

ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

+٩٧١ ٤ ٣٣٧٠٢٥٢ : هاتف

www.stmarysdubai.com : موقع ويب

+٩٧١ ٤ ٣٣٦٨١١٩ : فاكس

OUR REF :

TRN : 104153998000003

Friday, 24th April 2026

To: **The Parents of Students in Years 1-13**

WEEKLY CIRCULAR BEFORE WEEK 31

Dear Parents,

Greetings from Saint Mary's. Please read on to find out important information that is relevant to your child and their year group. We send our prayers for each and every one from our Marian Family for your safety during these current times.

NEW UPDATES:

- **RETURN TO IN-PERSON LEARNING, 27TH APRIL 2026 - All year groups: Please check separate attachment.**
- **APPLICATION FOR ADMISSION TO YEAR 12 (2026-2027): Please check the important attachment.**
- **YEAR 11 ICT/COMPUTER SCIENCE MOCK EXAMS: Please read information in this circular.**
- **DISTANCE LEARNING 27TH APRIL TO 1ST MAY 2026: Please see attached circular.**
- **ONLINE PARENT SESSION BY DR. SINGHANIA - "Unmasking in Autistic Individuals to Prevent Burnout" for students with ADHD and ASD (Check the session link in this circular).**
- **CANCELLATION YEAR 11 AND 13 BOARD EXAMS, UAE: Circular sent on 15th April.**
- **RE-REGISTRATION FOR THE ACADEMIC YEAR 2026-2027: Extended until 20th APRIL 2026.**
- **ADMISSIONS FOR THE ACADEMIC YEAR 2026-2027: Please check all attachments/school website.**

WE WILL NOT BE ABLE TO ISSUE ANY OFFICIAL SCHOOL DOCUMENTS, EXAMINATION ANSWER SCRIPTS, REPORT CARDS, ETC. WHERE THERE ARE OUTSTANDING FEES. We urge parents to please be responsible and settle ALL OUTSTANDING fees without any further delay.

1) A RETURN TO IN-PERSON LEARNING FROM 27TH APRIL 2026 (All Year groups): Parents who are sending their children to school from Monday, 27th April 2026, are requested to read the separate circular very carefully.

2) A-LEVEL APPLICATION TO YEAR 12: A link for the admission form, as well as a letter regarding admissions, has been sent out with this circular. Please go through it carefully.

<https://www.stmarysdubai.com/wp-content/uploads/2026/04/APPLICATION-TO-ALEVEL-LETTER-APRIL-2026.pdf>

3) YEAR 11 ICT/ COMPUTER SCIENCE PRACTICAL MOCK EXAMINATIONS:

Parents of Year 11 students are requested to kindly take note of the fact that while we have successfully managed to complete mock examinations online, the ICT and Computer Science Practical Mock examinations need to be conducted in the Computer Labs.

Our aim is to use the days from 28th April to 1st May to run revision practical sessions with the students of Year 11 before actually running the Mock Practical Exams the following week. It would be greatly beneficial to the students to attend these so that they are better oriented and have time to revise after being on distance learning for the last few weeks.

4) ONLINE PARENT SESSION BY Dr. SINGHANIA: We are pleased to share an upcoming online parent session by **Dr. Singhania from Singhania Clinic and Therapy Centre on Saturday, 25th April at 4:00 pm.** Please find the link to the session here:

TALK: "Umasking in Autistic Individuals to Prevent Burnout" for students with ADHD and ASD.

DATE: Saturday, April 25 · 4:00 – 5:00 pm

Google Meet Video call link: <https://meet.google.com/yio-ggip-ndo>

5) RE-REGISTRATION FOR THE NEXT ACADEMIC YEAR 2026-2027 – YEARS 1-10 AND YEAR 12:

We have attached an important circular regarding re-registering your child for the next Academic Year 2026-2027. It is important that you go through the circular carefully. *The final date for re-registration had been extended until 20th April 2026. We trust that parents who wish to re-register their child for the next academic year, will not delay this any further.*

https://www.stmarysdubai.com/wp-content/uploads/2026/02/RE-REGISTRATION-FOR-THE-ACADEMIC-YEAR-2026-2027.pdf#new_tab

6) ADMISSIONS TO YEAR ONE, YEAR TWO and YEARS THREE TO TEN FOR THE ACADEMIC YEAR 2026- 2027:

We would like to inform all parents that the admissions notices for the Academic Year 2026 – 2027 have been uploaded to the school website. Please go through them carefully.

<https://www.stmarysdubai.com/admission/>

<https://www.stmarysdubai.com/wp-content/uploads/2026/03/Admission-for-the-Academic-Year-2026-2027-Update.pdf>

7) GL EXAMINATIONS IN ENGLISH LANGUAGE, MATHS & SCIENCE YEARS 4-10:

Upon reviewing our records, we have noted that over 500 parents have not yet paid for the GL examinations. We do understand that this must have been forgotten with the stress of the extenuating circumstances, but we request parents to kindly not delay this payment any further and to kindly ensure that this is done over the weekend.

https://www.stmarysdubai.com/wp-content/uploads/2026/02/GL-PROGRESS-TESTS-YEARS-4-to-10-2026.pdf#new_tab

8) URGENT PAYMENT OF OUTSTANDING SCHOOL FEES:

At the heart of St. Mary's is our "Marian family", a community built on mutual support and a shared commitment to our children's future. As a not-for-profit institution, we rely almost exclusively on school fees to sustain our operations, pay our dedicated staff and maintain the learning environment that your child deserves. Our ethos has always been to ensure that no child's education is interrupted due to financial constraints in a particular academic year. However, the current significant amount in outstanding fees, in some cases both first and second term outstanding, has placed enormous pressure on our school. We, therefore, respectfully request all parents with outstanding fees to kindly settle these at the earliest to allow us to continue to provide a safe and good quality education as well as meet the new safety and security protocols to be compliant in order to re-open.

9) NGRT FORM C EXAMINATIONS FOR YEARS 2-10: Please note that Form C of the NGRT series will be conducted according to the schedule below. Parents have already paid for NGRT at the start of the year. **Any absence will require a medical certificate to reschedule the exam, even if the absence is only for ONE DAY.**

Tuesday, 5 th May 2026	YEARS 7 and 8	Bring in a fully charged device
Wednesday, 6 th May 2026	YEARS 9 and 10	Bring in a fully charged device
Thursday, 7 th May 2026	YEARS 2 A and 2B	In the Computer Labs
Friday, 8 th May 2026	YEAR 2C	In the Computer Labs
Monday, 11 th May 2026	YEARS 2D and 2E	In the Computer Labs
Monday, 11 th May 2026	YEARS 4 and 6	Bring in a fully charged device
Tuesday, 12 th May 2026	YEARS 3A, 3B & 3C	In the Computer Labs
Wednesday, 13 th May 2026	YEAR 3D	In the Computer Labs
Thursday, 14 th May 2026	YEAR 3E	In the Computer Labs
Thursday, 14 th May 2026	YEAR 5	Bring in a fully charged device
Friday, 18 th May 2026	YEAR 3F	In the Computer Labs

10) FOURTH SUBJECT DROP (GCE / IAL SUBJECTS ONLY) - YEAR 12

STUDENTS: We have been receiving subject drop forms signed by parents and these are being duly processed where required evidence of the requirement of only three subjects has been provided. Once a subject has been dropped it cannot later be re-taken due to a loss of curricular hours. Parents are therefore requested to carefully consider this decision There is no deadline for dropping the fourth subject.

