



OUR REF :

TRN : 100259955100003

Friday, 11th April 2025.

**To: The Parents of students in Years 1-13 –
WEEKLY CIRCULAR BEFORE WEEK TWENTY-SEVEN**

Dear Parents,

Greetings from Saint Mary's. We trust that this update finds you and your families safe and healthy. Please read on for all the latest updates.

NEW

- **TALENT SHOW: YEARS 5-10 and 12 – Registration information.**
- **SCHOOL CLOSED -17th & 18th APRIL 2025.**
- **PEARSON EDEXCEL, GCSE ART EXAM-14th, 15th & 16th APRIL 2025**
- **SCHOOL DAYS FOR YEAR 11 & YEAR 13 students.**
- **MENTAL MATHS (Years 2-8) & READING FOR PLEASURE (Years 1-10) - 9th May 2025.**
- **SAINTZMUN – Our intra school MUN conference, SaintzMUN'25 will take place on 20th to 22nd June 2025.**
- **REPORTING TIME FOR PEARSON EDEXCEL GCSE/IGCSE & GCE/IAL EXAMS - will be sent next week via the class group email and the SIMS Parent App (Year 11 & 13).**
- **The Parents Guide to kids Oral Health Webinar-DHA- All information in the SIMS Parent app.**
- **YEAR 8 - Group counselling session for those students who completed the test is on Saturday, 12th April from 8:30 – 9:30 am via zoom.**

PLEASE NOTE THAT ANY FEES THAT HAVE NOT BEEN PAID ARE NOW CONSIDERED OUTSTANDING. ANY STUDENT WHOSE FEES HAVE NOT BEEN PAID WILL BE CONSIDERED OUTSTANDING AND WE WILL NOT BE ABLE TO ISSUE ANY OFFICIAL SCHOOL DOCUMENTS, EXAMINATION ANSWER SCRIPTS, REPORT CARDS , ETC. .

Please note: In cases of outstanding fees, RE-REGISTRATION MUST NOT BE PAID, even if paid, it is not considered as a re-registration but will be adjusted towards the outstanding fees. We urge parents to please be responsible and settle ALL OUTSTANDING fees without any further delay.

1) TALENT SHOW ,TALENTZ@SAINTZ YEARS 5-12: Parents are advised to please click on the attached Google Forms link to register for **Talentz@Saintz 2025.**

Kindly note that there are separate registration forms for students of different year groups. It is very important that students sign up using the correct form meant for their year group. Forms are only accessible using the students' school email ID.

YEARS 5 & 6 : <https://forms.gle/ciHywQhaufGLBx69A>

YEARS 7 & 8 : <https://forms.gle/2Csfav19GMAdo58T9>

YEARS 9 TO 12 : <https://forms.gle/oz4iUCizA4ZoPax6A>

Students are required to fill and submit the Google forms digitally and take a printout and have their parents sign the consent portion of the form. The filled and signed forms must then be submitted to the class teachers latest by 23rd APRIL 2025.

There will be no mixed genders in any group performances from years 5-11.

2) SCHOOL CLOSED 17TH AND 18TH APRIL 2025 : We would like to remind all parents that the school will be closed for ALL STUDENTS AND STAFF on the 17th and 18th of April 2025.

3) PEARSON EDEXCEL GCSE ART EXAM- YEAR 11 students – 14th , 15th & 16th APRIL 2025: Parents of year 11 art students are reminded that the FINAL PEARSON EDEXCEL EXAM is on the days mentioned above. Please ensure that your child has all the necessary material for his/her exam. Attendance is mandatory.

4) SCHOOL DAYS FOR YEAR 11 & YEAR 13 STUDENTS : Year 11 and Year 13 students need to be in school from 21st through 28th April to view their Mock Examination Answer scripts. Please note that papers will not be shown and/or discussed after the 28th of April 2025. After that, students must work hard towards preparation for their Pearson Edexcel Exams. We wish them good health and much success. Please spend some time to ensure that they are working towards areas that they need most practice in.

5) MENTAL MATHS (Years 2-8) ENGLISH READING FOR PLEASURE (Years 1-10)- FRIDAY, 9TH MAY 2025 : Please note that these are counted towards the Final Examinations and students must be present on the 9th of May for the same.

6) SAINTZ MUN: Delegates, mark your calendars, because the dates for the much-anticipated **SaintzMUN** are here! The third edition of our intra school MUN conference, SaintzMUN'25 will take place on 20th to 22nd June 2025. Further details will follow later.

