



ST. MARY'S CATHOLIC HIGH SCHOOL

P.O. Box: 52232, DUBAI - U.A.E.

Tel. : +(971) 4 3370252

E-mail : maryscol@emirates.net.ae

Fax : +(971) 4 3368119

website : www.stmarysdubai.com

مدرسة القديسة مريم الكاثوليكية الثانوية

ص.ب. ٥٢٢٣٢، دبي - الإمارات العربية المتحدة

بريد الإلكتروني : maryscol@emirates.net.ae

هاتف : +٩٧١ ٤ ٣٣٧٠٢٥٢

موقع ويب : www.stmarysdubai.com

فاكس : +٩٧١ ٤ ٣٣٦٨١١٩

OUR REF :

TRN : 100259955100003

Friday, 26 June 2026.

To: The Parents of Students in Years 1-13

WEEKLY CIRCULAR BEFORE WEEK 40

Dear Parents,

Greetings from Saint Mary's. Please read on to find out important information that is relevant to your child and their year group.

A hearty thank you to all of our parents for your valuable support and contribution to the truly amazing Science Projects we saw this year. The creativity and innovation truly surpassed previous years and we are extremely grateful for the support given to the children towards their projects.

NEW UPDATES:

- **BOOK CIRCULAR 2026-2027:** Please re-read using the link provided.
- **ISSUANCE OF TC AND OTHER DOCUMENTS:** Please note that those who have applied for TC and any other documents, these will be issued on 30th June 2026.
- **REPORT CARDS / GL REPORTS AND NGRT FORM C:** Please note that these will be issued from Monday , 29th June onwards.
- **UAE TO BAN CHILDREN UNDER 15 FROM ACCESSING SOCIAL MEDIA PLATFORMS - Link to newspaper articles - [Click Here.](#)**

- **YEAR 12 ADMISSIONS:** Students selected for an interview will be notified via email.
- **LAST DATE TO APPLY FOR ANY DOCUMENTS FROM THE OFFICE - 22ND JUNE 2026:** This is applicable to ALL cohorts.
- **PARENT -TEACHER MEETING 30TH JUNE 2026 2:15 PM to 5:15 PM:** Parents will have received report cards in advance of this date. Those who wish to meet teachers may come on this day.

URGENT NOTICE TO PARENTS REGARDING ATTENDANCE

Parents of all year groups are requested to kindly note that attendance throughout June is critical for ALL cohorts as we are teaching new topics for the next year across ALL subjects and year groups.

1) BOOK CIRCULAR (Purchase of books for the next Academic Year 2026-2027): Please re-read the circular through the link below.

<https://www.stmarysdubai.com/wp-content/uploads/2026/06/BOOK-CIRCULAR-JUNE-2026-Updated-with-Online-Purchase-Guidelines.pdf>

2) TC AND OTHER DOCUMENTS ISSUANCE 30TH JUNE 2026: Parents who have requested for Transfer Certificates and any other documents are requested to kindly take note that these will be issued on 30th June 2026.

3) LAST DATE TO APPLY FOR DOCUMENTS HAS PASSED: Further applications for documents can only be made after 24th August 2026. Any TC applications during the summer break will be dealt with from 14th August onwards.

4) ISSUANCE OF FINAL REPORT CARDS/ GL REPORTS AND NGRT FORM C REPORTS: Please note that students who do not have any outstanding fees will receive their final report cards, GL reports and NGRT reports from Monday, 29 June onwards.

5) URGENT PAYMENT OF OUTSTANDING SCHOOL FEES: At the heart of St. Mary's is our "Marian family", a community built on mutual support and a shared commitment to our children's future. As a not-for-profit institution, we rely almost exclusively on school fees to sustain our operations, pay our dedicated staff and maintain the learning environment that your child deserves. Our ethos has always been to ensure that no child's education is interrupted due to financial constraints in a particular academic year. However, the current significant amount in outstanding fees, in some cases both first and second term outstanding, has placed enormous pressure on our school. We, therefore, respectfully request all parents with outstanding fees to kindly settle these at the earliest to allow us to continue to provide a safe and good quality education. **At this juncture, while we are at the end of the Academic year, we also need to remind parents with outstanding fees that children could now potentially lose their place for next year where there are outstanding fees.**

6) END OF YEAR CLASS PARTIES & COLOURED CLOTHES DAY (Years 1-10 and Year 12): End of year class parties are a celebratory occasion for the children to mark the end of the school year and celebrate their many successes before the long summer break. Children are invited to come dressed in coloured clothes but are reminded of the importance of being modest and respectful in their dressing. Parents may only send snacks for their own child. There will be no food sharing. Students in Years 7-10 are requested to kindly carry a tablet or a laptop on that day for a simple task that must be done. **Years 1-6 will have their end of year class parties on 1st July and Years 7-12 will have their end of year class party on 2nd July. These are all during school hours.**

7) ADMISSION TO YEAR 12: Please be advised that we will send out an email to students who have been selected to appear for an admission interview. We will likely conduct these towards the end of this month only.