11) INAPPROPRIATE USE OF SOCIAL MEDIA & CYBERBULLYING: Please see the link to the circular.

https://www.stmarysdubai.com/wp-content/uploads/2025/09/CYBERBULLYING-BULLYING-SANCTIONS-AND-CONSEQUENCES-REMINDER-CIRCULAR.pdf#new_tab

12) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN:

Parents of secondary and upper primary children are strongly encouraged to kindly make frequent checks of your child's use of Social Media. We have seen in many cases that minor children are being sought out on Instagram, Snapchat and

other platforms by much older individuals for chats and conversations. It is important for parents to know who their children are conversing with to protect them from any potential safeguarding issues. We would also like to remind parents about your children's use of inappropriate content and language on Social Media Platforms which you will be aware of only if you make frequent checks of the same. Please have your child remove himself/herself from private social media groups that are not encouraged or recommended by us at St. Mary's. The school cannot take responsibility for private groups started by students, and we strongly discourage the formation of these groups as well as discourage student participation in them. It is once again important here that ALL PARENTS check your children's digital activity frequently including group activity if your child is part of private groups created by students.

13) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2025-2026: Parents are requested to check the approved KHDA School Calendar for the Academic Year 2025-2026 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same, we will inform you immediately. Please note that only emergency medical / bereavement leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar. **Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like this occur during exams, there will be no re-exams in that case. We expect parents to respect these dates and not request leave during school days.**

KEY DATES IN THE APPROVED KHDA CALENDAR

Parents are strongly reminded not to plan holidays/ celebrations and other events outside the approved holiday slots in the calendar as these will not be approved.

14) PREDICTED GRADES POLICY FOR YEARS 12 & 13: We would like to remind all parents and students to carefully go through this Policy that is available on our school website. The situation that unfolded over the last few years made many children realise, albeit too late the true value of being consistent with their study habits and not waiting until the last minute before exams to prepare and study. It is always best for every child to be **CONSISTENT AND HIGHLY REGULAR** with their study and ensure that they maintain a good level of attainment across all their assessment opportunities and prepare as well as they can for their Board Examinations. This will also help them to achieve better predicted grades as every assessment and examination counts towards the calculation of the same.

15) URGENT QUERIES AND CONCERNS: If you have any urgent queries and concerns, kindly send an email to our Vice Principal, Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

We take this opportunity to thank the Government of the UAE for all its efforts in ensuring the safety of its citizens, residents and visitors. We commend the Leaders on their resilience and commitment to safety and security. Please rely only on official government sources for information and do not share any unverified information on social media or via any other means of communication.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



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+٩٧١ ٤ ٣٣٦٨١١٩ : فاكس

OUR REF :

TRN : 104153998000003

Friday, 24th April 2026

To: Parents of Students in ALL YEAR GROUPS

A RETURN TO IN-PERSON LEARNING AT ST. MARY'S FROM MONDAY, 27TH APRIL 2026 (YEARS 1 – 13 : THOSE WHO HAVE OPTED FOR IN-PERSON LEARNING).

Dear Parents,

Greetings from St. Mary's. Firstly, we would like to extend our sincere gratitude for your patience and support over the last many weeks. You have journeyed with us in a spirit of empathy and resilience and for that we want to say, *"Thank You."*

We can now confirm that we have received approval from the Knowledge and Human Development Authority to have students at our school back for in-person learning from Monday, 27th April 2026.

While the current phase is being managed through a flexible approach allowing for hybrid learning options, we strongly believe that students greatly benefit from in-person learning for a host of reasons that we all know as adults but particularly in the current context where students have missed direct instruction and the company of their peers. In addition, we would like parents to understand that the **KHDA** has currently adopted a flexible option to assist families who are still out of the country while they plan their return in the current phase. However, families in Dubai should have no reason not to send children back for in-person learning.

The education sector affirms that schools are fully equipped and ready to receive students providing a safe, structured and well organised learning environment. The education sector continues to monitor the situation on an ongoing basis, implementing the necessary measures to maintain readiness and respond effectively to evolving developments.

At St. Mary's, we have conducted a comprehensive assessment of school facilities in line with the mandated health and safety standards to ensure operational readiness. All our staff have been fully trained in line with the new set of protocols set by KHDA to include training in Psychological First Aid as well as certified CPR and First Aid Training for All teaching staff. Our teachers are therefore equipped to handle a wide range of situations effectively.

School transport services through STS are delivered through well-defined operational mechanisms that ensure efficiency, consistency and seamless service provision, in line with the highest safety standards.

1) Our Foremost Priority: Safety First

The safety and wellbeing of every student and staff member remain our foremost priority. In any situation, we act swiftly to protect lives, maintain calm, and keep all students safe.

In any emergency:

- Lives come first – belongings are not important.
- Students kept safely in safe zones designated in a majority of classrooms or in safe corridor areas.

In the current phase:

- No outdoor assemblies.
- No outdoor sports.
- No outdoor breaktime (Canteen not operational).

2) Safe School Environment


What is a Safe Zone?

Safe Zone Rules as defined in the KHDA reopening protocols:


- Designated away from windows and glass
- If no safe zone exists, the room must not be used
- Reachable within 1 minute from any location
- Easy access without crossing outdoor or exposed areas
- Multiple safe zones per building to cover all areas

At St. Mary's, the vast majority of classrooms and corridors are designed to be secure spaces where students can shelter in place when required.

Classrooms with safe zones within:

- All safe zones in classrooms have been marked by a **GREEN TAPED LINE** – 
- These safe zones are away from windows
- Safe zones map available in every classroom
- Fire and evacuation route map in every classroom (has always been there)
- Clear signage available in ALL classrooms
- An emergency Grab Bag available in every classroom

Corridors with safe zones:

- Corridors with safe zones are also marked by a **GREEN TAPED LINE** 
- They are reachable within 1 minute from any room that needs to access them
- They are kept clear of obstacles and safe for movement
- Clear coloured arrows marked in corridors to show emergency exit routes

Staff Training

- All staff have been fully trained in line with the KHDA reopening protocols
- All teaching staff have received certified CPR and First Aid training
- All staff have been trained in Psychological First Aid

3) Following Official Alerts (Red Alarm)

We rely only on verified information government alerts to make decisions, so you can trust that our actions are always timely and followed correctly. The school strictly follows official government alerts only.

Parents are strongly urged:

- To **NEVER** rely on social media or rumours
- To wait for official school communication only from the Principal's office
- To always keep your SIMS PARENT APP handy

4) Guidelines for Parents, Teachers and Students (Before and After school)

Your collaboration and readiness before, during and after school hours is very important. Please follow these important rules as outlined for parents in the KHDA school reopening protocols.

