



ST. MARY'S *Catholic High School, Dubai*

POLICY ON COLLECTING MEDICAL DOCUMENTS ON SCHOOL ADMISSION

2026-2027

Policy on collecting medical documents on school admission.

On admission the following documents (form 1-5) will be sent to parents with the welcome package from school IT department. The completed medical forms should be submitted to the school clinic on admission day. The form 6 will be upload on the school website and parents can use when needed.

Student Form and General Content:

Parents must inform all the relevant details on child's medical details. Information shared with school medical team regarding students physical and mental health will be confidential and will not share this information with any third party without parents consent. Disclosing any medical information will not affect students school activities or academic progress.

Consent form for first aid treatment

Parents need to give consent to administer basic medications. The school nurse will try to contact parents before giving any medication to students. But if fail to contact, the nurse will continue the protocol, if parents have given the consent.

Consent form for routine medical examinations

Routine medical examinations of students will be conduct as per DHA guidelines for years 1, 2, 5, 8, and 11. Any unusual findings will be promptly communicated to parents via a referral form.

Consent form for emergency treatment.

Parents need to give consent for medical management and transfer of the student in an emergency. The school medical will try to contact parents during the medical management and prior to transfer the student to a nearest hospital if needed. But if fail to contact, the medical team will continue the protocol, if parents have given the consent. In a life-threatening emergency, the medical team will act in beneficiary of the student irrespective of parents consent.

Updated original vaccination card or updated copy of the vaccination card.

School clinic team will conduct free vaccination programs for students as per DHA guidelines.

Parents are requested to submit an updated vaccination card on admission and update regularly when the child is in yr 9 and yr 12. When the school medical team plan the vaccination sessions, they will send a vaccination consent form and vaccination check list to parents. Dually completed forms must be submitted before the given deadline with the original vaccination card.

Parental/guardian Consent and medication record to administer prescribed medication

Parents are requested not to send the student to school if the child is not well even during exam seasons. Please contact the class teachers for more information. Please avoid sending any medications with your child. If a child need to take a prescribed medication during school hours, please follow the proper procedure, which involves sending the medication with doctors 'prescription and a filled consent form which will be on school website.