7) GL EXAMINATIONS IN ENGLISH LANGUAGE, MATHS & SCIENCE YEARS 4-10: We are requesting parents of students in Years 4-10 to kindly check the link to the separate circular on GL examinations. The timetable for these exams has also been included . The payment of AED90/- must be made on Skiplly. **ALL STUDENTS MUST BE PRESENT ON THE DAY OF A GL EXAM WITH A FULLY CHARGED DEVICE. Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

8) FINAL EXAMINATION : Final Examination Timetables were made available before the Spring Break. Please go through them carefully. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY. In the absence of a medical certificate, an exam will not be rescheduled and no marks will be credited for that missed examination.**

9) PORTIONS FOR THE FINAL EXAMINATIONS: We had already uploaded the portions for the Final Examinations on the school website. Teachers have also posted the same on GC.

10) COMPUTING EXAMINATIONS FOR YEARS 2-6: We would like to inform you that since the Computing Exam is a practical exam, it will be conducted during the regular Computing lessons as per the weekly timetable between the 5th and 9th of May 2025. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

11) NGRT FORM C EXAMINATIONS FOR YEARS 2-10 : Please note that Form C of the NGRT series will be conducted according to the schedule below. Parents have already paid for NGRT at the start of the year. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

YEAR 2	Monday, 28 th April	In the Computer Labs
YEAR 3	Tuesday, 29 th April	In the Computer Labs
YEAR 4	Wednesday, 30 th April	Bring in a fully charged device
YEAR 5	Thursday, 8 th May	Bring in a fully charged device
YEAR 6	Thursday, 8 th May	Bring in a fully charged device
YEAR 7	Monday, 12 th May	Bring in a fully charged device
YEAR 8	Monday, 12 th May	Bring in a fully charged device
YEAR 9	Wednesday, 7 th May	Bring in a fully charged device
YEAR 10	Tuesday, 13 th May	Bring in a fully charged device

12) RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2025-2026 (YEARS 1-10 & YEAR 12): Reminder to check the important circular with regard to re-registering your child for the next Academic Year 2025-2026. It is important that you go through the circular carefully. Students with outstanding fees cannot be re-registered until **ALL OUTSTANDING FEES HAVE BEEN SETTLED.**

13) RECYCLING CHALLENGE IN PARTNERSHIP WITH BIC PENS UNTIL JUNE 2025 : Students are invited to collect all used plastic pens and markers for recycling from now until June 2025 for a chance to win exciting prizes .

14) ADMISSION TO A-LEVELS (PARENTS OF CURRENT YEAR 11 STUDENTS): Parents of Year 11 students are requested to kindly go through the link to the separate circular on A-Level admissions .

15) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2024-2025: Parents are requested to check the approved KHDA School Calendar for the Academic Year 2024-2025 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same we will inform you immediately. Please note that only emergency medical leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar. **Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like this occur during exams, there will be no re-exams in that case. We expect parents to respect these dates and not request leave during school days.**

KEY DATES IN THE APPROVED KHDA CALENDAR

Parents are strongly reminded not to plan holidays/ celebrations and other events outside the approved holiday slots in the calendar as these will be not be approved.

17 th & 18 th APRIL 2025	Holiday for all students
13 th MAY 2025	Study Holiday
14 th 15 th & 16 th MAY 2025	Final exams in parallel with regular lessons
19 th to 28 st MAY 2025	Final Exams and students go home at 11:30 am
5 th & 6 th JUNE 2025	Eid Al Adha (subject to government declaration)
26 th JUNE 2025	Government Holiday
27 th JUNE 2025	Last day of school

Please note that the GL EXAMS usually take place during the month of May and June.

16) PREDICTED GRADES POLICY FOR YEARS 12 & 13 : We would like to remind all parents and students to carefully go through this Policy that is available on our school website. The situation that unfolded over the last few years made many children realise, albeit too late the true value of being consistent with their study habits and not waiting until the last minute before exams to prepare and study. It is always best for every child to be **CONSISTENT AND HIGHLY REGULAR** with their study and ensure that they maintain a good level of attainment across all their assessment opportunities and prepare as well as they can for their Board Examinations. This will also help them to achieve better predicted grades as every assessment and examination counts towards the calculation of the same.

17) SUBJECT CHANGE POLICY , YEARS 9 TO 13: We would like to request all parents of children in these year groups to please go through the Subject Change Policy which is available in the Parents' Info section of the school website.

18) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN: Parents of secondary and upper primary children are strongly encouraged to kindly make frequent checks of your child's use of Social Media. We have seen in many cases that minor children are being sought out on Instagram, Snapchat and other platforms by much older individuals for chats and conversations. It is important for parents to know who their children are conversing with to protect them from any potential safeguarding issues. We would also like to remind parents about your children's use of inappropriate content and language on Social Media Platforms which you will be aware of only if you make frequent checks of the same. Please have your child remove himself/herself from private social media groups that are not encouraged or recommended by us at St. Mary's. The school cannot take responsibility for private groups started by students and we strongly discourage the formation of these groups as well as discourage student participation in them. It is once again important here that ALL PARENTS check your children's digital activity frequently including group activity if your child is part of private groups created by students.

19) STUDENT ABSENCES MUST BE INFORMED BY PARENTS: All parents are requested to kindly inform the class teacher via email whenever a child is absent , even if it is just for one day. A simple email with the reason for the absence will suffice but is mandatory. Unaccounted for absences will be marked as unjustified and will be reflected on students' progress reports.

20) NO FEE PAYMENTS MUST BE DEPOSITED INTO THE SCHOOL ACCOUNT:

Parents are reminded that fee payments MUST not be deposited into the school account. Kindly come to school if you wish to pay fees in cash so that we can issue the fee receipt immediately.

21) URGENT QUERIES AND CONCERNS: If you have any urgent queries and concerns, kindly send an email to our Vice Principal , Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to wish each and every one of you a safe and happy long weekend.

Yours sincerely



Mr. Paul Asir Joseph
(Principal)





FINAL EXAMINATIONS – (YEARS 1 – 4) MAY 2025

DATE	DAY	YEAR ONE	YEAR TWO	YEAR THREE	YEAR FOUR
14 th May	Wed	English Writing	English Writing	PSHE & English Reading	English Language
15 th May	Thu	No Exam	Maths	UAE Social Stu.	Moral Education
16 th May	Fri	Science	English Reading	Maths	Maths
19 th May	Mon	English Reading	No Exam	No Exam	English Lit.
20 th May	Tue	No Exam	Arabic	Geography	French & GL English- bring a fully charged device
21 st May	Wed	A day of Healthy eating	UAE Social Stu.	Moral Education	Islamic. Stu. / Values Ed/Ctz
22 nd May	Thu	PSHE	Islamic. Stu. / Values Ed/Ctz	English Writing	Arabic
23 rd May	Fri	Maths	Science	Science	Science
26 th May	Mon	A day out	PSHE	Islamic. Stu./ Values Ed/Ctz	History
27 th May	Tue	Islamic. Stu./ Values Ed/Ctz	History	Arabic	Geography
28 th May	Wed	Arabic	Moral Education	History	UAE Social Stu

- On the 14th, 15th and 16th of May - regular lessons after the exams,
- 19th – 28th May- students leave after the exams at 11:00 am.
- When there is NO EXAM-students remain at home.



FINAL EXAMINATIONS – (YEARS 5 & 6) MAY 2025

DATE	DAY	YEAR FIVE	YEAR SIX
14 th May	Wed	English Language & French	English Language & History
15 th May	Thu	Geography & English Literature	Moral Education & Art
16 th May	Fri	Moral Education	Islamic. Stu./ Values Ed/Ctz & Geography
19 th May	Mon	Science	English Literature
20 th May	Tue	UAE Social Studies	Arabic
21 st May	Wed	History & Art	UAE Social Studies
22 nd May	Thu	Islamic Stu./ Values Ed /Ctz	ENGLISH GL – bring a fully charged device
23 rd May	Fri	Maths	Science
26 th May	Mon	Arabic	French
27 th May	Tue	ENGLISH GL – bring a fully charged device	Maths
28 th May	Wed	No exam	No exam

- **On the 14th, 15th and 16th of May - regular lessons after the exams,**
- **19th – 28th May- students leave after the exams at 11:00 am.**
- **When there is NO EXAM-students remain at home.**



FINAL EXAMINATIONS – (YEARS 7 & 8) MAY 2025

DATE	DAY	YEAR SEVEN	YEAR EIGHT
14 TH May	Wed	English Language 1 & 2 Paper 2 before break Paper 1 after break	English Language 1 & 2 Paper 2 before break Paper 1 after break
15 th May	Thu	English Literature 1 & 2	English Literature 1 & 2
16 th May	Fri	Moral Education & Islamic. Stu. / Values Ed/Ctz	Maths Paper 1 & 2
19 th May	Mon	Science	Islamic. Stu./ Values Ed/Ctz
20 th May	Tue	ENGLISH GL – bring a fully charged device	UAE Social Studies & History
21 st May	Wed	French & Geography	Computing & Moral Education
22 nd May	Thu	History	Science
23 rd May	Fri	Arabic	French & Geography
26 th May	Mon	UAE Social Studies & Computing	ENGLISH GL – bring a fully charged device
27 th May	Tue	Maths	Arabic
28 th May	Wed	Art	Art