PHASE 1: Before Arriving at School (Before leaving home)

- If no alert - Send your child to school as usual
- **If an alert is issued – DO NOT send your child; wait for official updates**
- Once the 'All clear' is received from official government channels- proceed to send your child to school.
- **If alert is received while en route-Proceed to the nearest safe, covered location**
- Wait for the 'All clear' from official government channel -proceed to school.

PHASE 2: At Drop Off

- If no alert – Parents drop off their children at the respective gates as usual
- No gathering or lingering at the school gates or in the quadrangles at all
- Students must enter the building immediately
- NO ASSEMBLY
- **If an alert is issued – Parents and students to enter the school building (if entry is safe) and move to the nearest SAFE ZONE.**
- No waiting outside the school

PHASE 4: During Dismissal and Return

- If no alert- Dismissal proceeds normally in an organised, swift, and gradual manner. (We will be undertaking a staggered dispersal)
- **If alert is issued – Dismissal is suspended immediately**
- **Students are not allowed outside the building**
- **If there is an alert during dismissal-Parent and student proceed to a safe covered location**
- **No standing in open areas**
- **If the student is alone-proceed to a safe covered place immediately**
- **Do not leave the covered place until alert is lifted**
- When alert is lifted dismissal resumes in an organised and gradual manner
- Students handed over to parents/ carers in an organised way
- No gathering in front of gates and sidewalks

5) Guidelines for Parents, Teachers and Students During School Hours

PHASE 3: While Inside the School

- If no alert- Classes continue as normal
- No morning assembly, No sports outside
- No activities in quadrangles, open areas or near windows/glass
- No outside break time -students will be in class during the break time
- **If an alert is issued-Stop all activities immediately**
- **Move to nearest safe zone**
- **Students sit in low, calm position away from windows and glass**
- **If staff are outside any building, proceed immediately to the nearest safe zone**

Parents should

- **NOT** rush to school
- **WAIT** for official communication via the SIMS PARENT APP or email

6) Student Wellbeing and Emotional Support

A calm, caring and nurturing environment helps students feel safe. Our teachers are trained to support every child's emotional needs.

The school ensures:

- A calm and supportive environment
- Continuous monitoring and supervision of children
- Regular wellbeing check ins
- Regular Mindful activities conducted with students
- Wellbeing resources also shared with parents to be used at home

Teachers and staff are trained in:

- Psychological First Aid (PFA)
- Supporting anxious or distressed students

7) Support for Students of Determination

We carefully support Students of Determination, and our counsellors have been checking in on them regularly throughout the last few weeks. We have individual plans and dedicated staff to ensure the safety and wellbeing of students with additional needs.

Individual support plans are in place for those with:

- Mobility needs- Evacuation chairs are kept in those rooms where students with mobility needs will require them.
- Visual/Auditory needs
- Autism and sensory needs
- Dedicated buddies and assigned staff for safety

8) Emergency Response Actions

In an emergency, we follow either of two clear actions: **SHELTER IN PLACE** (within a safe zone) or **EVACUATE**. Both will be practiced regularly.

- Shelter in Place (Stay safe within a Safe Zone)
- Students remain inside safe zones
- Students sit low and calm until further instructed
- Evacuation (If required to safer zones)
- Students move safely to Assembly Points
- Emergency services are contacted immediately



9) Risk Levels

A simple colour -coded system is in place so everyone understands what to do

- **GREEN** (Normal Conditions) ●
- School operates normally (indoors only)
- **NO OUTDOOR** Sports/ Assemblies/ Breaktime
- **RED** (High Risk) ●
- Immediately shift to distance learning
- School will reopen only after official approval



10) Rapid Response – The First 3 Minutes

The first three minutes are the most important. Our staff will act swiftly, staying calm and will account for every student.

- Immediate decision (Shelter in Place or Evacuate)
- Safe and calm student and staff movement
- Headcount and reporting

11) Communication with Parents

SMCHS, Dubai is committed to maintaining clear and effective communication with families in an emergency or disaster situation.

Our communication policy during an emergency is guided by KHDA regulation directives:

- The School Principal is the sole authorized voice. All other staff refer parents to management- NO EXCEPTIONS
- While an incident is underway, the principal's focus will be entirely on the students and MUST not answer any individual parent calls.
- **The school will only use official channels to communicate and particularly during an Emergency, will use the SIMS Parent App and parent e-mail.**
- The school does not use Social Media channels and WhatsApp messaging for communication is strictly prohibited.

During Emergencies:

- Do not call teachers directly.
- Do not share unverified information.
- Do not visit school unless instructed to do so.
- The Principal is the sole voice in an emergency.

12) Important Reminders for Parents

- **Do not take or share photos/videos during emergencies.**
- Always follow school instructions carefully and strictly.
- Ensure that your contact details are updated with the school.
- Keep your SIMS PARENT APP ACTIVE AND ACCESSIBLE

13) Learning Continuity

Learning continues no matter the varying situations. We are fully ready to switch between in-person and distance learning as the government authorities mandate us to do. Distance learning continues for families still abroad but will look different since we are now in revision phase for the final examinations.

Our Commitment: At St. Mary's, we endeavour to care for every child entrusted to our care. We have made sure that all protocols have been adhered to, in order to keep your child safe, calm and learning every day. Your trust and collaboration are essential in ensuring the safety and wellbeing of the children in this new phase of reopening. Let us work together to welcome the children back to school.

For Parents of students returning to in-person learning on Monday, 27th April 2026 - An overview of what this new phase of return will look like.

Monday, 27th April 2026.

Morning Arrival at School – On Monday, 27th April 2026, and **thereafter**, the school gates will only open at 6:35 am and not before. Parents who drop their children to school are strongly reminded that children **MUST NEVER** be left waiting outside the school gates. If you arrive early, please wait with your child in the car in a secured parking spot until 6:35 am. Kindly do not park your car in front of the gate or on the road. **THE CHURCH GATES ARE NOT TO BE USED FOR ENTRY TO SCHOOL ON ANY ACCOUNT.**

School begins at 7:10 am and children should go directly to their respective classes as they arrive at school. Children must be in school latest by 7:05 am.

Please remind children that:

- They should not linger at the gate or in the quadrangles.
- They must move directly to their classes.

Things to be brought to school on Monday, 27th April:

- Regular stationery and their refill pad
- Their Artwork for the 'UAE- Our Pride & Glory' Project
- Enough water and snacks (The canteen will not be operational)
- Any books that they would like to revise from
- Their locker keys (where applicable)
- School Diary (Primary students)

What we will be doing at school on Monday, 27th April:

- Class teachers will be spending the day with their classes on Monday.
- Children will have time to reacquaint with their classmates.
- Students will be given clear and structured orientations on the new safety protocols.
- Shelter in place Drills will be conducted at a class level.
- Each class will walk the regular evacuation route with their class teachers so that they are familiar, especially after this long absence from school.

