetable for these exams has also been included . **ALL STUDENTS MUST BE PRESENT ON THE DAY OF A GL EXAM WITH A FULLY CHARGED LAPTOP. Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

**You can find out more about the Test wise minimum system requirements here:**

<https://support.gl-education.com/knowledge-base/platforms/testwise/minimum-system-requirements/minimum-system-requirements/>

**Resolution & screen guidance here:**

<https://support.gl-education.com/knowledge-base/assessments/pt-series-support/faqs/resolution-and-screen-guidance/>

**4) FINAL EXAMINATIONS :** We have attached the Final Examination Timetable to this circular. Please go through it carefully. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY. In the absence of a medical certificate, an exam will not be rescheduled, and no marks will be credited for that missed examination.**

**5) PORTIONS FOR THE FINAL EXAMINATIONS:** Portions for the Final Examinations have been posted in the school website/GC and sent via the group email on 22nd March 2024.

**6) COMPUTING EXAMINATIONS FOR YEARS 2-6 :** We would like to inform you that since the Computing Exam is a practical exam, it will be conducted during the regular Computing lessons as per the weekly timetable between the 6<sup>th</sup> and 10<sup>th</sup> of May 2024. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

**7) NGRT FORM C EXAMINATIONS FOR YEARS 2-10 :** Please note that Form C of the NGRT series will be conducted according to the schedule below. Parents have already paid for NGRT at the start of the year. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

<b>YEAR 2</b>	Thursday, 16 <sup>th</sup> May 2024	In the Computer Labs
<b>YEAR 3</b>	Wednesday, 15 <sup>th</sup> May 2024	In the Computer Labs
<b>YEAR 4</b>	Monday, 29 <sup>th</sup> April 2024	Bring in a fully charged device
<b>YEAR 5</b>	Thursday, 16 <sup>th</sup> May 2024	Bring in a fully charged device
<b>YEAR 6</b>	Wednesday, 15 <sup>th</sup> May 2024	Bring in a fully charged device
<b>YEAR 7</b>	Friday, 26 <sup>th</sup> April 2024	Bring in a fully charged device
<b>YEAR 8</b>	Tuesday, 30 <sup>th</sup> April 2024	Bring in a fully charged device
<b>YEAR 9</b>	Monday, 13 <sup>th</sup> May 2024	Bring in a fully charged device
<b>YEAR 10</b>	Tuesday, 14 <sup>th</sup> May 2024	Bring in a fully charged device

**8) FEE INCREMENT** : Please see the separate circular. Please note that we are currently only seeking approval from KHDA for a fee increment for the overall sustainability of the school.

**9) RECYCLING CHALLENGE IN PARTNERSHIP WITH BIC PENS UNTIL 5<sup>TH</sup> JUNE 2024** : Students are invited to collect all used plastic pens and markers for recycling from now until June 5<sup>th</sup>, 2024, for a chance to win up to AED 10,000 exciting prizes including Bic stationery, outdoor furniture, and t-shirts made from recycled plastic for your school . The class collecting the highest number will win an outing.

**10) ADMISSION TO A-LEVELS (PARENTS OF CURRENT YEAR 11 STUDENTS ):** Parents of Year 11 students are requested to kindly go through the A-Level admissions attached to this weekly notice. **Parents are reminded that we do not admit NON ST. MARY'S STUDENTS TO OUR A-LEVEL PROGRAMME.**

**11) YEAR 11 AND YEAR 13 SCHOOL DAYS ON 29<sup>TH</sup> AND 30<sup>TH</sup> APRIL 2024 :** The Year 11 and year 13 students who will be sitting for their Edexcel Board examinations , will have two more days to discuss their mock exam papers. Thereafter they must prepare themselves at home in earnest study for their Examinations. We wish all our students the very best of luck and good health at this time. We urge parents to ensure that students reach school well before the reporting time for each exam and to plan around traffic congestion and metro timings etc. Students are encouraged to remain on the premises when they have two papers. It is safe here and they can be comfortable in the classrooms revising until it is time for the second paper.

**12) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2023-2024:** Parents are requested to check the approved KHDA School Calendar for the Academic Year 2023-2024 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same, we will inform you immediately. Please note that only emergency medical leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar. Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like this occur during exams, there will be no re-exams in that case. We expect parents to respect these dates and not request leave during school days.