- **On the 14th, 15th and 16th of May - Regular lessons after the exams,**
- **19th – 28th May - Students leave after the exams at 11:00 am.**
- **When there is NO EXAM-students remain at home.**



FINAL EXAMINATIONS – (YEARS 9 & 10) MAY 2025

DATE	DAY	YEAR NINE	YEAR TEN
14 th May	Wed	English Language 2 English Language 1	English Language 2 English Language 1
15 th May	Thu	Maths Cal and Non-Cal	Maths Cal and Non-Cal
16 th May	Fri	English Lit. 1 / History	English Lit. 1 / History Paper 1
19 th May	Mon	ICT/ Computer Science & Geography	Arabic
20 th May	Tue	Biology /Accounting	Physics/ Business & Moral Ed.
21 st May	Wed	Islamic. Stu. / Values Ed	Psychology & UAE SST
22 nd May	Thu	Chemistry/ Economics & UAE SST	Biology /Accounting
23 rd May	Fri	English Lit	Islamic. Stu. / Values Ed
26 th May	Mon	Psychology & Moral Ed.	Chemistry/ Economics
27 th May	Tue	Physics/ Business	ICT/ Computer Science
28 th May	Wed	Arabic	English Lit 2/ History Paper 2

- **On the 14th ,15th and 16th of May - Regular lessons after the exams,**
- **19th – 28th May- students leave after the exams at 11:00 am.**
- **When there is NO EXAM-students remain at home.**
- **YEAR 10 Art exam 12th and 13th May 2025.**
- **YEAR 9 Art Exam 29th and 30th May 2025.**



ST. MARY'S *Catholic High School, Dubai*

FINAL EXAMINATIONS – (YEAR 12) MAY 2025

DATE	DAY	Year 12
14 th May	Wed	Physics 1- 2hrs 30 min & Islamic Studies – 2hrs
15 th May	Thu	Business Studies 1 – 2hrs Mathematics (Pure)- 2hrs
16 th May	Fri	Biology 1-2hrs 30 min
19 th May	Mon	Psychology 1-2hrs
20 th May	Tue	Economics 1-2hrs
21 st May	Wed	Arabic (A) - 2hrs 30 min Arabic (B) – 2hrs
22 nd May	Thu	Mathematics (Statistics)- 2hrs
23 rd May	Fri	Chemistry 1-2hrs 30 min
26 th May	Mon	REGULAR LESSONS TILL 11:00 AM-ATTENDANCE MANDATORY
27 th May	Tue	REGULAR LESSONS TILL 11:00 AM-ATTENDANCE MANDATORY
28 th May	Wed	REGULAR LESSONS TILL 11:00 AM-ATTENDANCE MANDATORY



OUR REF :

TRN : 100259955100003

DATE : Friday, 21st March 2025

**To : Parents of students in Years FOUR THROUGH TEN:
GL EXAMINATIONS IN ENGLISH LANGUAGE, MATHS & SCIENCE**

Dear Parents,

Greetings from St. Mary's Catholic High School, Dubai. As part of our commitment to the National Agenda targets, and with a view to tracking progress and identify gaps in learning, our school will participate in the GL-Progress Tests in English, Math and Science which are online tests. GL Education, one of the leading research organizations in the world , develops this test and provides a range of Assessment services in many countries and works in close tandem with the KHDA here in Dubai. These are compulsory International Tests that have to be undertaken as mandated by KHDA.

GL EXAMINATIONS WILL CONTRIBUTE TO THE OVERALL MARKS FOR THE FINAL EXAMINATIONS.