Afternoon Staggered Dismissal from school in the current phase (to prevent overcrowding):

- Students from Years 1-4 who are collected by their parents or carers **MUST BE** collected by **1:20 pm SHARP**. Please go directly to your child's class to collect them. Please wear a lanyard with a badge that clearly states **YOUR NAME, YOUR CHILD'S NAME AND CLASS (For Example: Joe Blogg, parent of Sue Blogg Year 5A)**
- If an older sibling collects a younger sibling from Years 1-4, they too must wear the same badge, and they will be allowed to collect their sibling at 1:20 pm and leave with them at the same time.
- All children who leave by themselves (those who walk, use public transport or the metro) will leave at 1:30 pm.
- Children who use the STS buses will leave at 1:40 pm to board the buses.

Tuesday, 28th April 2026

YEARS 1-6 will have their Spelling Test on this day.

Things to be brought to school on Tuesday, 28th April:

- Regular stationery and their refill pad
- Enough water and snacks (The canteen will not be operational)
- Any books that they would like to revise from.
- Their locker keys (where applicable)
- School Diary (Primary students)

What we will be doing at school on Tuesday, 28th April:

- Class teachers will be spending the day with their classes.
- Children from Years 1-6 will have their Spelling Test.
- Students will be given clear and structured orientations on the new safety protocols.
- Shelter in place drills will be reinforced at a class level.
- Whole school drills will take place.

Afternoon Staggered Dismissal from school in the current phase (to prevent overcrowding):

- Students from Years 1-4 who are collected by their parents or carers **MUST BE** collected by **1:20 pm SHARP**. Please go directly to your child's class to collect them. Please wear a lanyard with a badge that clearly states **YOUR NAME, YOUR CHILD'S NAME AND CLASS (For Example: Joe Blogg, parent of Sue Blogg Year 5A)**
- If an older sibling collects a younger sibling from year 1-4, they too must wear the same badge, and they will be allowed to collect their sibling at 1:20 pm and leave with them at the same time.
- All children who leave by themselves (those who walk, use public transport or the metro) will leave at 1:30 pm.
- Children who use the STS buses will leave at 1:40 pm to board the buses.

We wish you the very best as you prepare both yourselves and your children for a return to in-person learning.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





SUPPORTING YOUR CHILD RETURNING TO SCHOOL

GUIDANCE FOR PARENTS AND CARERS

Returning to school after a long period of Distance Learning can feel different for every child and we as parents and schools must understand that this is absolutely normal.

THE FIRST FEW DAYS BACK

Parents can help by:

- Staying calm and positive about the return to school.
- Helping them prepare-take them for a haircut, buy some school snacks together.
- Acknowledging mixed feelings-excitement, fatigue, elation, worry can all exist together.
- Keeping routines simple and predictable (particularly with younger children).
- Allowing them to “catch up” academically at their own pace.



AT HOME, FOLLOW THESE SIMPLE GUIDELINES



- Regular or even slightly earlier sleep and mealtimes.
- Talk to them about what school will be like.
- Acknowledge feelings without being a hurry to “fix” them.
- Help them to prepare revision schedules.
- Reassure your child that we are all here to support this transition.
- Avoid watching the news and engaging in speculative conversations around children.

LOOKING AFTER YOURSELF SO YOU CAN SUPPORT YOUR CHILD

- Avoid being overexposed to the news.
- Process any worries with a friend or relative but not with your child.
- Find time to pause in gratitude for the simple joys of life.
- Trust in the school’s preparedness and ability to care for the children.





OUR REF :

TRN : 104153998000003

Friday, 24th April 2026

To: **Parents of Students in Years 1-13**

DISTANCE LEARNING FROM 27th APRIL to 1st MAY 2026.

Dear Parents,

Greetings from St. Mary's. We trust that this update finds you all safe and well. Please be assured of our prayers and best wishes for every member of our Marian Family.

Distance Learning will look very different this week due to many children coming to school for in-person learning and therefore spending time orienting them with the new protocols and running smaller drills and larger evacuation drills to ensure that students are well versed with evacuation routes and Assembly Point areas.

This is of course not applicable to children who have opted for online learning.

- School hours are from 7:10 am until 1:50 pm. Please find our lesson timings posted below. Students must be ready by 7:05 am.
- All students **MUST** be present for the morning Registration with their class teachers at 7:10 am sharp on all days and at 7:05 am on Fridays.
- The National Anthem will be played daily and there will be a morning prayer during registration.
- All students **MUST** be present for lessons in **FULL SCHOOL UNIFORM** and in **PE uniform** on days that PE is time tabled.
- During distance learning, attendance will be taken at each lesson, and you will be informed via email if your child has missed certain lessons.
- Some lessons will be live, some Asynchronous and some recorded.
- Please ensure that your child is fully ready with all that they need in terms of the technology as well as their writing materials and textbooks.
- There will be no double lessons.

What happens if there is an emergency alert during lessons?

Firstly, we recommend that as far as it is possible, please try to keep the child's study space away from windows and door. If this is not possible, then you will have already instructed them to move away from doors and windows in the home to a safe space.

Not everyone receives an alert and so if this happens during lessons, teachers are asked to PAUSE, and use the pause to reassure and comfort students based on their age and to use various different approaches that might range from mindful breathing to other calming techniques or even singing a song together and then once the teacher feels that students are sufficiently calm, they will resume the lesson as appropriate.

DISTANCE LEARNING -PHASE WISE

Years 11 and 13: Students of Years 11 and 13 will be sent some work in Mathematics to work on to help them with the next phase of their educational journey. This work has to be turned into GC.

Morning registration will be **MANDATORY** for these year groups for attendance.

YEAR 11 STUDENTS will be having ICT/ Computer Science Revision sessions in the coming week to help them prepare for their ICT/Computer Science Mock Exams in the following week.

Years ONE THROUGH SIX

Monday and Tuesday (27th and 28th April) will be completely Asynchronous days.

Zoom links will now be sent only to the child's email.

The morning registration will be a live session and the first and last lessons will be Synchronous, but these subjects will change daily and not follow the regular timetable. Please note that your child may not be taught by the same teacher who is currently teaching them in class.

Recorded lessons will continue to be sent but to the child's email.

There will be three Asynchronous tasks set in Arabic, Maths and English daily. These will have to be turned into GC.

Years SEVEN AND EIGHT

Monday and Tuesday (27th and 28th April) will be completely Asynchronous days.

Zoom links will now be sent only to the child's email.

The morning registration will be a live session and the first and last lessons will be Synchronous, but these subjects will change daily and not follow the regular timetable. Please note that your child may not be taught by the same teacher who is currently teaching them in class.

There will be three Asynchronous tasks set in Arabic, Maths and English daily. These will have to be turned into GC.

Years NINE AND TEN

Zoom links will now be sent only to the child's email.

The morning registration will be a live session and the first and last lessons will be Synchronous, but these subjects will change daily and not follow the regular timetable. Please note that your child may not be taught by the same teacher who is currently teaching them in class.

Some live lessons may take place between 3:00 and 4:30 pm and children will be notified in GC the previous day.

There will be three Asynchronous tasks set daily. These will have to be turned into GC.

Year TWELVE

Year 12 students who are in the UAE are strongly urged to return to in-person learning, especially considering their core Science practical sessions that cannot be done online.

They are also moving through a rigorous GCE A-Level course, and in-person learning will be the best way forward for them.