## KEY DATES IN THE APPROVED KHDA CALENDAR

Parents are strongly reminded not to plan holidays/ celebrations and other events outside the approved holiday slots in the calendar as these will not be approved.

15 <sup>th</sup> & 16 <sup>th</sup> MAY 2024	Final exams in parallel with regular lessons
17 <sup>th</sup> MAY 2024	Study Holiday
20 <sup>th</sup> to 31 <sup>st</sup> MAY 2024	Final Exams and students go home at 11:00 am
17 <sup>th</sup> & 18 <sup>th</sup> JUNE 2024	Eid Al Adha ( subject to government declaration )
28 <sup>th</sup> JUNE 2024	Report Day & Last working day for students and teachers

**13) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN :** Please refer to our circular of 16<sup>th</sup> September 2022.

**14) IRRESPONSIBLE USE OF SOCIAL MEDIA PLATFORMS, PARTICULARLY BY STUDENTS IN YEARS 9-11:** Parents are requested to carefully read the separate circular issued in this regard on 16<sup>th</sup> September.

**15) URGENT QUERIES AND CONCERNS:** If you have any urgent queries and concerns, kindly send an email to our Vice Principal , Ms. Lise-Ann on [l.pinto-smchs@smgeducation.org](mailto:l.pinto-smchs@smgeducation.org) and she will get back to you. Please include your telephone number in case she needs to call you. We take this opportunity to wish each and every one of you a safe and happy Spring Break. Happy Easter and Eid Mubarak.

Yours sincerely



Mr. Paul Asir Joseph  
( Principal )







# SODMUN 2024

SUMMIT OF DIPLOMACY  
MODEL UNITED NATIONS



A few delegates from the Saintz MUN team attended the SODMUN 2024 conducted by the Summit of Diplomacy group.

After a rigorous and fast paced online conference, we have a winner from our school. Our delegate and training officer have indeed made us proud!



**Mena Admassu, 8E**  
Runner Up Best Delegate  
Futuristic Crisi Committee

*Congratulations!!!*  
Go Saintz!!!



# My Journey to MACS

The School of Mathematical and Computer Sciences

Heriot-Watt University

A group of our brilliant students from Year 12 participated in this exciting math competition aimed at testing their mathematical abilities.

In a truly proud moment for us, two of our math prodigies placed 2nd and 3rd in this prestigious competition



Michael Rafik Nashaat Naguib Ayad- 2nd Place

Anthony Joseph Thattil- 3rd Place

**CONGRATULATIONS**



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OUR REF : .....

TRN : 100259955100003

DATE: Friday, 26<sup>th</sup> April 2024.

**To: Parents of Year Eleven Students –  
ADMISSION TO TWO YEAR A-LEVEL GCE PROGRAMME**

Dear Parents,

**Greetings from St. Mary's Catholic High School Dubai.** We invite you to read this circular very carefully as it has important information for parents regarding admission to the two year A-Level GCE Programme.

**We would like to point out very clearly, that admission to A-Level is not automatic and is a completely new process.**

**We would also like to bring to your attention that under the British system, a student completes high school with the completion of his/her O-Level. Hence the admission to A-Level is then a process of a 'NEW ADMISSION'.**

**YEAR 11 students cannot re-register for the next Academic year when this comes up for other year groups.**

The conditions for a student to be considered for a place in A-Levels are as follows.

- **SHOULD HAVE AN EXCELLENT BEHAVIOUR RECORD**
- **4 SUBJECTS TO BE OPTED FOR.**
- **Admissions will be MERIT-BASED.**
- Hold a high grade **average** in all subjects ( Internal Exams ) in Year Eleven.
- Should have not had any serious or repeated disciplinary issues over Years Nine through Eleven.