ENGLISH LANGUAGE

YEAR GROUP	ASSESSMENT IN MAY	GL EXAMINATION	FINAL EXAMINATION RESULT
FOUR	APPLICABLE	APPLICABLE	Assessment + GL Result
FIVE	APPLICABLE	APPLICABLE	Assessment + GL Result
SIX	APPLICABLE	APPLICABLE	Assessment + GL Result
SEVEN	APPLICABLE	APPLICABLE	Assessment + GL Result
EIGHT	APPLICABLE	APPLICABLE	Assessment + GL Result
NINE	APPLICABLE	APPLICABLE	Assessment + GL Result
TEN	APPLICABLE	APPLICABLE	Assessment + GL Result

MATHEMATICS

YEAR GROUP	ASSESSMENT IN MAY	GL EXAMINATION	FINAL EXAMINATION RESULT
FOUR	APPLICABLE	APPLICABLE	Assessment + GL Result
FIVE	APPLICABLE	APPLICABLE	Assessment + GL Result
SIX	APPLICABLE	APPLICABLE	Assessment + GL Result
SEVEN	APPLICABLE	APPLICABLE	Assessment + GL Result
EIGHT	APPLICABLE	APPLICABLE	Assessment + GL Result
NINE	APPLICABLE	APPLICABLE	Assessment + GL Result
TEN	APPLICABLE	APPLICABLE	Assessment + GL Result

SCIENCE

YEAR GROUP	ASSESSMENT IN MAY	GL EXAMINATION	FINAL EXAMINATION RESULT
FOUR	APPLICABLE	APPLICABLE	Assessment + GL Result
FIVE	APPLICABLE	APPLICABLE	Assessment + GL Result
SIX	APPLICABLE	APPLICABLE	Assessment + GL Result
SEVEN	APPLICABLE	NOT APPLICABLE	Assessment
EIGHT	APPLICABLE	APPLICABLE	Assessment + GL Result
NINE	APPLICABLE	APPLICABLE	Assessment + GL Result
TEN	APPLICABLE	APPLICABLE	Assessment + GL Result

The entry fee is AED 90/- the exact amount of which must be paid via the SKIPLY APP .Please be aware that these are COMPULSORY EXAMS as part of the NATIONAL AGENDA and THEY ALSO CONTRIBUTE TO THE OVERALL SCORE OF THE FINAL EXAMINATIONS FOR THESE THREE SUBJECTS and no exemption can be granted to any student. The Final date for payment of the GL fee is 10th April 2025.

These tests will be conducted in school during the month of May and June 2025. Please find the GL EXAMINATION TIMETABLE OVERLEAF. Attendance is mandatory. A medical certificate will be required in the event of any absence, even if for ONE DAY.

We would therefore ask you as parents to kindly make this payment of AED 90/- via the SKIPLY APP and kindly email the receipt to your child's class teacher when you make the payment.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





ST. MARY'S *Catholic High School, Dubai*

**PRIMARY GL EXAMINATION
TIME TABLE MAY-JUNE 2025**

DATE	DAY	YEAR FOUR	YEAR FIVE	YEAR SIX
20th May	Tuesday	ENGLISH Bring a fully charged device		
22nd May	Thursday			ENGLISH Bring a fully charged device
27th May	Tuesday		ENGLISH Bring a fully charged device	
30th May	Friday		MATHS Bring a fully charged device	
2nd June	Monday	SCIENCE Bring a fully charged device		SCIENCE Bring a fully charged device
3rd June	Tuesday	MATHS Bring a fully charged device		
4th June	Wednesday		SCIENCE Bring a fully charged device	MATHS Bring a fully charged device





ST. MARY'S *Catholic High School, Dubai*

SECONDARY GL EXAMINATION TIME TABLE MAY-JUNE 2025

DATE	DAY	YEAR SEVEN	YEAR EIGHT	YEAR NINE	YEAR TEN
20th May	TUE	ENGLISH Bring a fully charged device			
26th May	MON		ENGLISH Bring a fully charged device		
29th May	THU				ENGLISH Bring a fully charged device
2nd June	MON			ENGLISH Bring a fully charged device	
4th June	WED		SCIENCE Bring a fully charged device		
11th June	WED	MATHS Bring a fully charged device		MATHS Bring a fully charged device	SCIENCE Bring a fully charged device
12th June	THU		MATHS Bring a fully charged device	SCIENCE Bring a fully charged device	
13th June	FRI				MATHS Bring a fully charged device





ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com

مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

هاتف : +٩٧١ ٤ ٣٣٧٠٢٥٢

www.stmarysdubai.com : موقع ويب

فاكس : +٩٧١ ٤ ٣٣٦٨١١٩

OUR REF :

TRN : 100259955100003

Date: 14th March 2025

Dear Parents,

Our School will be conducting a **Science project exhibition** this year! The completed project will be due on **22nd April 2025**. This is going to be a whole school fair/exhibition wherein every student is encouraged to participate. Students from Years 1 to 6 will work on their task individually and Students from Years 7 to 10 and Yr 12 will work in groups assigned by their respective Science teachers.