Zoom links will now be sent only to the child's email.

The morning registration will be a live session and the first and last lessons will be Synchronous, but these subjects will change daily and not follow the regular timetable. Please note that your child may not be taught by the same teacher who is currently teaching them in class.

Some live lessons may take place between 3:00 and 4:30 pm and children will be notified in GC the previous day.

There will be three Asynchronous tasks set daily. These will have to be turned into GC.

TECHNOLOGICAL AND LEARNING READINESS TO CONTINUE WITH DISTANCE LEARNING

- 1) Please ensure that the latest version of ZOOM is installed on your child's laptop. Zoom will be used for ALL LIVE/SYNCHRONOUS LESSONS
- 2) For Asynchronous lessons, work will be posted in Google Classroom.
- 3) Please ensure that your child has a fully working device with a fully working camera/webcam. The video MUST BE TURNED ON FOR ALL LESSONS. We will remove students whose videos are off. KINDLY ENSURE WORKING TECHNOLOGY. This is for reasons of safeguarding.
- 4) No filming/ photography of any part of a lesson or screen during a lesson or content of a lesson is permitted. Strict action will be taken in accordance with UAE cybercrime laws.
- 5) Parents are requested to check their email daily for important updates from the government and/or the school. We will communicate with you daily if your child has been absent or if your child has not been following the regulations in accordance with online learning.
- 6) **PARENTS MUST INFORM THE CLASS TEACHER VIA EMAIL ONLY, THE PREVIOUS NIGHT if your child is going to be absent the following day.** Please note that this has not been followed by MANY parents and it is a matter of child safeguarding that must be treated very seriously.
- 7) No eating or drinking during lessons. A virtual classroom must be respected in the same way that we respect an on-site classroom. Please talk to your children about this.

- 8) Please reach out to your child's class teacher via email if your child is struggling with anything in particular.
- 9) We strongly advise parents to refrain from exposing students to distressing news and social media which often have unverified and overly sensationalised material that causes more harm than good. Children cannot be treated in the same way as adults, and it is best to stick to familiar routines for them. This helps children feel safe both physically and emotionally.
- 10) Kindly inform your child's class teacher via email if you are currently out of the UAE.

LET US TEACH OUR CHILDREN THAT THE KEY VALUES AT THIS TIME ARE: RESPECT, INTEGRITY, RESILIENCE AND EMPATHY.

It is important that we rely only on verified sources for information in these extenuating circumstances and be supportive of one another.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)





OUR REF :

TRN : 10415399800003

Wednesday, 15th April 2026

**To: Parents of Students in Years 11 and 13 –
CANCELLATION OF PEARSON EDEXCEL EXAMINATIONS IN
UAE - LATEST UPDATE**

Dear Parents,

Greetings from St. Mary's. Greetings from St. Mary's. Firstly, we would like to extend our sincere gratitude for your patience and support regarding the impact of the current situation on the students' examinations. We also understand that like us, you too are completely focused on your child's safety as a top priority, and we are certain that these decisions are solely made keeping their safety as the singular focal point.

Our awarding examination board, Pearson Edexcel have announced that all examinations scheduled for Summer 2026 will not take place in-person in the UAE.

At this time, we want to reassure you that school leaders are well experienced in dealing with emerging situations of this kind and we have well-established policies and procedures in place to ensure that we can provide the necessary evidence that may be required by the awarding examination board.

PEARSON EDEXCEL IGCSE EXAMINATIONS -Applicable to Year 11 students

At SMCHS, we offer the current suite of Pearson Edexcel IGCSE subjects: Arabic A, Accounting, Computer Science, Economics, ICT, History and Religious Studies.

The centre (our school) has been asked to submit a portfolio of assessment evidence for each student for each paper. This evidence **MUST** cover the breadth of the content for that component.

This portfolio of evidence will be graded by a Pearson Examiner.

PEARSON EDEXCEL GCSE EXAMINATIONS -Applicable to Year 11 students

At SMCHS, we offer the current suite of Pearson Edexcel GCSE subjects: Biology, Business, Chemistry, English Language, English Literature, Mathematics, Physics, Psychology.

Ofqual has confirmed that regulated qualifications must be based on reliable evidence to secure their comparability with qualifications taken in England and around the world. This means that awarding bodies cannot accept alternative forms of evidence, such as teacher judgement or mock exams.

Pearson Edexcel is committed to ensuring that students have a route to certification. Therefore, for regulated qualifications (in this case GCSE suite of subjects), a student who already has a summer 2026 exam entry will be provided an exceptional route to certification through a Pearson **INTERNATIONAL GCSE** equivalent for this summer series.

The centre (our school) has been asked to submit a portfolio of assessment evidence for each student for each paper. This evidence **MUST** cover the breadth of the content for that component.

This portfolio of evidence will be graded by a Pearson Examiner.

This route is entirely optional for students, and they can of course choose to withdraw from the current series and defer to the June 2027 series.

ONLY THOSE STUDENTS WHO WISH TO WITHDRAW FROM THE CURRENT JUNE 2026 SERIES, MUST send an email (STRICTLY FROM THE PARENT via the PARENT EMAIL ID) to Ms. Vichitra Gabriella on:

vichitra.gabriella-smchs@smgeducation.org to confirm your child's withdrawal from the June 2026 series no later than 18th April 2026.

Parents of those students who wish to certificate this year itself through the Pearson International GCSE certification route, need not send in an email.

For qualifications that include NEA which in our case is the GCSE Art and Design qualification, completed assessments will be used in calculating an overall grade.

Important information about International qualifications and progression

International GCSEs are not regulated by Ofqual. Certificates awarded will clearly show that the qualification is an International one and will not display the Ofqual logo.

PEARSON EDEXCEL IAL EXAMINATIONS -Applicable to Year 13 students

At SMCHS, we offer the current suite of Pearson Edexcel IAL subjects: Accounting and English Literature.

The centre (our school) has been asked to submit a portfolio of assessment evidence for each student for each paper. This evidence **MUST** cover the breadth of the content for that component.

This portfolio of evidence will be graded by a Pearson Examiner.

PEARSON EDEXCEL GCE EXAMINATIONS -Applicable to Year 13 students

At SMCHS, we offer the current suite of Pearson Edexcel GCE subjects: Biology, Business, Chemistry, Economics, Mathematics, Physics, Psychology.

Ofqual has confirmed that regulated qualifications must be based on reliable evidence to secure their comparability with qualifications taken in England and around the world. This means that awarding bodies cannot accept alternative forms of evidence, such as teacher judgement or mock exams.

Pearson Edexcel is committed to ensuring that students have a route to certification. Therefore, for regulated qualifications (in this case GCE suite of subjects), a student who already has a summer 2026 exam entry will be provided an exceptional route to certification through a Pearson **INTERNATIONAL ADVANCED LEVEL** equivalent for this summer series.

The centre (our school) has been asked to submit a portfolio of assessment evidence for each student for each paper. This evidence **MUST** cover the breadth of the content for that component.

This portfolio of evidence will be graded by a Pearson Examiner.

This route is entirely optional for students, and they can of course choose to withdraw from the current series and defer to the June 2027 series.