- Should not have engaged in activities, in or out of school, which tarnish the reputation of the school.
- **Hold a minimum attendance record of 95%**
- **Be prepared for an entrance exam in the subject opted for that has not been taken at O-Level**

**Those students who take Arabic as a First language and Islamic Studies in A-Level will have to maintain a minimum aggregate attendance percentage of 95% for Arabic and / or Islamic Studies lessons, FAILING WHICH STUDENTS WILL NOT BE ISSUED A SCHOOL LEAVING CERTIFICATE/ATTESTED CERTIFICATES OR RECOMMENDATION LETTERS. Students who do not reflect this 95% aggregate attendance after the first month of enrollment might not be allowed to continue the A-Level programme.**

Please note that St. Mary's Catholic High School offers the GCE Advanced Levels Linear Programme which means that we DO NOT OFFER **AS LEVEL CERTIFICATION** at the end of Year 12. This is a standalone qualification, and results are declared only at the end of Year 13.

The whole two-year Programme has to be completed for any equivalency certification.

Please consider all the criteria above while planning ahead with the next phase in your child's educational journey. Parents should also be aware that even if all criteria are met, **competition for places remains very stiff as seats are limited** and therefore, **we strongly recommend that all parents should ensure that their children have a back-up plan. This would include applying to other institutions besides St. Mary's.**

Thank you for your kind co-operation.

Yours sincerely,



**Mr. Paul Asir Joseph**  
( Principal )





**FINAL EXAMINATIONS – (YEARS 1 – 4) MAY 2024**

DATE	DAY	YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
15 <sup>TH</sup> May	Wed	English Writing	English Writing	PSHE & NGRT	English Language
16 <sup>th</sup> May	Thu	A day of reading	NGRT	UAE Social Stu.	Moral Education
20 <sup>th</sup> May	Mon	Science	Maths	Maths	Maths
21 <sup>st</sup> May	Tue	English Reading	English Reading	English Reading	English Lit.
22 <sup>nd</sup> May	Wed	No Exam	Arabic	Geography	French
23 <sup>rd</sup> May	Thu	A day of Healthy eating	UAE Social Stu.	Moral Education	Islamic. Stu./ Values Ed/Ctz
24 <sup>th</sup> May	Fri	A day of Numeracy	Islamic. Stu./ Values Ed/Ctz	English Writing	Arabic
27 <sup>th</sup> May	Mon	Maths	Science	Science	Science
28 <sup>th</sup> May	Tue	No Exam	PSHE	Islamic. Stu./ Values Ed/Ctz	History
29 <sup>th</sup> May	Wed	Islamic. Stu./ Values Ed/Ctz	History	Arabic	Geography
30 <sup>th</sup> May	Thu	Arabic	Moral Education	History	UAE Social Stu
31 <sup>st</sup> May	Fri	No Exam	No Exam	No Exam	ENGLISH GL

**On the 15<sup>th</sup> and 16<sup>th</sup> of May -regular lessons after the exams, 20<sup>th</sup> – 31<sup>st</sup> May- students leave after the exams at 11:00 am. When there is NO EXAM-students remain at home.**



**FINAL EXAMINATIONS – (YEARS 5 & 6) MAY 2024**

<b>DATE</b>	<b>DAY</b>	<b>YEAR FIVE</b>	<b>YEAR SIX</b>
15 <sup>th</sup> May	Wed	English Language & Art	English Language & NGRT
16 <sup>th</sup> May	Thu	Geography & NGRT	Moral Education & Art
20 <sup>th</sup> May	Mon	Science	Islamic. Stu./ Values Ed/Ctz
21 <sup>st</sup> May	Tue	English Literature	English Literature
22 <sup>nd</sup> May	Wed	UAE Social Studies	Arabic
23 <sup>rd</sup> May	Thu	History	UAE Social Studies
24 <sup>th</sup> May	Fri	French	ENGLISH GL –bring a fully charged device
27 <sup>th</sup> May	Mon	Maths	Science
28 <sup>th</sup> May	Tue	Arabic	French
29 <sup>th</sup> May	Wed	Islamic Stu./ Values Ed /Ctz	Maths
30 <sup>th</sup> May	Thu	ENGLISH GL –bring a fully charged device	History
31 <sup>st</sup> May	Fri	Moral Education	Geography

**On the 15<sup>th</sup> and 16<sup>th</sup> of May -regular lessons after the exams, 20<sup>th</sup> – 31<sup>st</sup> May- students leave after the exams at 11:00 am. When there is NO EXAM-students remain at home.**