The due dates have been spread out to allow ample time for students to complete the work at a steady, but comfortable pace.

The students' project will be assessed out of 20 marks. These marks are part of their Final Summative average/ marks.

A Science project challenges a student to solve a problem/answer a question using the scientific method or design process.

It is a great way to excite children about Science, teach them to think like Scientists and develop their innovative skills.

All work must be completed by the students. Parents/Guardians can help by offering students support and encouragement, as well as monitor the students' progress in the coming weeks.

It should be noted that a successful project does not have to be expensive. Some of the best projects can be completed using materials found around the home. The project may preferably be a working model.

We encourage students to choose a topic that they are interested in learning more about. Projects should be meaningful and related to real-world experiences.

We are very excited to be hosting our Annual Science exhibition! Top projects from each class will be chosen to be entered in the school exhibition and students will present their work/models.

Thank you in advance for supporting your child in such an exciting process of discovery!

The criteria for assessing the project and other details will be posted on GC by your child's Science teacher and will be discussed during their Science lesson.



ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

بريد إلكتروني : maryscol@emirates.net.ae

هاتف : +٩٧١ ٤ ٣٣٧٠٢٥٢

موقع ويب : www.stmarysdubai.com

فاكس : +٩٧١ ٤ ٣٣٦٨١١٩

OUR REF :

TRN : 100259955100003

Friday, 7th March 2025

To: **The Parents of students from Year One to Year Ten and Year 12 – RE-REGISTRATION FOR THE ACADEMIC YEAR 2025-2026**

Dear Parents,

We are in the process of organizing our records for the **next Academic Year 2025-2026**. Please fill up the form attached to this circular, sign and **send a printed copy** to your son / daughter's class teacher by **15th April 2025 as the final date for the form to be received by the school.**

Please read the following information very carefully before you make your final choice:

CRITERIA FOR RE-REGISTERING YOUR CHILD FOR THE NEXT ACADEMIC YEAR 2025-2026- Please note that filling out this form is MANDATORY for every parent.

1) There should **not be any OUTSTANDING FEES** for the current Academic Year 2024-2025. In case you re-register your child by error but still have outstanding fees, then the **AED 500/-** which is the re-registration amount will be adjusted towards the **OUTSTANDING FEE** and **WILL NOT** be considered as a **RE-REGISTRATION AMOUNT**. In addition, students who have **OUTSTANDING AMOUNTS** by the end of this year will automatically not **be re-registered for the next Academic Year**. We strongly urge **ALL** parents who still have Outstanding Fees to clear these without any further delay.

2) Please be informed that even though the KHDA sends out the Parent-School Contract to all parents by default via email, it will not be considered binding even if you sign it, if you still have outstanding fees for your ward.

3) Parents will have to pay **AED 500/-** as a **RE-REGISTRATION AMOUNT** that will be adjusted with your child's **FIRST TERM FEE** for the next Academic Year 2025-2026. **This amount has to be paid via the SKIPLY APP from the 7th of APRIL 2025 with a FINAL DEADLINE of 15th April 2025.**

4) Please note that once you re-register your child and pay the re-registration amount but then wish to cancel the same, the amount of AED 500/- shall not be refundable.

5) Parents who respond that they are not re-registering their child for the next Academic Year 2025-2026 MUST fill out the attached form to apply for a Leaving Certificate that will be issued at the end of this Academic Year.

6) For parents who do not fill out the form by 15th April, 2025 we will consider it as a case of non- registration for the next Academic Year 2025-2026.

7) Kindly fill out this form and scan it and send a printed copy back to your child's class teacher along with the scanned SKIPLY receipt for payment of the re-registration amount of AED 500/-.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





ST. MARY'S *Catholic High School, Dubai*

RE-REGISTRATION FOR THE ACADEMIC YEAR 2025-2026

NAME OF STUDENT : _____

YEAR AND SECTION : _____

Please tick the number that applies to you.

_____ 1. **Yes,** my son/daughter is coming back for the next Academic Year 2025-2026.

_____ 2. **No,** my son/daughter is **NOT** coming back for the next Academic Year 2025-2026.

I have read all of the criteria above and I understand the conditions associated with re-registration for the next Academic Year 2025-2026.

NAME OF PARENT: _____

PARENT SIGNATURE : _____

DATE : _____