ONLY THOSE STUDENTS WHO WISH TO WITHDRAW FROM THE CURRENT JUNE 2026 SERIES, MUST send an email (STRICTLY FROM THE PARENT via the PARENT EMAIL ID) to Ms. Vichitra Gabriella on:

vichitra.gabriella-smchs@smgeducation.org to confirm your child's withdrawal from the June 2026 series no later than 18th April 2026.

Parents of those students who wish to certificate this year itself through the Pearson International GCSE certification route, need not send in an email.

Important information about international qualifications and progression
International A-Levels are not regulated by Ofqual. Certificates awarded will clearly show that the qualification is an International one and will not display the Ofqual logo.

Students holding university offers that require a GCE A-Level must check directly with their higher education institution (s) that an International A-level is acceptable to make sure that any offers they hold are still valid. Pearson International qualifications are widely recognised globally, and they are working with UCAS to ensure UK universities are aware of the arrangements in place.

FAQ'S

1) What is the portfolio of evidence that will be sent?

The centre (our school) has been asked to submit a portfolio of assessment evidence for each student for each paper. This evidence MUST cover the breadth of the content for that component. In our case this would be the MOCK EXAMINATION. If Pearson Edexcel, asks for any further evidence, we will furnish it.

2) What is the difference between an International Qualification (IGCSE and IAL) as compared with a Regulated Qualification (GCSE and GCE)?

International qualifications are not regulated by Ofqual. Certificates awarded will clearly show that the qualification is an International one and will not display the Ofqual logo.

3) Will the International Certification Route (IGCSE) impact my progression to the two-year stand-alone GCE programme at St. Marys?

St. Mary's understands the current circumstances. This certification route will not impact the admission criteria. Please see our admission's to A-Level circular attached to this communication.

4) If I choose to defer to the June 2027 examination series, will that impact my progression to the two-year stand-alone GCE programme at St. Mary's?

Students who choose to defer to the June 2027 examination series, will essentially be taking a gap year and MUST NOT APPLY to the 2026-2027 intake for the two-year stand-alone GCE programme at St. Mary's.

5) Will the International Certification Route (IAL) impact my progression to university courses?

Students holding university offers that require a GCE A-Level must check directly with their higher education institution (s) that an International A-level is acceptable to make sure that any offers they hold are still valid. Pearson International qualifications are widely recognised globally, and they are working with UCAS to ensure UK universities are aware of the arrangements in place.

6) Will exam boards change their minds if the conflict stops?

Examination boards have confirmed cancellations, and this decision will not be reversed.

7) Will there be refunds?

Refunds will only be applicable to those students who are withdrawing from the June 2026 series. Students who are certificating in this June 2026 series, are not eligible for any refund.

Please rest assured that we are managing this situation diligently and with care and consideration for our students.

We wish you all safety in your day-to-day routines as we navigate the current uncertainty. Please be reassured of our prayers for everyone.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)



ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

maryscol@emirates.net.ae : بريد إلكتروني

هاتف : ٣٣٧٠٢٥٢ ٤ ٩٧١ +

www.stmarysdubai.com : موقع ويب

فاكس : ٣٣٦٨١١٩ ٤ ٩٧١ +

OUR REF :

TRN : 104153998000003

DATE: Wednesday, 15th April 2026.

To : Parents of Year Eleven Students

**ADMISSION TO TWO YEAR A-LEVEL GCE PROGRAMME -
UPDATED 15TH April 2026.**

Dear Parents,

Greetings from St. Mary's Catholic High School Dubai. We invite you to read this circular very carefully as it has important information for parents regarding admission to the two-year A-Level GCE Programme.

We would like to point out very clearly that admission to A-Level is not automatic and is a completely new process.

We would also like to bring to your attention that under the British system, a student completes high school with the completion of YEAR 11. Hence the admission to A-Level is then a process of a 'NEW ADMISSION'.

YEAR 11 students must not re-register for the next Academic year when re-registration comes up for other year groups.

The conditions for a student to be considered for a place in A-Levels are as follows.

- **SHOULD HAVE AN EXCELLENT BEHAVIOUR RECORD**
- **4 SUBJECTS TO BE OPTED FOR**
- **Admissions will be MERIT-BASED ACROSS ALL GCSE SUBJECTS (This year, this would take into account both First Term and Mock exams owing to the current conflict circumstances).**
- Hold a high-grade **average** in all subjects (Internal Exams) in Year Eleven.
- Should have not had any serious or repeated disciplinary issues over Years Nine through Eleven.
- Should not have engaged in activities, in or out of school, which tarnish the reputation of the school.
- **Hold a minimum attendance record of 95%.**
- **Be prepared for an entrance exam in the subject opted for that has not been taken at O-Level**

Those students who take Arabic as a First language and Islamic Studies in A-Level will have to maintain a minimum aggregate attendance percentage of 95% for Arabic and / or Islamic Studies lessons, FAILING WHICH STUDENTS WILL NOT BE ISSUED A SCHOOL LEAVING CERTIFICATE/ATTESTED CERTIFICATES OR RECOMMENDATION LETTERS. Students who do not reflect in this 95% aggregate attendance after the first month of enrollment might not be allowed to continue the A-Level programme.

Please note that St. Mary's Catholic High School offers the GCE Advanced Levels Linear Programme which means that we DO NOT OFFER **AS LEVEL CERTIFICATION** at the end of Year 12. This is a standalone qualification, and results are declared only at the end of Year 13.

The whole two-year Programme has to be completed for any equivalency certification.

Please consider all the criteria above while planning ahead with the next phase in your child's educational journey. Parents should also be aware that even if all criteria are met, **competition for places remains very stiff as seats are limited** and therefore, **we strongly recommend that all parents should ensure that their children have a back-up plan. This would include applying to other institutions besides St. Mary's well in advance.**

Thank you for your kind co-operation.

Yours sincerely,



Mr. Paul Asir Joseph
(Principal)



ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com



مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

بريد إلكتروني : maryscol@emirates.net.ae

هاتف : ٣٣٧٠٢٥٢ ٤ ٩٧١ +

موقع ويب : www.stmarysdubai.com

فاكس : ٣٣٦٨١١٩ ٤ ٩٧١ +

OUR REF :

TRN : 104153998000003

DATE: Friday, 17th April 2026

To: **Parents of Year Eleven Students applying for GCE A-Level Two Year Course (YEARS 12 AND 13)**

Dear Parents,

Greetings from St. Mary's Catholic High School Dubai. We are writing to inform you that the A-LEVEL APPLICATION FORMS are available via the link attached. **The last day to submit these**

forms online is 15th May 2026. PLEASE NOTE THAT NO FORM WILL BE ACCEPTED AFTER THIS DATE.

We would like to point out very clearly that admission to A-Level is not automatic and is a completely new process.

The conditions for a student to be considered for a place in A-Levels are as follows.