**FINAL EXAMINATIONS – (YEARS 7 & 8) MAY 2024**

DATE	DAY	YEAR SEVEN	YEAR EIGHT
15 <sup>th</sup> May	Wed	English Language 1 & 2 Paper 2 before break Paper 1 after break	English Language 1 & 2 Paper 2 before break Paper 1 after break
16 <sup>th</sup> May	Thu	English Literature 1 & 2 & Art	English Literature 1 & 2 & Art
20 <sup>th</sup> May	Mon	Science	Maths Paper 1 & 2
21 <sup>st</sup> May	Tue	Moral Education	Islamic. Stu./ Values Ed/Ctz
22 <sup>nd</sup> May	Wed	ENGLISH GL –bring a fully charged device	UAE Social Studies
23 <sup>rd</sup> May	Thu	Islamic. Stu./ Values Ed/Ctz	Computing
24 <sup>th</sup> May	Fri	History	Science
27 <sup>th</sup> May	Mon	Arabic	French & Geography
28 <sup>th</sup> May	Tue	French & Geography	ENGLISH GL –bring a fully charged device
29 <sup>th</sup> May	Wed	Maths	Moral Education
30 <sup>th</sup> May	Thu	UAE Social Studies	Arabic
31 <sup>st</sup> May	Fri	Computing	History

**On the 15<sup>th</sup> and 16<sup>th</sup> of May -regular lessons after the exams, 20<sup>th</sup> – 31<sup>st</sup> May- students leave after the exams at 11:00 am. When there is NO EXAM-students remain at home.**





**FINAL EXAMINATIONS – (YEARS 9 & 10) MAY 2024**

<b>DATE</b>	<b>DAY</b>	<b>YEAR NINE</b>	<b>YEAR TEN</b>
15 <sup>TH</sup> May	Wed	English Language 2 English Language 1	English Language 2 English Language 1
16 <sup>th</sup> May	Thu	Maths Cal and Non Cal	Maths Cal and Non Cal
20 <sup>th</sup> May	Mon	English Lit. 1 / History/Art	Moral Ed. & UAE SST.
21 <sup>st</sup> May	Tue	ICT/ Computer Science	English Lit. 1 / History Paper 1
22 <sup>nd</sup> May	Wed	Biology /Accounting	Physics/ Business
23 <sup>rd</sup> May	Thu	Islamic. Stu./ Values Ed	Psychology
24 <sup>th</sup> May	Fri	Chemistry/ Economics	Biology /Accounting
27 <sup>th</sup> May	Mon	UAE SST. & Moral Ed.	Arabic
28 <sup>th</sup> May	Tue	Psychology	Chemistry/ Economics
29 <sup>th</sup> May	Wed	Physics/ Business	ICT/ Computer Science
30 <sup>th</sup> May	Thu	Arabic	Islamic. Stu./ Values Ed
31 <sup>st</sup> May	Fri	English Lit 2	English Lit 2/ History Paper 2 / Art

**On the 15<sup>th</sup> and 16<sup>th</sup> of May -regular lessons after the exams, 20<sup>th</sup> – 31<sup>st</sup> May- students leave after the exams at 11:00 am. When there is NO EXAM-students remain at home. YEAR 10 Art exam continues on 3<sup>rd</sup> June 2024.**



**PRIMARY GL EXAMINATION TIME TABLE MAY-JUNE 2024**

<b>DATE</b>	<b>DAY</b>	<b>YEAR FOUR</b>	<b>YEAR FIVE</b>	<b>YEAR SIX</b>
24 <sup>th</sup> May	Friday			<b>ENGLISH</b> Bring a fully charged device
30 <sup>th</sup> May	Thursday		<b>ENGLISH</b> Bring a fully charged device	
31 <sup>st</sup> May	Friday	<b>ENGLISH</b> Bring a fully charged device		
3 <sup>rd</sup> June	Monday	<b>SCIENCE</b> Bring a fully charged device		
4 <sup>th</sup> June	Tuesday	<b>MATHS</b> Bring a fully charged device		
5 <sup>th</sup> June	Wednesday		<b>SCIENCE</b> Bring a fully charged device	
6 <sup>th</sup> June	Thursday		<b>MATHS</b> Bring a fully charged device	
7 <sup>th</sup> June	Friday			<b>SCIENCE</b> Bring a fully charged device
10 <sup>th</sup> June	Monday			<b>MATHS</b> Bring a fully charged device