8) FINAL PARENT-TEACHER MEETING FOR THE ACADEMIC YEAR, 30TH JUNE (2:15 PM TO 5:15 PM): Reports will be sent to the SIMS parent App in advance. Parents are not compelled to come for the Final Report Day. If there are any serious concerns regarding students promotion to the next class, the school will arrange separate meetings with the parents concerned well in advance of 30th June. A separate circular will be sent next week with regard to Report Day. Reports will not be shared where there are outstanding fees.

9) FOURTH SUBJECT DROP (GCE / IAL SUBJECTS ONLY) –YEAR 12 STUDENTS:

We have been receiving subject drop forms signed by parents and these are being duly processed where required evidence of the requirement of only three subjects has been provided. Once a subject has been dropped it cannot later be re-taken due to a loss of curricular hours. Parents are therefore requested to carefully consider this decision. There is no deadline for dropping the fourth subject.

10) INAPPROPRIATE USE OF SOCIAL MEDIA & CYBERBULLYING: Please see the link to the circular.

https://www.stmarysdubai.com/wp-content/uploads/2025/09/CYBERBULLYING-BULLYING-SANCTIONS-AND-CONSEQUENCES-REMINDER-CIRCULAR.pdf#new_tab

11) SOCIAL MEDIA FREQUENT CHECKS BY PARENTS FOR SECONDARY & UPPER PRIMARY CHILDREN:

Parents of secondary children over the age of 15 are strongly encouraged to kindly make frequent checks of your child's use of Social Media. We have seen in many cases that minor children are being sought out on Instagram, Snapchat and other platforms by much older individuals for chats and conversations. It is important for parents to know who their children are conversing with to protect them from any potential safeguarding issues. We would also like to remind parents about your children's use of inappropriate content and language on Social Media Platforms which you will be aware of only if you make frequent checks of the same. Please have your child remove himself/herself from private social media groups that are not encouraged or recommended by us at St. Mary's. The school cannot take responsibility for private groups started by students, and we strongly discourage the formation of these groups as well as discourage student participation in them. It is once again important here that ALL PARENTS check your children's digital activity frequently including group activity if your child is part of private groups created by students.

12) APPROVED KHDA CALENDAR FOR ACADEMIC YEAR 2025-2026:

Parents are requested to check the approved KHDA School Calendar for the Academic Year 2025-2026 that has been attached to this circular for your easy reference. This will help you plan ahead. If the regulators make any changes to the same, we will inform you immediately. Please note that only emergency medical / bereavement leave will be approved during school days. Leave for family holidays and celebrations must coincide with the school holidays as per the KHDA calendar.

Leave for events like graduations, weddings, parties etc will not be granted during school days and if absences like this occur during exams, there will be no re-exams

in that case. We expect parents to respect these dates and not request leave during school days.

KEY DATES IN THE APPROVED KHDA CALENDAR

Parents are strongly reminded not to plan holidays/ celebrations and other events outside the approved holiday slots in the calendar as these will not be approved.

13) PREDICTED GRADES POLICY FOR YEARS 12 & 13: We would like to remind all parents and students to carefully go through this Policy that is available on our school website. The situation that unfolded over the last few years made many children realise, albeit too late the true value of being consistent with their study habits and not waiting until the last minute before exams to prepare and study. It is always best for every child to be **CONSISTENT AND HIGHLY REGULAR** with their study and ensure that they maintain a good level of attainment across all their assessment opportunities and prepare as well as they can for their Board Examinations. This will also help them to achieve better predicted grades as every assessment and examination counts towards the calculation of the same.

14) URGENT QUERIES AND CONCERNS: If you have any urgent queries and concerns, kindly send an email to our Vice Principal , Ms. Lise-Ann on l.pinto-smchs@smgeducation.org and she will get back to you. Please include your telephone number in case she needs to call you.

Yours sincerely,

Mr. Paul Asir Joseph
(Principal)





**Averi Anin,
Year 6E**

Congratulations

ON YOUR

ACHIEVEMENT

Brown Belt

 **Gold Medal in Kumite**

 **Silver Medal in Kata**

World Federation of Shotokan Karate Championship



Josephine Perpetual Rajesh,
Year 4B

Congratulations
**ON YOUR
ACHIEVEMENT**

Yellow Belt
🏆 First Place
Summer Cup 2026
Internal Karate Championship



**Jeslyn Immaculate Rajesh,
Year 9A**

Congratulations
**ON YOUR
ACHIEVEMENT**

 **First Place**
Kata & Kumite
Summer Cup 2026
Internal Karate Championship