- **SHOULD HAVE AN EXCELLENT BEHAVIOUR RECORD**
- **4 SUBJECTS TO BE OPTED FOR and a high-grade average in the same**
- **Admissions will be MERIT-BASED across ALL board subjects. This year this would take into account both First Term and Mock exams, owing to the current conflict circumstances.**
- **Holds a high-grade average in all subjects (Internal Exams) in Year Eleven**
- **Should have not had any serious or repeated disciplinary issues over Years Nine through Eleven**
- **Should not have engaged in activities, in or out of school, which tarnish the reputation of the school**
- **Holds a minimum attendance record of 95%**
- **Be prepared for an entrance exam in the subject opted for that has not been taken at Year 11. The portion for the entrance exam is all content covered from Year 9 to Year 11.**

We would also like to bring to your attention that under the British system, a student completes high school with the completion of his/her GCSE/IGCSE. Hence the admission to A-Level is then a process of a 'NEW ADMISSION'.

Those students who take Arabic as a First language and Islamic Studies in A-Level will have to maintain a minimum aggregate attendance percentage of 95% for Arabic and / or Islamic Studies lessons, FAILING WHICH STUDENTS WILL NOT BE ISSUED A SCHOOL LEAVING CERTIFICATE/ATTESTED CERTIFICATES OR RECOMMENDATION LETTERS. Students who do not reflect this 95% aggregate attendance after the first month of enrollment might not be allowed to continue the A-Level programme.

Please note that St. Mary's Catholic High School offers the GCE Advanced Levels Linear Programme which means that we DO NOT OFFER **AS LEVEL CERTIFICATION** at the end of Year 12. This is a standalone qualification, and results are declared only at the end of Year 13.

Subjects offered are:

- IAL -Accounting
- IAL- English Literature
- IAS-Computer Science- **(NEW -offered this year)**
- GCE Mathematics
- GCE Biology
- GCE Chemistry
- GCE Physics
- GCE Business
- GCE Economics
- GCE Psychology

Mandatory Ministry Subjects are:

- Arabic A- For Arabic A students
- Islamic B- for Muslims
- Islamic A- For Arab Muslims
- Moral Education A- For Arabic A students

The whole two-year Programme has to be completed for any equivalency certification.

Please consider all the criteria above while making your decision. Parents should also be aware that even if all criteria are met, **competition for places remains very stiff as seats are limited** and therefore, **we strongly recommend that all students should ensure that they have a back-up plan. This would include applying to other institutions besides St. Mary's.**

The final deadline for the return of the A-LEVEL application forms is 15th May 2026. Forms will not be accepted after this date neither will any calls be accepted for the same. Please respect this final deadline.

The list of students selected for interviews will be posted on the school website in June 2026 and so we advise you to check the school website at that time.

PLEASE USE THE LINK:

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

Note: Parents first need to create an account (New User) and then proceed to the application form.

Thank you for your kind co-operation.

Yours sincerely



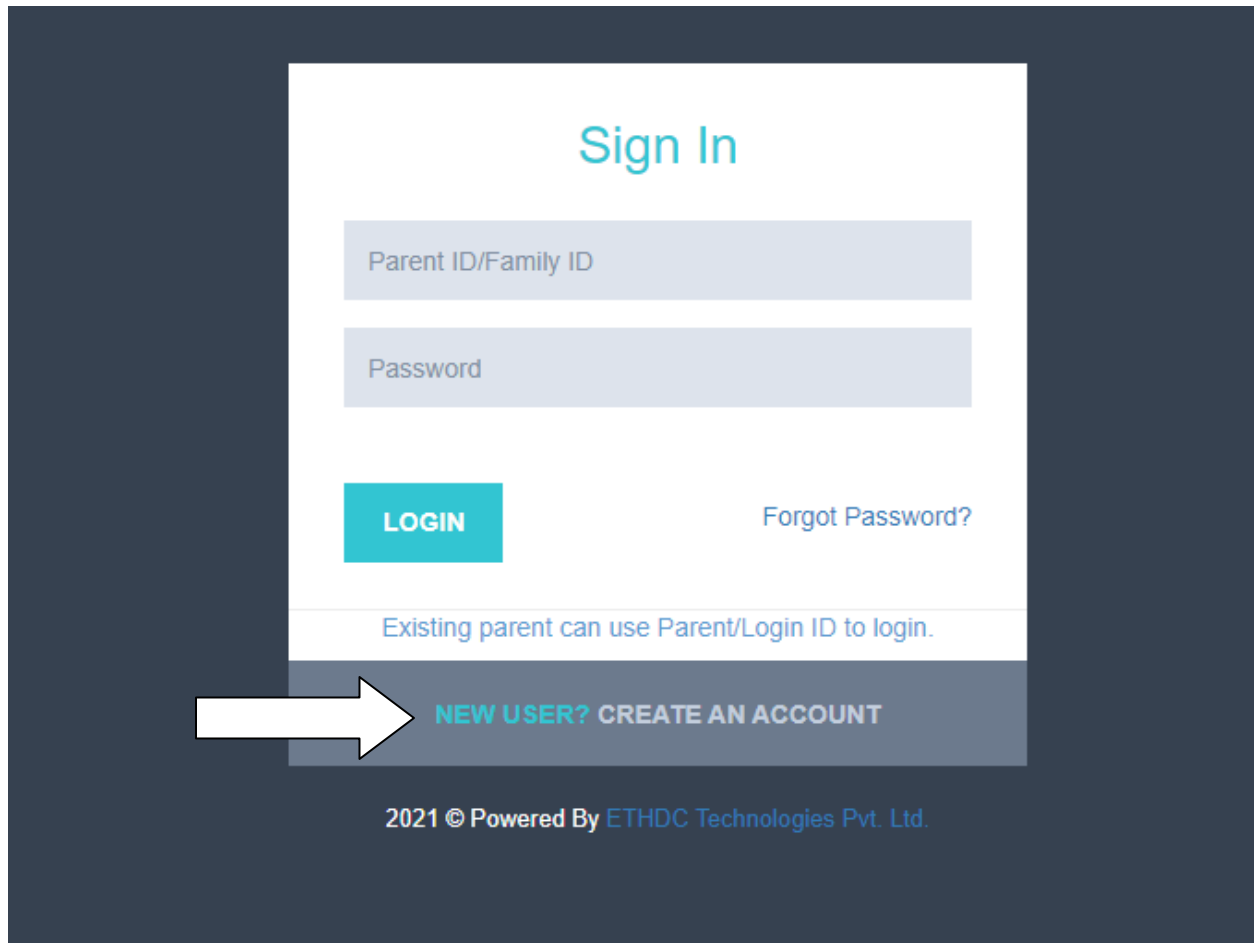
Mr. Paul Asir Joseph
(Principal)



Step 1: Click on the online admission URL mentioned below.