**SECONDARY GL EXAMINATION TIME TABLE MAY-JUNE 2024**

DATE	DAY	YEAR SEVEN	YEAR EIGHT	YEAR NINE	YEAR TEN
13 <sup>th</sup> May	Monday			<b>ENGLISH</b> Bring a fully charged device	
14 <sup>th</sup> May	Tuesday				<b>ENGLISH</b> Bring a fully charged device
22 <sup>th</sup> May	Wednesday	<b>ENGLISH</b> Bring a fully charged device			
28 <sup>th</sup> May	Tuesday		<b>ENGLISH</b> Bring a fully charged device		
10 <sup>th</sup> June	Monday		<b>SCIENCE</b> Bring a fully charged device		
11 <sup>th</sup> June	Tuesday	<b>MATHS</b> Bring a fully charged device	<b>MATHS</b> Bring a fully charged device		
12 <sup>th</sup> June	Wednesday			<b>MATHS</b> Bring a fully charged device	<b>SCIENCE</b> Bring a fully charged device
13 <sup>th</sup> June	Thursday			<b>SCIENCE</b> Bring a fully charged device	<b>MATHS</b> Bring a fully charged device



**FINAL EXAMINATIONS – (YEAR 12) MAY 2024**

<b>DATE</b>	<b>DAY</b>	
15 <sup>th</sup> May	Wed	<b>Physics 1- 2hrs &amp; Islamic Studies – 2 hrs</b>
16 <sup>th</sup> May	Thu	<b>Business Studies 1-2hrs &amp; Arabic (A)- 2hrs 30 min Arabic (B) – 2 hrs</b>
20 <sup>th</sup> May	Mon	<b>Biology 1-2hrs</b>
21 <sup>st</sup> May	Tue	<b>Psychology 1-2hrs</b>
22 <sup>nd</sup> May	Wed	<b>Economics 1-2hrs</b>
23 <sup>rd</sup> May	Thu	<b>Mathematics ( Pure )- 2hrs</b>
24 <sup>th</sup> May	Fri	<b>NO EXAM</b>
27 <sup>th</sup> May	Mon	<b>Chemistry 1-2hrs</b>
28 <sup>th</sup> May	Tue	<b>Mathematics ( Statistics)- 2 hrs</b>
29 <sup>th</sup> May	Wed	<b>REGULAR LESSONSTILL 11:00 AM-ATTENDANCE MANDATORY</b>
30 <sup>th</sup> May	Thu	<b>REGULAR LESSONS TILL 11:00 AM-ATTENDANCE MANDATORY</b>
31 <sup>st</sup> May	Fri	<b>REGULAR LESSONS TILL 11:00 AM-ATTENDANCE MANDATORY</b>





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OUR REF : .....

TRN : 100259955100003

DATE: Friday, 1<sup>st</sup> March 2024

To: **Parents of students in Years 1-12 –  
PROPOSED FEE INCREMENT FOR THE ACADEMIC YEAR 2024-2025**

Dear Parents,

**Greetings from St. Mary's.** It is at this time that we wish to provide you with the following information pertaining to a proposed **8%** increase in Tuition Fees, subject to KHDA approval, for the Academic year 2024-2025.

We would like to thank our parent community for your constant support and collaboration. Our mission has always been to provide good quality education that is affordable. Our fee level remains the lowest when compared with other schools that provide the UK Curriculum, a good number of which charge significantly more than St. Mary's.

Cost pressures apply to St. Mary's as much as they do to many other entities and in fact rising costs have impacted our school significantly due to our extremely low fee structure. In spite of diligent financial stewardship and control of expenses, we continually face huge challenges with rising costs with respect to staffing, resources and operational expenses.

We hope you will recognise that our decision to propose an 8% increase in the tuition fees is to sustain the operational needs of the school in supporting its expenses while continuing to provide a good quality education to our children.

You are welcome to send any concerns or feedback to Lise-Ann via email. Thank you for your understanding and support.

Yours sincerely,

**Mr. Paul Asir Joseph  
(Principal)**

