



OUR REF :

TRN 104153998000003

Date: September 26, 2025.

To: **The Parents of Students in Years 1-13**

ZENDA APP... (School Fees, made easy)

Dear Parents,

At St. Mary's Catholic High School, Dubai, it is our constant endeavour to introduce new services that can help enhance your experience with us. School payments are an important part of this experience, and we remain committed to continuous improvements in order to enhance how you pay fees and deliver a more streamlined process that will make managing your child's education easier.

With this in mind, we are excited to announce that we have partnered with **ZENDA**, one of the leading payments app in the Middle East, to improve how you make school payments. Currently active in over 400 schools across the region and having received overwhelmingly positive feedback from parents, with a 4.9/5 rating on app store, zenda's seamless and secure fee payment platform promises you:

- **More convenience**, through a single solution to manage all payments, from tuition to trips
- **Convenient option**, to split termly fees into a flexible payment plan offered by the school.
- **Peace of mind**, with effortless fees management and dedicated support right on your fingertips

Please refer to the attached document for more information on the features and benefits of the zenda app.

For stepwise instructions on how to use the app, please refer to the attached guide or this video: app.zenda.com/pay-fees-uae

Download zenda from here: app.zenda.com/getstarted or by using the QR code below. To log in, use your registered email/mobile with the school.



If you have any questions, please contact the school or chat with the zenda team on WhatsApp: help.zenda.com

Yours Sincerely,



Mr. Paul Asir Joseph
(Principal)



HOW TO PAY FEES



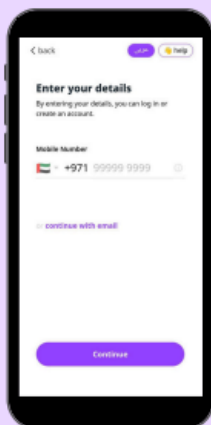
School fees, made easy
Convenient fee payments at your fingertips

Step 1

Login to the zenda app

Download the zenda app:
app.zenda.com/getstarted

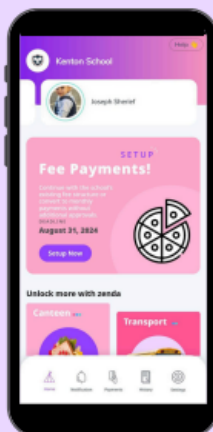
To login, use your email/mobile
registered with the school



Step 2

Click on Setup Now

on the app homepage to proceed
with the fee payment

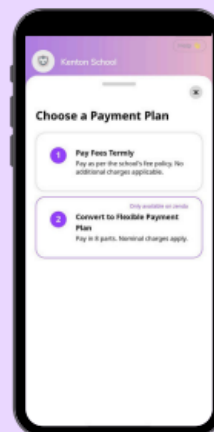


Step 3

Choose a plan

Select **Pay Fees Termly** to pay fees
as per school's default schedule

Select **Convert to Flexible Payment
Plan** to split the fees into parts



School fees, made easy
Convenient fee payments at your fingertips

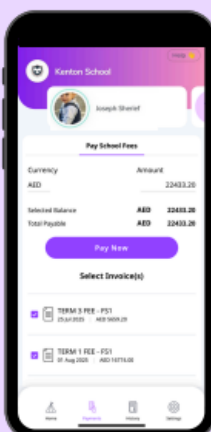
For Pay Fees Termly

Step 4

Complete Payment

Review the available invoices and select
the one invoice(s) you wish to pay for

Click on **Pay Now** to enter details and
complete the payment



For Flexible Payment Plan

Step 4

Review Payment Schedule

Review the payment schedule and
check the box to agree to the Terms
and Conditions

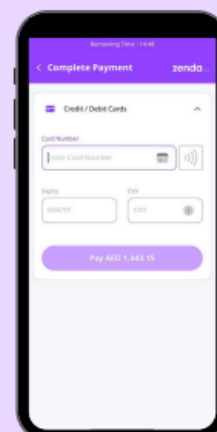
Click on **Setup Payment Plan**



Step 5

Complete Setup

Enter your card details and click on
Pay to complete the setup



FLEXIBLE PAYMENT

Dear Parents,

Through our partnership with zenda, we have given parents more flexibility in how you pay school fees, by offering you the option to switch from paying fees termly to paying in parts.

With the zenda app,

- Convert your termly fees into **4** parts
- Set up instantly using credit or debit card
- No need for any approval or PDCs

Watch this video on how to pay fees in parts on zenda: app.zenda.com/pay-in-parts-uae

We have also attached a step-by-step guide on how you can use the flexible fee payment plan on zenda.

To pay fees, download the zenda app: app.zenda.com/getstarted or by using the QR code below, and set up flexible payment plan. Use your registered email/mobile with the school to login.



If you have any questions, please contact the school or reach out to the zenda team on WhatsApp at help.zenda.com

Sincerely,

Yours Sincerely,

Mr. Paul Asir Joseph
(Principal)





Pay fees in parts, with zenda

Use the flexible payment to split fees into parts

Step 1

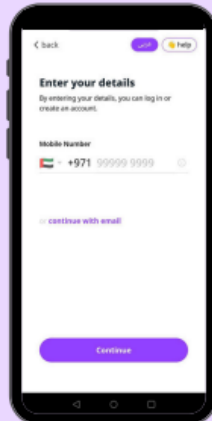
Scan the QR code
Download the zenda app



Step 2

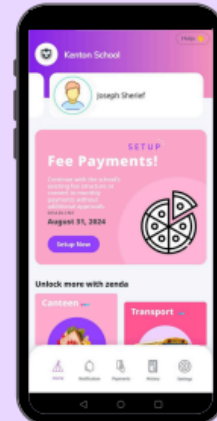
Login to zenda app
with the email or mobile number
registered with the school.

Click on **Continue**



Step 3

Click on Setup Now button
on the homepage to proceed with
setting up the fee payment

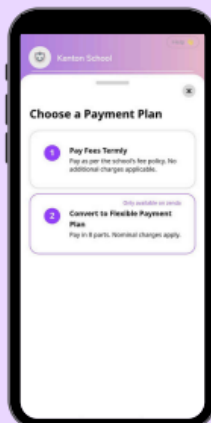


Pay fees in parts, with zenda

Use the flexible payment to split fees into parts

Step 4

Choose a plan
Select **Convert to Flexible Payment Plan** to split the fees into parts



Step 5

Review payment schedule
Review the payment schedule and
check the box to agree to the Terms
and Conditions

Click on **Setup Payment Plan**



Step 6

Complete setup
Enter your card details and click
on **Pay** to complete the setup