<https://smchs.ethdigitalcampus.com/RegistrationPortal?dbConnVar=SMCHS>

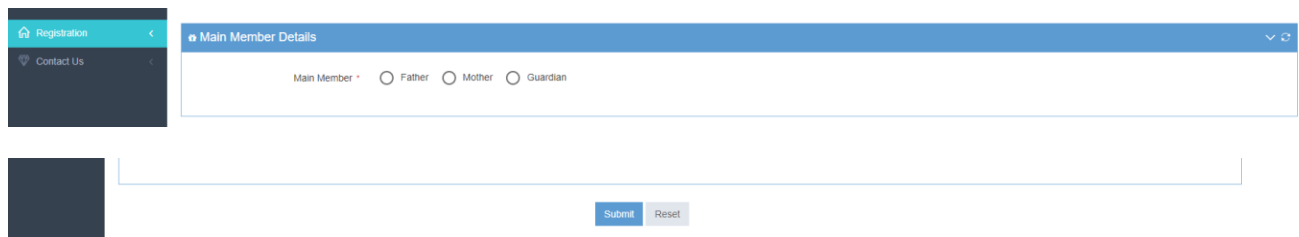
Step 2: Click on NEW USER? Create an account.



The screenshot shows a 'Sign In' form with the following elements:

- Header: Sign In
- Input fields: Parent ID/Family ID, Password
- Buttons: LOGIN (teal), Forgot Password? (text)
- Text: Existing parent can use Parent/Login ID to login.
- Link: NEW USER? CREATE AN ACCOUNT (teal text, highlighted by a white arrow)
- Footer: 2021 © Powered By ETHDC Technologies Pvt. Ltd.

Step 3: Fill in all the information and select submit.



The screenshot shows a registration form with the following elements:

- Navigation: Registration, Contact Us
- Section: Main Member Details
- Form: Main Member * Father Mother Guardian
- Buttons: Submit, Reset

Step 4: You will receive an acknowledgment email with your login details.

Registration Details [Trash x](#)

noreply1-smchs@smgeducation.org

to ▾

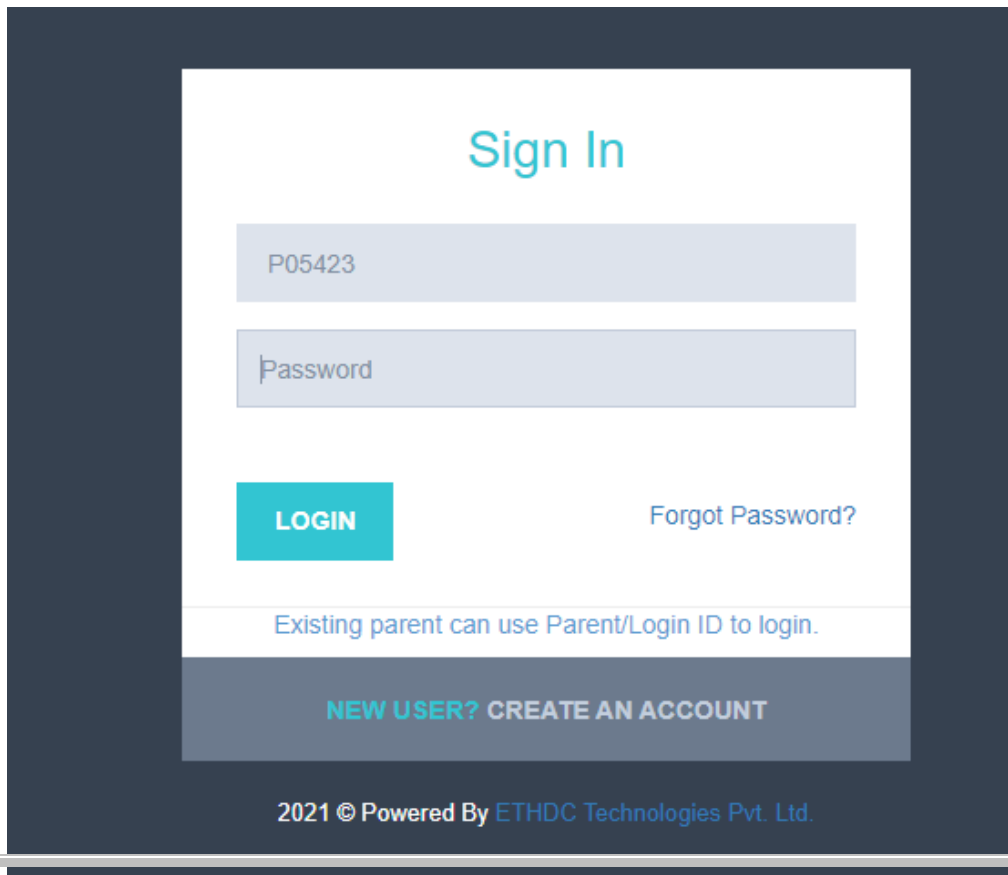
Dear ,

Welcome. Your Login Id is and password

Note : please do not reply to this auto generated email.

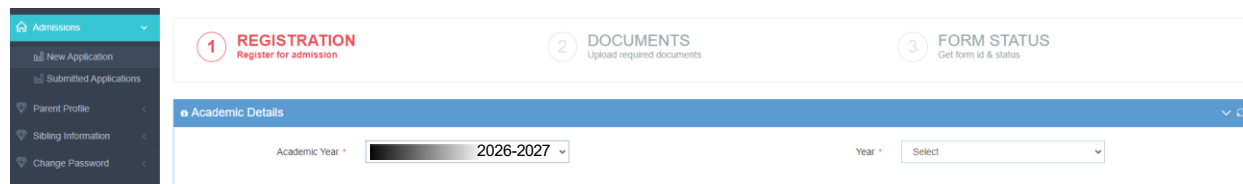
Regards,
St. Mary's Catholic High School, Dubai
Registration Team

Step 5: Login with the Login ID and password.



The screenshot shows a 'Sign In' page with a white background and a dark blue border. At the top, the text 'Sign In' is displayed in a teal color. Below this, there are two input fields: the first contains the text 'P05423' and the second contains the text 'Password'. Below the input fields, there is a teal button labeled 'LOGIN' and a link labeled 'Forgot Password?'. At the bottom of the form, there is a line of text: 'Existing parent can use Parent/Login ID to login.' and a dark blue button labeled 'NEW USER? CREATE AN ACCOUNT'. At the very bottom of the page, there is a footer: '2021 © Powered By ETHDC Technologies Pvt. Ltd.'

Step 6: Select the academic Year **2026-2027**. Fill in all fields, attach all the Mandatory documents / required files.



The screenshot shows a web interface for online registration. On the left is a dark sidebar menu with options: Admissions, New Application, Submitted Applications, Parent Profile, Sibling Information, Change Password, and Contact Us. The main content area has a progress bar with three steps: 1. REGISTRATION (Register for admission), 2. DOCUMENTS (Upload required documents), and 3. FORM STATUS (Get form ID & status). Below the progress bar is a blue header for 'Academic Details'. Under this header, there are two dropdown menus: 'Academic Year' which is currently set to '2026-2027', and 'Year' which is set to 'Select'.

Step 7: You will receive an acknowledgment Email once you have submitted the application.

ACKNOWLEDGEMENT OF ONLINE REGISTRATION ➤

noreply1-smchs@smgeducation.org

to ▼

Dear Parent,

Greetings from St. Mary's Catholic High school, Dubai!

Thank you for applying. Your application form has been submitted successfully.

Application form

Kindly check the school website www.stmarysdubai.com for further updates .

Regards,

Paul Asir Joseph,

The Principal,

St. Mary's Catholic High School, Dubai.